



# MEETING AGENDA

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## EASTERN WYOMING COLLEGE BOARD OF TRUSTEES MEETING November 10, 2020 Dolores Kaufman Boardroom

### Vision Statement

Eastern Wyoming College will be an innovative learning environment for academic excellence and community enrichment that champions student success.

### College Mission

Student success is our first priority; as a learning community we provide opportunities that enable students to achieve their goals and enrich our unique region through work, partnerships, and student achievement.

**3:30 pm**      **Work Session**  
**Budget Cut Discussion on Options (*Hand carried to meeting*)**

- There will be opportunity for comments

**5:00 pm**      **Dinner**

**5:45 pm**      **Open Meeting**

**Open Forum:** Visitors & employees may provide comments to the Board at this time.

### Introduction of new Board of Trustee member

Mr. Kurt Sittner is the Operations Supervisor for TDS Collection Service, Inc. He joined TDS in 2014. Kurt attended college in Utah for 1 ½ years on a football scholarship and then transferred to CSU in Fort Collins and studied Industrial Construction Management. He and his wife have a home between Torrington and Lingle. He is also a member of the Goshen County Economic Development Board, the Business Development Committee, and the Economic Development Committee.

### *Oath of Trustee members reelected and newly elected*

Bob Baumgartner, Judith Bartmann, Mike Varney, Randy Adams and newly elected Kurt Sittner.

*It is with the deepest sense of responsibility and conviction that I assume my office as a Trustee of Eastern Wyoming College, and solemnly affirm:*

*That I understand my authority exists only when acting collectively with my fellow board members and that we are to serve the interests of our entire community;*

*That I will exemplify ethical behavior and conduct;*

*That I will engage in an ongoing process of in-service education on issues of governance;*

*That I will be prepared to participate in open, honest and civil deliberation with my colleagues, vote my conscience and support the decisions and policy we make; and*

*That I will honor the division of responsibility between the board and the college president and staff, and contribute to creating a spirit of true cooperation.*

**Introduction of new employee presented by Ms. Holly Lara, Human Resource Director**

Ms. Kerry Steward, College & Career Readiness Center Coordinator/Instructor & Workforce Development Coordinator, Douglas Campus, presented by Holly Lara, Human Resource Director

Ms. Steward holds a Bachelor of Science degree in Finance from the University of Wyoming and a Master of Education degree in Curriculum and Instruction from Concordia University, Portland. She has worked with students of all ages and from all walks of life in her teaching and career experiences. She was a full-time business and computer instructor for EWC at the Douglas campus from 2010-2014. Most recently, Kerry was a community prevention specialist for Niobrara County; her responsibilities included the creation and implementation of substance abuse and suicide prevention strategic plans and to educate the public about these topics.

**Presentation of FY 2019 Audit Report by Mr. Wayne Herr from McGee, Hearne and Paiz, Appendix A**

**APPROVE: AGENDA**

**RECOMMENDED ACTION:** Motion to approve the agenda, as presented.

**CONSENT AGENDA - Appendix B**

Trustees, please contact Dr. Travers with any questions prior to the board meeting.

**APPROVE: The November 10, 2020, Consent Agenda, which includes:**

- Minutes from the October 13, 2020, Board Meeting

**ACTION ITEMS**

**APPROVE:** Financial Report - **Appendix C** - *Mr. Kwin Wilkes, VP for Administrative Services*

**RECOMMENDED ACTION:** Motion to approve the Financial Report, as presented.

**APPROVE:** Proposed Tuition Increase. The request is being made for the Board of Trustees to approve the increase in tuition that was approved by the Wyoming Community College Commission (WCCC) as follows: *Presented by Mr. Kwin Wilkes*

- **In-State tuition increased from \$99 to \$105**
- **WUE tuition increase from \$148 to \$158**
- **Out-of-State tuition increased from \$297 to \$315**

**RECOMMENDED ACTION:** Motion to approve the proposed tuition increase, as presented.

**APPROVE:** The request to remove the 15 credit hour cap in assessing tuition and fees, as was approved by the WCCC in their meeting on October 8, 2020.  
*Presented by Mr. Kwin Wilkes*

**RECOMMENDED ACTION:** Motion to approve the request to remove the 15 credit hour cap in assessing tuition and fees as presented.

**APPROVE:** EWC Residence Hall 3% Fee Increase Proposal starting Fall 2021, **Appendix D**  
*Presented by Mr. Roger Humphrey*

**APPROVE:** Budget Cut Recommendations and Plan for FY 21-22.

**RECOMMENDED ACTION:** Motion to approve the Budget cut recommendations for FY 21-22, as presented.

### **INFORMATION ITEMS**

1. Douglas Campus Update - **Appendix E** - Dr. Margaret Farley, VP for Douglas Campus
2. Constr. & Major Maintenance Update - **Appendix F** - Mr. Keith Jarvis, Director of Physical Plant
3. Faculty Senate Update - **Appendix G** - Dr. Colleen Mitchell, Faculty Senate President
4. Staff Alliance Update - **Appendix H** - Ms. JoEllen Keigley, Staff Alliance President
5. Academic Services Update - **Appendix I** - Dr. Heidi Edmunds, VP for Academic Services
6. Student Services Update - **Appendix J** - Mr. Roger Humphrey, VP for Student Services
7. College Relations Update - **Appendix K** - Ms. Tami Afdahl, Director of College Relations
8. Human Resources Update - **Appendix L** - Ms. Holly Lara, Director of Human Resources
9. Institutional Development Update - **Appendix M** - Mr. John Hansen, Director of Institutional Devel.

### **TRUSTEE TOPICS**

**ACTION:** Move to adjourn the meeting.

**RECOMMENDED ACTION:** Motion to adjourn and move into Executive Session if needed.