

Eastern Wyoming College

3200 West C Street • Torrington, WY 82240

APPLICATION FOR EMPLOYMENT

FOOD SERVICES APPLICATION

Eastern Wyoming College is committed to providing equal opportunity for access to and participation in college programs of instruction, services, and activities. It is the policy of the college to neither favor nor disfavor any individual on the basis of race, color, creed, religion, sex, disability, or national origin. The college is subject to and complies with the regulations of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Inquiries regarding compliance may be directed to the Director of Human Resources, Eastern Wyoming College, Torrington, WY, 82240 or phone (307) 532-8330, or the Wyoming Department of Education, Office for Civil Rights Coordinator, 2nd Floor, Hathaway Building, Cheyenne, WY 82002-0050, or (307) 777-6218.

Date _____

Name _____
(Last) (First) (Middle)

Address _____

Telephone _____

Name and address of person to be notified in case of emergency.

U.S. Citizen Yes _____ No _____
If not, VISA Class _____

Student _____ Non-Student _____

Can you accept position immediately? _____

For what kind of position are you applying? _____

If not, how soon? _____

Other work you would consider:

- 1. _____
- 2. _____
- 3. _____

Have you ever worked at EWC before? _____

When? _____ Department _____

Reason for leaving? _____

Have you ever been convicted of a misdemeanor or felony? _____
Explain: _____

Have you ever been suspended or discharged from a position? _____
Reason: _____

EDUCATION

High School: _____

Business College: _____

Location: _____

Location: _____

Years Completed: _____

Years Completed: _____

Did You Graduate: _____

Did You Graduate? _____

College or University: _____

Special Training: _____

Location: _____

Location: _____

Years Completed: _____

Years Completed: _____

Dates Attended: _____

Dates Attended: _____

Did You Graduate? _____ Major _____ Minor _____

Did You Graduate? _____

EMPLOYMENT HISTORY Begin with most recent employment. May we contact your current employer? _____

| | | |
|---------------------|---------------------|---------------------|
| Employer: | Employer: | Employer: |
| Address: | Address: | Address: |
| Supervisor: | Supervisor: | Supervisor: |
| Type of Position: | Type of Position: | Type of Position: |
| Starting Date: | Starting Date: | Starting Date: |
| Ending Date: | Ending Date: | Ending Date: |
| Reason for Leaving: | Reason for Leaving: | Reason for Leaving: |
| Salary: | Salary: | Salary: |

REFERENCES May be personal or business references (do not use those listed above or relatives.)

| | | |
|--|--|--|
| Name: | Name: | Name: |
| Address: | Address: | Address: |
| Phone: | Phone: | Phone: |
| Profession or Occupation of Reference: | Profession or Occupation of Reference: | Profession or Occupation of Reference: |

Please check the following with which you have had experience or training:

- | | | |
|---|--|--|
| <input type="checkbox"/> Dish Washing | <input type="checkbox"/> Baking | <input type="checkbox"/> Supervision |
| <input type="checkbox"/> Salad Preparation | <input type="checkbox"/> Serving | <input type="checkbox"/> Dietetics/Nutrition |
| <input type="checkbox"/> Inventory Control | <input type="checkbox"/> Working Under Direction | <input type="checkbox"/> Hostess/Host |
| <input type="checkbox"/> Cashier | <input type="checkbox"/> Cleaning of Kitchen Equipment | <input type="checkbox"/> Steam Table |
| <input type="checkbox"/> Safety/First Aid | <input type="checkbox"/> Commercial Mixer | <input type="checkbox"/> Slicer |
| <input type="checkbox"/> Commercial Dishwasher | <input type="checkbox"/> Soft Drink Dispenser | <input type="checkbox"/> Grill |
| <input type="checkbox"/> Commercial Coffee Maker | <input type="checkbox"/> Deep Fat Fryer | <input type="checkbox"/> Other |
| <input type="checkbox"/> Stack Ovens | <input type="checkbox"/> Word Processor | <input type="checkbox"/> Cash Register |
| <input type="checkbox"/> Maintenance of Kitchen Equipment | <input type="checkbox"/> Purchasing | <input type="checkbox"/> Menu Preparation |

I certify that all information given on this application, supporting documents, and interviews is correct to the best of my knowledge. I understand that giving false information is cause for dismissal and that a physical examination (post conditional offer) may be required. I understand that this application is not intended to be a contract of employment. I agree that Eastern Wyoming College may require my participation in a contribution to retirement plans while employed. I further authorize Eastern Wyoming College to investigate all statements made on my application for employment. I authorize such educational institutions and employers and others (and their agents or employees) to respond to questions concerning information given on this application and I further release from liability such former employers, institutions, or person providing such information to Eastern Wyoming College. I understand that no offer of benefits such as insurance, vacation, or salary rate is final until approved by the Director of Human Resources. I understand that I will be required to complete an I-9 form for income tax purposes. I understand that I will be required to serve a probationary period during which time I may be terminated in accordance with Eastern Wyoming College policy.

Signature _____ Date _____