

III. Return to Normal Activity after COVID-19 through Phase II to Phase III Rolling Closure Plan:

Adaption of Academic Calendars and implementation of Prior Stages Due to Additional Short-term Closures during Academic Year 2020-2021

Community Colleges will use this template to develop an academic plan to accommodate additional closures through the 2020-2021 Academic Year. The plans should consider possible outlines for adapting academic calendars, conversion to fully distance education such as on-line modality where possible, conversion to partial on-line where courses cannot be moved to fully distance education, and limited campus access for completion of CTE, equipment dependent, clinical, and/or clock hours programs. Colleges should include a phased re-opening and re-entry protocol that may be implemented should the County and State Health Officials allow for a slow re-opening or limited re-entry.

Components should include:

- A. Alterations to the Academic Calendar including phases that may involve different types of courses (may flex and change after submission)
- B. Determination of which groups will be phased in and the subsequent sequence following an additional closure (may be course specific and may vary across employees and functions)
- C. Determination of retracting back to mitigation or re-entry phase
- D. Use of PPE such as thermometers, masks, or other recommended public health PPE
- E. Other components required by the County Health Official

A . Alterations to the Academic Calendar including phases that may involve different types of courses (may flex and change after submission)

B. Determination of which groups will be phased in and the subsequent sequence following an additional closure (may be course specific and may vary across employees and functions)

Eastern Wyoming College faculty have identified and defined three types of courses that are offered at our institution.

Green courses are those that are currently or can be quickly moved to a remote access format. They are commonly referred to as on-line courses, distance learning formats, and remote access formats.

Technology is highly utilized to provide instructions in these courses and we also have plans in place to equip students, faculty, and staff with equipment, access to on-line learning opportunities, connection, and support. The mail system is also utilized along with telephone services to ensure students access to course completion of green courses. As our faculty plan and structure their 2020-21 academic year courses they are planning as many courses as possible as green courses and/or with a plan of moving a face to face course immediately to remote access course.

Yellow courses are those that are currently or can quickly be moved to a partial face to face and partial remote access delivery system. These are courses that absolutely require hands on instruction but have

components of the course that can be provided in alternative remote formats. As our faculty plan and structure their 2020-21 academic year courses they are planning accordingly for yellow courses with a focus on completing as much face to face instruction as possible as quickly as possible at the beginning of the semester in case at some point, the remainder of the course must be taught through remote access. For yellow courses that move to remote formats before the required face to face lab hour requirements are met, plans are being formulated for intense on-campus instruction when it is again safe to return to campus that include but are not limited to providing incompletes instead of grades if the academic calendar dictates such, moving to an S/U grading scale, and arranging for and monitoring lab hours provided by professionals in the students' local communities.

Red courses are CTEC classes that in their entirety must be completed on-campus and face to face with the instructor. As our faculty plan and structure their 2020-21 academic year courses they are planning accordingly for red courses with a focus on intense instruction focused on course objectives as quickly as possible that does not degrade the integrity or excellence of the instruction and learning process. If a campus closure occurs, students will have been provided with high levels of information, training, and practice. When it is again safe to return to campus, they will resume the course and conclude it with options that include but are not limited to providing incompletes instead of grades if the academic calendar dictates such, moving to an S/U grading scale, and arranging for and monitoring lab hours provided by professionals in the students' local communities.

If the on-campus portion of yellow and red courses necessitates the use of PPEs and social distancing measures, EWC is positioned to provide this in order for students to complete courses and will utilize the protocol from the Mitigation phase to ensure the safety of students, faculty, and staff.

C. Determination of retracting back to mitigation or re-entry phase

Eastern Wyoming College will be vigilant in addressing and following the State of Wyoming Public Health Orders. If State officials announce findings and orders that directly state and/or imply that in order to support the health and safety of students, faculty, and staff, EWC will immediately return to the previous more restrictive Mitigation I plan.

D. Use of PPE such as thermometers, masks, or other recommended public health PPE

E. Other components required by the County Health Official