



**EASTERN WYOMING COLLEGE
BOARD OF TRUSTEES MEETING
November 10, 2020
Dolores Kaufman Boardroom**

The Eastern Wyoming College Board of Trustees met in a work session at 3:30 pm in the Dolores Kaufman Boardroom. Members present were Robert Baumgartner, Judith Bartmann, Randy Adams, John Patrick, Colby Ochsner, Tom John McCreery and Jim Willox. (Mike Varney absent)

In the work session, the Board reviewed the Budget Cut Reduction recommendations brought forth by Dr. Travers. She presented figures, options and additional consideration for everyone to examine and review.

Comment: Trustee Patrick stated that the Board should consider just leaving the Ag Instructor position vacant, instead of eliminating it all together.

Comment: Trustee Adams state that we need to build the Ag program and establish our college more with the Agriculture and its growth.

Discussion from EWC Staff:

- Dr. Steinbock would like to see the Board and the Faculty Senate move forward with discussion on budget cuts in a way that involves everyone's ideas and suggestions with creating an Institution wide committee. This committee would include looking at programs that better serve the students and increase revenue for the college.
- Dr. Steinbock also expressed concern that if the overload and adjunct faculty budget were reduced by \$50,000, it would in turn cut 25 classes and a cut to faculty salaries. Tenure does not affect the salary, and we do not get a raise when tenure is granted.
- Ms. Amy Smith stated that if we cut faculty and overload pay, it would in turn make it difficult to offer a course because we would not have anyone to teach the students. Ms. Smith also shared a concern regarding athletic scholarships not being fulfilled. Students were offered scholarships and when they got to campus, they did not receive what they were offered. Dr. Steinbock concurred that she had 2 students who withdrew the second day of class because they were offered one thing and did not get their scholarship fulfilled.
- Chair Baumgartner stated that these numbers are not edged in stone. We may have positions after retirement that are open and could help sustain keeping the adjuncts and other areas of cuts.

President's Update

Dr. Travers informed the Board that next Monday and Tuesday, November 16th and 17th will be EWC's HLC accreditation visit. The Board members will meet with HLC representatives from 12:00 pm. To 1:30 pm.

The Board proceeded to dinner at 5:00 pm.

Open Meeting

At 5:45 pm, the Open Meeting began. Chair Baumgartner and the Trustees thanked Trustee Ochsner for his work with the Board this past year and wished him well.

During the Open Forum, Ms. JoEllen Keigley stated that she felt the 10% incentive for employees to retire early was not an attractive amount and felt more employees would be interested if the percentage was raised.

Introduction of new employee

- Ms. Holly Lara introduced Ms. Kerry Steward as the new College & Career Readiness Center Coordinator Instructor & Workforce Development Coordinator at the Douglas Campus.
- Ms. Tami Afdhal introduced Mr. Glen Lusetto from Clarus Company in Minnesota. Mr. Lusetto will present information about Clarus further on in the meeting tonight.
- Mr. Wayne Herr from McGee, Hearne, and Paiz presented the FY 2019 Audit Report to the Board.

Trustee Adams moved to approve the Agenda with the Addendum as presented. Trustee Ochsner seconded the motion. Motion passed unanimously.

Consent Agenda

Trustee Ochsner moved to approve the Consent Agenda, which included the minutes from the October 13, 2020, Board Meeting. Trustee Bartmann seconded the motion. Motion passed unanimously.

Action Items

1. Trustee Adams moved to approve the Financial Report. Trustee Ochsner seconded the motion. Motion passed unanimously.
2. Trustee Bartmann moved to approve the Proposed Tuition Increase, approved by the Wyoming Community College Commission as follows: In-State tuition increased from \$99 to \$105; WUE tuition increase from \$148 to \$158; Out-of-State tuition increased from \$297 to \$315. Trustee Ochsner seconded the motion. Motion passed unanimously.
3. Trustee Adams moved to approve the request to remove the 15 credit hour cap in assessing tuition and fees, approved by the Wyoming Community College Commission. Trustee Ochsner seconded the motion. Motion passed unanimously.
4. Trustee McCreery moved to approve the EWC Residence Hall 3% Fee Increase proposal starting Fall 2021, FY24-25, and FY27-28, each time incurring a 3% increase. Trustee Bartmann seconded the motion. Motion passed unanimously.

Comment: Trustee Patrick stated a concern about planning for this so far in advance. Dr. Travers supported this proposal and stated that it was part of the 5-year strategic plan.

5. Trustee Ochsner moved to approve the Budget Cut Recommendations and Plan for FY 21-22. Trustee Bartmann seconded the motion. Motion passed unanimously.

