



EASTERN WYOMING COLLEGE BOARD OF TRUSTEES
MEETING MINUTES
October 13, 2020
Dolores Kaufman Boardroom

The EWC Board of Trustees met at 3:00 pm on October 13, 2020, and toured the new ATEC building. At 4:00 pm, the work session began in the Dolores Kaufman Boardroom. All members were present.

Board Policies Reviewed:

1. The Board reviewed written comments on Board Policy 3.2, Appointment of Faculty and Staff. The Faculty Senate - Colleen Mitchell, Staff Alliance - JoEllen Keigley, Personal Advisory Council - Holly Lara, and Kate Steinbock submitted comments. There were concerns about the language in the proposed changes in demotion or promotion.

Comment: Trustee Patrick stated if the language was added that would exempt them from demotion, would that alleviate the concerns. Trustee Patrick also asked Mr. Evans if someone accepts this transfer and feels it was forced upon them, would they still have the option to go through the grievance or hearing process to appeal to the Board? Mr. Evans concurred that they would have the right to file a grievance.

Comment: Trustee McCreery suggested that before a decision was made to add demote or promote, he would like the Board to be consulted and informed before anything was final. More language needs to be added to make sure everyone was on the same page.

2. Mr. Roger Humphrey presented the EWC Executive Summary - Strategic Plan Revision 2020-2025 Goals and Objectives
3. The Board reviewed the EWC Resolution document regarding Gillette College to create a new Community College District.

Comment: Trustee Willox suggested some added comments from his email to the Board. The Board concurred that the addition of Trustee Willox structure was a good idea and Sally will make the changes before it is approved and signed.

The Board ended the work session and proceeded to dinner at 5:00 pm

OPEN MEETING:

The open meeting began at 5:45 pm. In the Open Forum, Dr. Colleen Mitchell and Ms. JoEllen Keigley requested time to talk about the budget later on in the agenda.

ACTION: Trustee Adams moved to approve the Agenda with the Addendum that included two policies up for first reading; Board Policy 3.5 Employment and Service Outside the College, and Board Policy 2.9 Media Relations. Trustee McCreery seconded the motion. Motion passed unanimously.

President's Update

Dr. Travers presented information on the budget and additional cuts. She stated that the Vice Presidents would meet on Monday to discuss suggestions, ideas and input from staff on the budget. There may be a need to schedule a special board meeting to discuss options. The Joint Appropriations Committee is interested in what we are proposing for cuts. Dr. Travers will speak on Oct. 26th and get something put into place.

CONSENT AGENDA

ACTION: Trustee McCreery moved to approved the Consent Agenda. Trustee Ochsner seconded the motion. Motion passed unanimously.

The Consent agenda consisted of:

- Minutes from the September 8, 2020, Board Meeting
- Minutes from the September 28, 2020, Special Board Meeting

- The appointment of Kerry Steward to the position of College & Career Readiness Center Coordinator/Instructor & Workforce Development Coordinator at the Douglas Campus
- The resignation of Ms. Christine Chesser, Cosmetology Assistant Professor and Cosmetology Program Director

ACTION ITEMS

ACTION: Trustee Varney moved to approve the Financial Report. Trustee Bartmann seconded the motion. Motion passed unanimously.

ACTION: Trustee Patrick moved to approve the adoption of the EWC Resolution concerning the application from Campbell County, with the addition of Trustee Willox's suggested wording, stated below. Trustee McCreery seconded the motion. Motion passed unanimously

Additional wording by Trustee Willox:

Whereas, this application brings to light the complex issue of the funding system for Community Colleges in the state, and

Whereas, the definition and role of Community Colleges has changed significantly since the founding of EWC and other Community Colleges and students now attend from across the state and world, not just their "community".

Therefore, the Board of Trustees supports a full review of the funding model that will look at Community Colleges in a holistic manner that reflects their contribution to Wyoming's K thru Post-secondary education system and the value the Community College system brings to the students of Wyoming.

ACTION: Trustee Patrick moved to approve the EWC Executive Summary - Strategic Plan Revision 2020-2025 Goals and Objectives. Trustee Bartmann seconded the motion. Motion passed unanimously.

FIRST READING BOARD POLICIES

ACTION: Trustee Adams moved to approve the First Reading - Board Policy 2.4 Serious Infectious Illness. Trustee Patrick seconded the motion. Motion passed unanimously. The addition of all strains of Hepatitis and COVID 19 were added.

