



**EASTERN WYOMING COLLEGE
BOARD OF TRUSTEES MEETING
March 9, 2021
Dolores Kaufman Boardroom**

**MEETING
MINUTES**

Vision Statement

Eastern Wyoming College will be an innovative learning environment for academic excellence and community enrichment that champions student success.

College Mission

Student success is our first priority; as a learning community we provide opportunities that enable students to achieve their goals and enrich our unique region through work, partnerships, and student achievement.

The EWC Board of Trustees met in the Dolores Kaufman Boardroom at 3:30 pm in a work session. Those present were Bob Baumgartner, Judith Bartmann, Randy Adams, John Patrick, Kurt Sittner, Tom John McCreery, Mike Varney, and Jim Willox.

During the work session, Mr. Roger Humphrey, VP for Academic Services, presented information and a Powerpoint presentation on Retention Data. Mr. Kwin Wilkes, VP for Administrative Services, also presented information and a PowerPoint presentation on the Budget Analysis.

The Board examined the following Board Policies up for Review.

- **BP 2.1 Dean of Faculty/Student Services:** Changes made to eliminate this policy and placing the Administrative Rules into the Faculty Handbook. This is in direct correlation to the elimination of the Dean position due to budget cuts.
- **BP 5.1 Student Assistants Policy:** Reviewed - no changes.
- **BP 5.2 Withdrawal from Individual Classes and College:** Reviewed - no changes
- **BP 5.4 Credit and Community Education Classes for Senior Citizens:** Title change to "Credit Classes for Senior Citizens", emitting the Community word. Clarification in title.
- **BP 5.5 Faculty Research Involving Student Records:** Deleted "Vice President for Learning" and "Access to education records shall be cleared by the Vice President for Student Services". There just needs to a designated person, not necessarily the Vice President.
- **BP 5.9 Admission of International Students:** Deleted "Vice President" and made a designated administrator for Student Services.
- **BP 5.10 Activity Sponsorship:** Deleted "activity", as it applies to Clubs.

Dr. Travers informed the Board about the upcoming legislative bills that might be affecting some of the Community Colleges programs throughout the State. One bill in particular would allow Hathaway dollars to be utilized by older students that may be returning to school. One of the bills in question was the ability to carry guns on campus. Currently, it states that K-12 teachers may be allowed to make their own decisions on possession of a firearm, but Community Colleges are not in that proposal.

The Board proceeded to dinner at 5:00 pm.

Open Meeting

At 5:45 pm, the meeting began in an open forum, welcoming any visitors or employees. Ms. Destiny Covington, Student Senate President, introduced this month's Civitas Award recipients. Student, Miss Taya McMillan, Faculty/Staff, Mr. John Hansen, and Group recipient, EWC Foundation.

Miss Covington informed the Board about the Evening of Elegance that 113 students attended and had a wonderful night. They are also scheduling the Easter Egg Hunt project that GEAR UP assists the students with, and the Casino night scheduled for April 28.

ACTION: Trustee Adams moved to approve the March Agenda with the Addendum. Trustee McCreery seconded the motion. Motion passed unanimously.

President's Update

Dr. Travers informed the Board regarding recent Legislative sessions. She encouraged the Board to continue to contact legislators and ask them to support community colleges.

CONSENT AGENDA

- ACTION:** Trustee McCreery moved to approve the March 9, 2021, Consent Agenda with the Addendum as presented. Trustee Bartmann seconded the motion. Motion passed unanimously. The Consent Agenda included:
- Minutes from the February 9, 2021, Board Meeting
 - The resignation of Ms. Danielle Hanzlik, Academic/Student Services Administrative Specialist.
 - The resignation of Ms. Judy Brown, GEAR Up Director.

ACTION ITEMS

- ACTION:** Trustee Patrick moved to approve the March Financial Report. Trustee Varney seconded the motion. Motion passed unanimously.

FIRST READING BOARD POLICIES

- ACTION:** Trustee Adams moved to approve the first reading revisions to Board Policy 2.1 Dean of Faculty/Student Services. Trustee McCreery seconded the motion. Motion passed unanimously.

- ACTION:** Trustee Varney moved to approve the first reading revisions to Board Policy 5.1 Student Assistants Policy. Trustee Patrick seconded the motion. Motion passed unanimously.

- ACTION:** Trustee McCreery moved to approve the first reading revisions to Board Policy 5.2 Withdrawal from Individual Classes and College. Trustee Varney seconded the motion.

Comment: Trustee Patrick stated this policy seems bare and is not very clear or concise. Attorney Evans stated that even though this policy only has two sentences, it is a requirement to have a policy in place to add Administrative Rules to follow. The Board felt it would be important to include the Administrative Rules from now on, so the Board can have a better picture of each policy they review. Trustee Patrick amended the motion. Trustee McCreery seconded the motion. Motion passed. Trustee Varney was in agreement with the amended motion to include Administrative Rules to policies.

