



# MEETING AGENDA

## EASTERN WYOMING COLLEGE BOARD OF TRUSTEES MEETING January 12, 2021 Dolores Kaufman Boardroom

### Vision Statement

Eastern Wyoming College will be an innovative learning environment for academic excellence and community enrichment that champions student success.

### College Mission

Student success is our first priority; as a learning community we provide opportunities that enable students to achieve their goals and enrich our unique region through work, partnerships, and student achievement.

### **4:30 pm      Work Session Presentation**

- Review EWC Draft Resolution - Support of Action for Sustainable Funding
- Review of Vice President for Student Services Job Description
- Discussion of proposed Food Service rate increase

### **5:00 pm      Dinner**

### **5:45 pm      Open Meeting**

Open Forum: Visitors & employees may provide comments to the Board at this time.

### **APPROVE:      AGENDA**

**RECOMMENDED ACTION:** Motion to approve the January agenda, as presented.

### **President's Update**

- In-Service Zoom Invite - January 13, 2021, 8:30 am - Spring In-Service Meeting  
Join Zoom Meeting  
<https://ewc-wy.zoom.us/j/91980995833>

### **CONSENT AGENDA - Appendix A**

Trustees, please contact Dr. Travers with any questions prior to the board meeting.

### **APPROVE:      The January 12, 2021, Consent Agenda, which includes:**

1. Minutes from the December 8, 2020, Board Meeting

### **ACTION ITEMS - Appendix B**

### **APPROVE:      January Financial Report - Mr. Kwin Wilkes, VP for Administrative Services**

**RECOMMENDED ACTION:** Motion to approve the January financial report, as presented.

**APPROVE:** EWC Food Service rate increase starting Fall 2021 - *Presented by Mr. Kwin Wilkes*

**RECOMMENDED ACTION:** Motion to approve the Food Service rate increase as presented.

**APPROVE:** Reappointment of Administrators Per Board Policies 3.2 and 3.22 and the result of completed annual performance evaluations for EWC administrators less the President. President Travers recommends the Board of Trustees reappoint Kwin Wilkes, Vice President for Administrative Services, Roger Humphrey for Vice President for Academic Services and Margaret Farley for Vice President for the Douglas Campus for FY 2022.

**RECOMMENDED ACTION:** Motion to approve the reappointment of Vice Presidents for the Fiscal Year 2022, as presented. *Prepared by Dr. Lesley Travers, President*

**APPROVE:** **Early Retirement Request**  
Per Board Policy 3.17, Mr. Bob Creagar meets program eligibility and has submitted a letter notifying Dr. Travers of his intent to participate in the early retirement program. Mr. Creagar's final duty date is May 17, 2021. *Prepared by Holly Lara, Director of Human Resources*

**RECOMMENDED ACTION:** Motion to approve the Early Retirement Request of Mr. Bob Creagar, as presented.

**APPROVE:** **Retirement Incentive Requests**  
As per EWC Board of Trustees action on November 10, 2020, eligible employees were offered a one-time retirement incentive of 10% of their annual salary. An employee meeting the criteria for the retirement incentive program will receive, as per Board Policy 3.5.2, a one-time \$150 cash incentive from the College for submitting a resignation / retirement letter 60 calendar days before his or her contract expiration.

In addition to the approval of Ms. Jo Ellen Keigley's intent to participate in the incentive program as approved by the Board of Trustees on December 8, 2020, the individuals listed below meet retirement incentive eligibility and the requirement of Board Policy 3.5.2 and have submitted a letter of intent to participate in the retirement incentive program. Retirees and their associated final duty dates are Dr. Edwin Bittner, May 17, 2021; Ms. Suzey Delger, May 31, 2021; and Dr. John Nesbitt, May 17, 2021.

**RECOMMENDED ACTION:** Motion to approve the Retirement Incentive Requests as presented.

### **INFORMATION ITEMS**

1. Human Resources Update - **Appendix C** - Ms. Holly Lara, Director of Human Resources
2. Institutional Development Update - **Appendix D** - Mr. John Hansen, Director of Institutional Devel.
3. Douglas Campus Update - **Appendix E** - Dr. Margaret Farley, VP for Douglas Campus
4. Constr. & Major Maintenance Update - **Appendix F** - Mr. Keith Jarvis, Director of Physical Plant
5. Faculty Senate Update - **Appendix G** - Dr. Kate Steinbock, Faculty Senate President
6. Staff Alliance Update - **Appendix H** - Mr. John Hansen, Staff Alliance President
7. Academic & Student Services Updates - **Appendix I** - Mr. Roger Humphrey, VP for SS and AS
8. College Relations Update - **Appendix J** - Ms. Tami Afdahl, Director of College Relations

### **TRUSTEE TOPICS**

**ACTION:** Move to adjourn the meeting.