

Eastern Wyoming College

Fitness Center COVID-19 Draft Plan

- A. Proposed Reopening: Monday, May 18, 2020. These restrictions are in place until further notice by college personnel.
  
- B. Proposed Operating Hours: Monday thru Friday – 5:00am – 9:00am and 4:00pm – 8:00pm;  
Saturday and Sunday – 6:00am to 10:00am
  
- C. Operating Procedures:
  1. All staff must wear protective masks at all times during work shift.
  2. Staff must be screened at the beginning of each shift for symptoms of illness, and staff screened for exposure to a person with COVID-19 infection during the previous 14 days.
  3. Staff with symptoms of illness or known exposure to a person with COVID-19 infection within the previous 14 days shall not be allowed to work.
  4. Facility Requirements:
    - a. Maintain a daily record of customer usage; time, date.
    - b. Maintain a record of staff working hours; time, date.
    - c. If daily record is kept manually, sanitary measures taken to clean instruments used.
    - d. Close contact activities are prohibited, such as one to one personal training, weightlifting spotting, etc.
    - e. Locker rooms may be open, provided that lockers are assigned by patron and are disinfected by staff after each use; showers may be open, provided that proper cleaning is performed; at all times, physical distancing must be maintained in the locker room.
    - f. All workout equipment must be 6ft. apart.
    - g. All workout equipment must be cleaned by staff between each patron use with appropriate cleaning supplies and protective equipment.
    - h. Hand washing stations or hand sanitizer must be readily available.
    - i. No more than 25 patrons are allowed to be in the facility at any given time.
    - j. At the conclusion of each session, the entire facility must be cleaned and sanitized before the beginning of the next session by maintenance staff.
    - k. The lower level of the Fitness Center will be closed to the public.
  5. Patron COVID-19 Symptom/Tracing Form
    - a. All patrons must complete the COVID-19 Symptom/Tracing Form daily upon entry into the EWC Fitness Center Facility. Patrons must have NO answers for questions 1-3 for entrance.
    - b. Protective masks are required for all patrons while on the EWC campus and in the EWC Fitness Center.