INFORMATION ITEMS

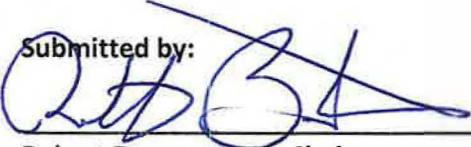
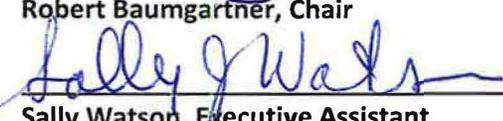
1. Dr. Margaret Farley updated the Board on the Douglas Campus. They will be hosting registration day Wednesday to capture any of our students that are leaving for Thanksgiving break. Margaret wanted to thank Kim Russell for her hard work on the document of High School Student headcount and FTE for Fall 2020 in the Outreach areas.
2. Mr. Keith Jarvis updated the Board on Construction and Major Maintenance. Keith stated that they are still working on the ATEC exhaust situation in one of the labs, as the air did not meet specs. The access control for the campus is still in progress, the Vet tech lab 104 is complete, and the Tebbet fire alarm system is almost finished.
3. Dr. Colleen Mitchell updated the Board on Faculty Senate. Dr. Colleen Mitchell stated that this would be her last report as the Faculty Senate President. She wanted to thank Roger Humphrey and Kwin Wilkes for meeting with herself and Dr. Steinbock regarding the budget cut discussions. Dr. Steinbock wanted to thank Dr. Mitchell for her work with Faculty Senate.
4. Ms. JoEllen Keigley updated the Board on Staff Alliance. JoEllen informed the Board that this was her last official meeting, as the Staff Alliance will be announcing new officers. John Hansen will be the new president. There are plans in place for a holiday celebration, and they are working on possible ideas. Currently, they are working on a fall activity for Whole Hearted Living and a Cribbage tournament will start later this month. The spotlight for November is Military Veterans.
5. Dr. Heidi Edmunds updated the Board on Academic Services. The CDL truck and trailer is parked in the back parking lot and will be used in the CDL training. Due to the COVID circumstances, classes have been moved to remote delivery. Mr. Aaron Bahmer was able to get the Vidgrid up and going. This was purchased through Cares money that allows us to record and host lectures.
6. Mr. Roger Humphrey updated the Board on Student Services. Admissions is working with ACT to purchase 5,000 student leads to start recruiting. Cares money was used to launch the ACT database. Athletics have been postponed, and Tom will report more in the January meeting. Roger wanted to thank Mr. Jim Rorabaugh for his tireless work and many hours he put in to make sure our students and residence halls run smoothly in the current COVID situation.

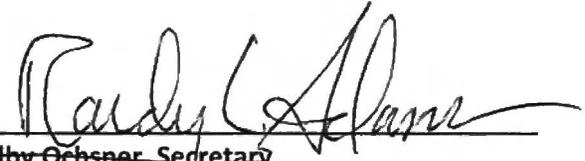
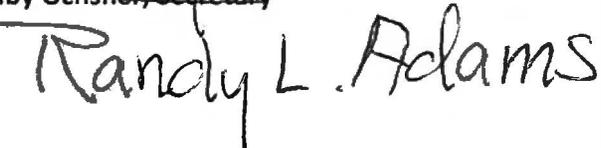
7. Ms. Tami Afdahl updated the Board on College Relations. Tami introduced Kathi Swanson and Glen Lussetto from Clarus. She has been working with them on Digital Advertising. Mr. Lussetto and Ms. Swanson presented a PowerPoint presentation on the information and progression of what Clarus is and what it could provide for institutions and EWC in digital advertising.
8. Ms. Holly Lara updated the Board on Human Resources. There was an increase of one benefitted employee, Ms. Kerry Stewart. The increase in part time employees would be the adjuncts in Block B. There are currently three benefitted vacancies, one of which is the Cosmetology Instructor – Director and that position is being advertised. Holly received Title IX Administrator Level training and now Mr. Humphrey and Holly are both Title IX coordinators and administrators. This was a 4-day training. November is open enrollment for insurance.
9. Mr. John Hansen updated the Board on Institutional Development. John stated that the Dow Jones Industrial average market is up by 4.5% and getting back on track. He is actively giving tours of the ATEC building. One development from the tours was the 4-H Youth Development Extension Education Center with Megan Brittingham. They are interested in possibly using our facility for 4-H projects. The “Call for Photographs” is being launched in a few days for the ATEC art. Each photograph selected will receive \$500 per photograph and will in turn be displayed in the ATEC building on the 10 spaces for murals.
10. John is working on the H1B Grant. This grant is a high skills and high trades grant which has been open for two months. We are joining four other community colleges in writing for the grant to create a workforce hub that can share training and expertise. This grant would bring up to \$1.2M of funds to EWC. In addition, the Foundation is currently seeking directors to join the Foundation.

TRUSTEE TOPICS

Dr. Travers reminded the Board members about the HLC Accreditation visit on Monday, November 16th. The Board’s meeting will be from 12:00 pm to 1:30 pm.

There was no further business, and Chair Baumgartner adjourned the meeting at 7:35 pm.

Submitted by:

 Robert Baumgartner, Chair

 Sally Watson, Executive Assistant


 Colby Ochsner, Secretary

 Randy L. Adams