

Eastern Wyoming College
General Staff Meeting
October 29, 2020 Meeting Minutes
VIA ZOOM

Departments Represented

Academic Services: None

Business Office: Michelle Goodman & Lisa Briggs

College and Career Readiness Center: Callie Allred

College Relations: Kim Jones

Community Ed/Workforce: Donna White

Computer Services: None

Douglas Campus: Jaimie Sullivan

Financial Aid: Shanna Vargas & Holly West

Food Services: None

Human Resources: Holly and Lori Moore

Instructional Technology: Aaron Bahmer

Information Center: Dixie Kroenlein

Library: Jessica Anders & Casey Debus

Office of Development: John Hansen

Outreach: Kim Russell & Karen Posten

Physical Plant: None

President's Office: None

Residence Halls: None

Student Services: Sue Schmidt

Student Success Center: None

Testing and Career Services: None

- I. Call to Order – Called to order at 2:00 p.m. by Vice President John Hansen
- II. Approve Minutes – Motion seconded and carried to approve September 2020 minutes.
- III. Treasurers Report – Still sitting at \$1000.00.
- IV. Items of old business
 - a. Staff Spotlight: we will spotlight Veterans for November and then return to spotlighting the departments. A list of Veterans will be provided to Kim.
 - b. Executive Committee: call for items to be discussed. There were none at this time.
 - c. Strategic Planning Initiative: Roger is spearheading this.
 - d. Wellness Activity: we will have discussions about what is our core essence and use a book and workbook to help galvanize as an alliance and learn about one another. Also, there is a Cigna challenge going on. The Berne Brown workshop will begin soon, and anyone interested in a cribbage tournament, should let Jamie know.
 - e. Recognition program: Motion seconded and carried to accept the Vista Print option of \$17.38 for 8 pads @ 25 sheets per pad. Motion Seconded and carried to

purchase two boxes under \$40 for the recognition program and affix an EWC label to it.

V. Items of new business

- a. Elections are coming up: Jessica has reached her term limit, Callie is not likely to re-up, Jamie and Aaron will continue.
- b. College Effectiveness Committee needs four members. This was discussed. Information will be sent to Staff Alliance and nominations will be collected.
- c. Christmas party potluck may not be the most apropos idea given Covid-19. The Giving/Angel Tree may be a better option. Information about this is forthcoming. The group brainstormed a few different ideas. Motion seconded and carried to have the Christmas party, according to health orders, and also the Giving/Angel tree. Motion seconded and carried to budget \$500 for the Christmas party; Kim Russell will head the committee for this and work with public health.
- d. Creation of a policy committee: could be a great opportunity for Staff Alliance to put their voice out there. Discussion was held. No new committee will be formed at this time.

VI. Committee reports:

- a. Leadership: two items discussed were the effectiveness and budget committees. There was some discussion about changing the wording for some of the positions and which positions would make up the budget committee.
- b. Personnel: worked on a response for the letter sent to the board of trustees.
- c. CLC items: A couple of new courses were discussed for Vet Tech and Early Childhood Education. A few titles and numbers changed and prerequisites were discussed. There will be no more Ceramics, Elementary Ed or Intro to Antimony and Physiology since. There will be program changes to art. The credentialing matrix has been discussed and how this will affect the faculty pools. This committee is meeting every two weeks.
- d. Safety: No Report
- e. Advisory Council for Student Services: No Report
- f. Professional Development Committee: No Report
- g. Technology Advisory: No Report

VII. Adjournment – Motion seconded and approved to adjourn at 3:14 p.m.