- ACTION:** Trustee Varney moved to approve the first reading revisions to Board Policy 5.4 Credit and Community Education Classes for Senior Citizens. Trustee Bartmann seconded the motion. Motion passed unanimously.

Comment: Trustee Sittner questioned why seniors were not charged for classes. Dr. Travers indicated that the college provides these options for senior citizens and the community as a good will gesture as a community college.

- ACTION:** Trustee Bartmann moved to approve the first reading revisions to Board Policy 5.5 Faculty Research Involving Student Records. Trustee Sittner seconded the motion. Motion passed unanimously.

- ACTION:** Trustee Varney moved to approve the first reading revisions to Board Policy 5.9 Admission of International Students. Trustee Patrick seconded the motion. Motion passed unanimously.

- ACTION:** Trustee McCreery moved to approve the first reading revisions to Board Policy 5.10 Activity Sponsorship. Trustee Patrick stated that he favored the language that Ms. Amy Smith had proposed in this policy and seconded the motion. Motion passed unanimously. Roger will take the policy back to the committee for further discussion and review Mr. Aaron Bahmer's comments as well.

INFORMATION ITEMS

Mr. Roger Humphrey updated the Board on Academic & Student Services. They are working on the course schedule for registration for fall and developing courses for on a 2-year rotation. Student Services is working with College Relations to develop a virtual tour of the Campus. Financial Aid is working on

awarding students for the FY21-22 school year. Roger wanted to commend Jim Rorabaugh for working hard with housing, quarantining, and student senate to develop activities. April will start the Golf program and Rodeo begins in Gillette this weekend.

Mr. John Hansen updated the Board on Staff Alliance. Staff Alliance held a staff alliance gathering to discuss the feedback from the survey. The plan is to work through the Executive Committee to address a list of items to focus and work on for the needs of our staff.

Ms. Tami Afdahl updated the Board on College Relations. Tami stated that the viewing of the webcasting has increased and different countries have taken advantage of viewing the webcast games. Recently, we had a firm from Cheyenne tour the Campus and create a video tour of classrooms, buildings, etc. They are editing it now and working on a script. Tami will bring it back to the Board for viewing when it is completed. She wanted to note that Cares dollars were used for this project and that no institutional funds were expended.

Ms. Holly Lara updated the Board on Human Resources. HR has received nine applications for the Vice President for Student Services. This position was advertised in the nationwide Higher Education Company. Holly stated that the cook position will now be a temporary cook position until the end of the school year and remains open. One of our adjunct nursing instructors has accepted the full time position for fall.

Mr. John Hansen updated the Board on Institutional Development and the Foundation. John spoke about the "Fear and Greed" index on where the market is moving. The Foundation will be looking over finances at the end of the month and looking at what the next phase of ATEC will be.

Margaret Farley updated the Board on the Douglas Campus. All of our concurrent registration in. We are about 15 students down from last spring. Mr. Willox informed the Board that there are set of apartments next to the campus in Douglas that will be going up and may provide opportunities for EWC Douglas students.

Mr. Keith Jarvis updated the Board on Construction & Major Maintenance. They had more issues with the ATEC exhaust and it is currently being worked on. The monument sign has been installed with the masonry work that will proceed when the weather permits. The cameras and access control card readers have been installed. The fire alarm system is still waiting on the company to come back and complete their portion of the project. The standby generators are waiting on approval with major maintenance funds.

Ms. Kate Steinbock updated the Board on the Faculty Senate. She also read a statement prepared by Faculty Senate on their thoughts with faculty positions and positions that were vacated. Kate wanted to congratulate Ms. Ellen Creagar for her appointment by Governor Gordon to the Wyoming State Board of Education. It is impressive and an arduous undertaking to be confirmed by the full Senate.

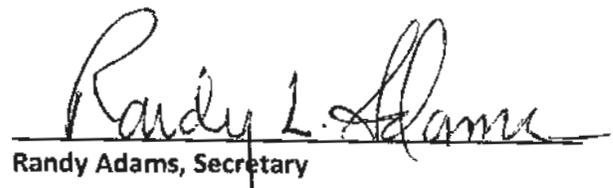
TRUSTEE TOPICS

Trustee Patrick expressed the need to have a strategic planning session with the Board. He would like to meet in the next week or so. Sally will send out a Doodle poll out to Board members and find a day that works.

ACTION: Trustee Patrick moved to adjourn to Executive Session to discuss personnel. Trustee McCreery seconded the notion. Motion passed unanimously. No action will be taken in the Executive Session.

Submitted by:


Robert Baumgartner, Chair


Randy Adams, Secretary


Sally Watson, Executive Assistant