



MEETING AGENDA

EASTERN WYOMING COLLEGE BOARD OF TRUSTEES MEETING December 8, 2020 Dolores Kaufman Boardroom

Vision Statement

Eastern Wyoming College will be an innovative learning environment for academic excellence and community enrichment that champions student success.

College Mission

Student success is our first priority; as a learning community we provide opportunities that enable students to achieve their goals and enrich our unique region through work, partnerships, and student achievement.

4:00 pm

Work Session Presentation



*“Torrington Tales and Trails”
Featuring Mr. Larry Cundall
By Dr. BJ Semler*

Introduction of new Board of Trustee member

Mr. Kurt Sittner is the Operations Supervisor for TDS Collection Service, Inc. He joined TDS in 2014. Kurt attended college in Utah for 1 ½ years on a football scholarship and then transferred to CSU in Fort Collins and studied Industrial Construction Management. He and his wife, LaDona, have a home between Torrington and Lingle. He is also a member of the Goshen County Economic Development Board, the Business Development Committee, and the Economic Development Committee.

Oath of Trustee members reelected and newly elected

***Bob Baumgartner, *Judith Bartmann, *Mike Varney, *Randy Adams and newly elected *Kurt Sittner.**

- ☆ *It is with the deepest sense of responsibility and conviction that I assume my office as a Trustee of Eastern Wyoming College, and solemnly affirm:*
- ☆ *That I understand my authority exists only when acting collectively with my fellow board members and that we are to serve the interests of our entire community;*
- ☆ *That I will exemplify ethical behavior and conduct;*
- ☆ *That I will engage in an ongoing process of in-service education on issues of governance;*
- ☆ *That I will be prepared to participate in open, honest and civil deliberation with my colleagues, vote my conscience and support the decisions and policy we make; and*
- ☆ *That I will honor the division of responsibility between the board and the college president and staff, and contribute to creating a spirit of true cooperation.*

➤ **Election of new officers to the Board:**

Current Positions Held:

1. Bob Baumgartner, Chair
2. Judith Bartmann, Vice Chair
3. Tom John McCreery, Treasurer
4. Colby Ochsner, Secretary (vacant)

➤ **Election of new representatives to the EWC Foundation Board**

The Board of Trustees may have up to three representatives serve on the Foundation Board of Directors, which are appointed annually at the December organizational meeting. (Approval in Action Items)

5:00 pm Dinner

5:45 pm Open Meeting

Open Forum: Visitors & employees may provide comments to the Board at this time.

APPROVE: AGENDA

RECOMMENDED ACTION: Motion to approve the December agenda, as presented.

President's Update

CONSENT AGENDA - Appendix A

Trustees, please contact Dr. Travers with any questions prior to the board meeting.

APPROVE: The December 8, 2020, Consent Agenda, which includes:

1. Minutes from the November 10, 2020, Board Meeting
2. Academic Calendars for: Fall 2022 - Spring 2023 - Summer 2023 **(Appendices A5-A7)**
Presented by Mr. Roger Humphrey, VP for Student Services/Interim VP for Academic Services
3. Resignation of Dr. Heidi Edmunds, Vice President for Academic Services: Dr. Edmunds submitted her letter of resignation effective November 27, 2020. *Prepared by Ms. Holly Lara, Director of Human Resources*
4. Resignation of Ms. JoEllen Keigley, Testing and Career Center Coordinator: Ms. Keigley submitted her letter of resignation effective June 30, 2021. *Prepared by Ms. Holly Lara, Director of Human Resources*
5. Resignation of Ms. Shana Vogel, Cook: Ms. Vogel submitted her letter of resignation effective November 20, 2020. *Prepared by Ms. Holly Lara, Director of Human Resources*

6. Designation of Depositories (**Appendix A8**): Points West Bank, Pinnacle Bank, First State Bank, U.S. Bank, Platte Valley Bank, Converse County Bank, and related signatories. Annually, the College must designate the institutions, which may be used as depositories for college funds throughout the year and the related account signatories. *Prepared by Mr. Kwin Wilkes VP for Admin. Services*
7. Designation of the Torrington Telegram as the College District's Official Newspaper: From time to time, the Board must publish legal notices and/or consider resolutions that make reference to "...official newspaper of the district..." The Torrington Telegram is a newspaper of general circulation within Goshen County, and Eastern Wyoming Community College District is coterminous with Goshen County. Approval of this designation will facilitate EWC giving notice when legally required to do so.

