

**EASTERN WYOMING COLLEGE BOARD OF TRUSTEES**  
**SPECIAL MEETING**  
**June 24, 2020, 3:00 pm, Dolores Kaufman Boardroom**  
**Minutes**

The Board of Trustees met on June 24, 2020, at 3:00 p.m. for a Special Meeting. Those members present were Bob Baumgartner, David Evans, Attorney, Randy Adams, John Patrick, Colby Ochsner, Judith Bartmann, Tom John McCreery, Mike Varney, and Dr. Travers. (Absent Jim Willox)

Chair, Bob Baumgartner called the meeting to order at 3:00 pm.

**ACTION:** Trustee McCreery made a motion to approve the Special Meeting Agenda. Trustee Adams seconded the motion. Motion passed unanimously.

**ACTION:** Trustee Bartmann made a motion to adjourn to Executive Session to discuss personnel. Trustee Ochsner seconded the motion. Motion passed unanimously.

**The Executive Session began at 3:15 pm.**

Trustee Patrick wanted some confirmation that the reasoning behind having an executive session was that specific names of staff and positions were going to be discussed. Dr. Travers reassured Trustee Patrick that specific names and positions would be discussed and warranted the Executive Session.

**BOARD REVIEW:**

**Budget Review and Recommendations**

Dr. Travers presented a booklet of data with personnel and financial information, departmental workloads, staff years of service, classroom and major numbers, scholarship amounts, retirement benefits and percentages compared to other community colleges around the state, CSAR reports as of June 24, 2020 stating the Fall enrollment so far and other documentation.

**Declaration of Exigency Review**

The Board considered declaring Eastern Wyoming College in a state of exigency. Dr. Travers stated that the reasoning for this declaration because of the \$1.5 million dollar cuts that will be transpiring in the next two years. She stated that from a legal standpoint this was crucial. She is waiting on a letter from the Governor to support this declaration, which the governor has agreed to provide. There will be 20% cuts to community colleges. Specifically, in Tab D of the supporting documentation, the Continuing Contract Policy 3.3 talks about being able to let a tenured faculty go for a number of reasons, one of which is bonafide financial exigencies on the part of the institution.

**COMMENT:** Trustee Patrick suggested adding specific language on FTE to contracts and policies on the reduced numbers and strengthening the wording.

Dr. Travers stated that if we needed to RIF staff, EWC would like to inform the affected employee by December of the affected year as a courtesy to let them know early.

**Review of the Modified Fall 2020 Academic Calendar**

The calendar was reviewed and examined. Dr. Heidi Edmunds attached the explanation below: The modifications to the Fall 2020 Academic Calendar. The proposal is to move Fall Break days Thursday, 10/15 and Friday, 10/16 to Monday, 11/23 and Tuesday, 11/24 (preceding Thanksgiving break). Complete instruction during the week of 11/30- 12/4 and Finals Week (12/7 - 12/10) remotely or on campus in a greatly limited/reduced capacity.

Discussion about meeting again on July 6<sup>th</sup> at 3:00 pm to confirm all the findings from the presentation today by Dr. Travers.

**Adjourn from Executive Session**

**Reconvene Special Meeting, at 5:51 pm**

**ACTION:** Trustee McCreery made a motion to approve declaring Eastern Wyoming College in a financial exigency, due to the State budget. Trustee Bartmann seconded the motion. Motion passed unanimously.

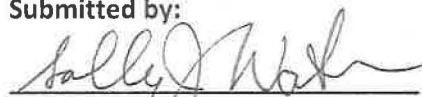
**ACTION:** Trustee Bartmann made a motion to offer early retirement to all eligible employees who were hired before December 14, 2004, that are not Medicare eligible. Trustee Patrick seconded the motion. Motion passed unanimously.

**ACTION:** Trustee McCreery made a motion to approve the modifications to the Fall 2020 Academic Calendar. Trustee Ochsner seconded the motion. Motion passed unanimously.

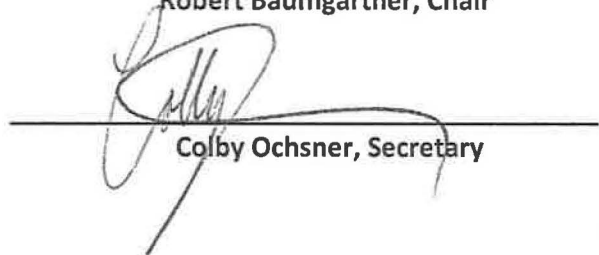
**ACTION:** Trustee Patrick made a motion to have a special meeting on July 6, 2020, at 3:00 pm. Trustee Adams seconded the motion. Motion passed.

Unanimously approved to adjourn at 5:56 pm.

Submitted by:

  
Sally J. Watson

  
Robert Baumgartner, Chair

  
Colby Ochsner, Secretary