ACTION: Trustee Patrick moved to approve the First Reading - Board Policy 2.6 Acceptance of Gifts by Eastern Wyoming College and EWC Foundation. Trustee Ochsner seconded the motion. Motion passed unanimously. No changes were made.

ACTION: Trustee McCreery moved to approve the First Reading - Board Policy 2.7 Facility Naming. Trustee Bartmann seconded the motion. Motion passed unanimously. No changes were made

ACTION: Trustee Patrick moved to approve the First Reading - Board Policy 3.5 Employment and Service Outside the College. Trustee Ochsner seconded the motion. Motion passed. This was on the Addendum.

ACTION: Trustee McCreery moved to approve the First Reading - Board Policy 2.9 Media Relations. Trustee Patrick seconded the motion. Motion passed unanimously. This was on the Addendum. The changes made were to insure that no one would represent the College except College Relations and the President.

FINAL READING BOARD POLICIES

ACTION: Trustee Adams moved to approve the Final Reading - Board Policy 1.1 College Board Purpose and Operations. Trustee Patrick seconded the motion. Motion passed unanimously. The change to this policy reflected the representation for election At-Large and not in districts.

ACTION: Trustee Ochsner moved to approve the Final Reading - Board Policy 1.3 Election and Duties of Board. Trustee Bartmann seconded the motion. Motion passed unanimously. The change to this policy was removing wording affecting the vacancy represented.

ACTION: Trustee Patrick moved to TABLE the Final Reading Board Policy 3.2 Appointment of Faculty and Staff. Trustee Ochsner seconded the motion. Motion passed unanimously.

Comment: Trustee Patrick expressed that this policy has been complicated and needs to be clarified by legal counsel. Comments were received and this policy may have a substantial impact on how this is received by Faculty. Trustee Patrick feels it needs to be examined more in depth and brought back after everyone has had a chance to review the comments and suggestions.

INFORMATION ITEMS

1. Ms. JoEllen Keigley, Staff Alliance President, updated the Board on Staff Alliance activities. The Staff Spotlight will be returning. They would like to spotlight Veterans and Military. Activities for staff have been finalized to participate in discussion groups, Cribbage tournaments and promoting the Cigna Fitness program.
2. Mr. Keith Jarvis presented a PowerPoint presentation on the Construction and Major Maintenance. Updates on ATEC, Campus access control, the Vet Tech 104 lab, the fire alarm work, and work orders.
3. Dr. Colleen Mitchell updated the Board on Faculty Senate. The faculty discussed the Board Policy 3.2. They also would like to start a promotion of faculty on Instagram and Facebook; a monthly faculty focus on different subjects.
4. Mr. Roger Humphrey updated the Board on Student Services. The Student Senate officers were selected. They launched the Club Rush event, Laser tag, a trip to the Corn maze, and will participate in "making a difference" day. The Student Senate Officers will come to the November meeting and introduce themselves. Mr. Humphrey is also updating and completing HLC documentation to be submitted for initial review beginning Monday.
5. Ms. Tami Afdahl updated the Board on College Relations. Tami stated that she would be sharing at the November meeting about the digital marketing campaign in July and August with Clarus Marketing Group. Tami expressed her appreciation to Kim Jones and Keith Smith for working very hard in their department.
6. Ms. Holly Lara updated the Board on Human Resources. She stated that they would be advertising for a new Cosmetology Instructor to replace Christine Chesser. The Student Success position will be funded for 2 months by CARES money. There is an open enrollment for employees for changes to their insurance policies.
7. Mr. John Hansen updated the Board on the Foundation and Institutional Development. John utilized a grant from LOR Foundation to assist in the Census day 2020. John and BJ Semler are working on a grant project that involved a film documentary, pictures, and videos related to the history in Goshen County and Wyoming.
8. Dr. Margaret Farley updated the Board on the Douglas Campus. The Torrington nursing program received notification they have been accredited by ACEN; Congratulations to Suzey Delger.

ACTION: At 6:45 pm, Trustee Adams moved to adjourn the meeting. Trustee Patrick seconded the motion. Motions passed unanimously.

ACTION: Trustee Bartmann moved to enter into Executive Session to discuss legal advice and litigation. Trustee McCreery seconded the motion. Motion passed unanimously.

Submitted by:

Robert Baumgartner, Chair


Colby Ochsner, Secretary


Sally Watson, Executive Assistant