ACTION ITEMS - Appendix B

APPROVE: **December Financial Report** - *Mr. Kwin Wilkes, VP for Administrative Services*

RECOMMENDED ACTION: Motion to approve the December financial report, as presented.

APPROVE: Scholarship and Grants Budget for FY 2022 (**Appendices B8-B11**)
Prepared by Mr. Kwin Wilkes, VP for Administrative Services.

RECOMMENDED ACTION: Motion to approve the Fiscal Year 2022 Scholarship and Grants Budget, as presented.

APPROVE: Ratification to dissolve Board Policy 3.17 Annual Early Retirement Program, as part of the budget cut recommendations set forth in the November 10, 2020, meeting.
(Appendix B12)

RECOMMENDED ACTION: Motion to approve the ratification to dissolve Board Policy 3.17 Annual Early Retirement Program as part of the budget cut recommendations, as presented.

APPROVE: Appointment of Board representatives to the Foundation. The Board of Trustees may have up to three representatives serve on the Foundation Board of Directors, which are appointed annually at the December organizational meeting.

RECOMMENDED ACTION: Motion to approve the Board representation to the Foundation, as presented.

FINAL READING BOARD POLICIES - Appendix C1-C8

APPROVE: Final Reading Board Policy 2.4 Serious Infectious Illness

RECOMMENDED ACTION: Motion to approve the final reading revisions to Board Policy 2.4 Serious Infectious Illness, as presented.

APPROVE: Final Reading Board Policy 2.6 Acceptance of Gifts by Eastern Wyoming College and EWC Foundation

RECOMMENDED ACTION: Motion to approve the final reading revisions to Board Policy 2.6 Acceptance of Gifts by Eastern Wyoming College and EWC Foundation, as presented.

APPROVE: Final Reading Board Policy 2.7 Facility Naming

RECOMMENDED ACTION: Motion to approve the final reading revisions to Board Policy 2.7 Facility Naming, as presented.

APPROVE: Final Reading Board Policy 2.9 Media Relations

RECOMMENDED ACTION: Motion to approve the final reading revisions to Board Policy 2.9 Media Relations, as presented.

APPROVED: Final Reading Board Policy 3.5 Employment and Service Outside the College

RECOMMENDED ACTION: Motion to approve the final reading revisions to Board Policy 3.5 Employment and Service Outside the College, as presented.

INFORMATION ITEMS

1. Institutional Development Update - **Appendix D** - Mr. John Hansen, Director of Institutional Devel.
2. Douglas Campus Update - **Appendix E** - Dr. Margaret Farley, VP for Douglas Campus
3. Constr. & Major Maintenance Update - **Appendix F** - Mr. Keith Jarvis, Director of Physical Plant
4. Faculty Senate Update - **Appendix G** - Dr. Kate Steinbock, Faculty Senate President
5. Staff Alliance Update - **Appendix H** - Ms. JoEllen Keigley, Staff Alliance President
6. Academic Services Update - **Appendix I** - Mr. Roger Humphrey, VP for Student Services/Interim Academic Services
7. Student Services Update – **Appendix J** - Mr. Roger Humphrey, VP for Student Services
8. College Relations Update - **Appendix K** - Ms. Tami Afdahl, Director of College Relations
9. Human Resources Update - **Appendix L** - Ms. Holly Lara, Director of Human Resources

TRUSTEE TOPICS

ACTION: Move to adjourn the meeting.

RECOMMENDED ACTION: Motion to adjourn and move into Executive Session if needed.

Executive Session:

Conduct President's Evaluation



December

December 8 EWC Board of Trustees Meeting, 5:45 pm

December 23-31 Christmas Break



January

January 12 EWC Board of Trustees Meeting, 5:45 pm

January 20 Men's Basketball at Sheridan

January 26 Men's and Women's Basketball @ WNCC 5:30 and 7:30 pm

February

February 9 Men's and Women's Basketball vs WNCC

February 9 EWC Board of Trustees Meeting, 5:45 pm

February 9 Volleyball @Northeastern Jr. College 7:00 pm

February 17 Men's Basketball vs. Sheridan College

February 19 Volleyball @ Northwest College 7:00 pm

February 20 Volleyball @ Central Wyoming College 3:00 pm

February 24 Men and Women's Basketball @ LCCC 5:30 and 7:30 pm

February 26 Volleyball vs. Western Wyoming Comm. College 5:00 pm

February 27 Volleyball vs. Casper College 3:00 pm

February 27 Men's & Women's Basketball vs. Casper College 2:00 & 4:00 pm