



**EASTERN WYOMING COLLEGE**  
**Board of Trustees Meeting Minutes**  
**April 13, 2021**

The EWC Board of Trustees met at 4:30 pm in the Delores Kaufman Board Room in a work session. Members present were Chair Bob Baumgartner, Vice Chair Judith Bartmann, Randy Adams, Tom John McCreery, John Patrick, Kurt Sittner, Mike Varney and Jim Willox. College Staff included Dr. Travers and Sally Watson.

**Work Session**

Mr. Roger Humphrey presented a PowerPoint presentation on the HLC Summary and required actions.

The Board proceeded to dinner at 5:00 pm.

**Open Meeting**

During the Open Forum, Miss Destiny Covington, Student Senate President, introduced the Civitas recipients. The Group recipient was the Gear Up Club, the Employee recipient was Dr. Kate Steinbock, and the Student recipient was Mr. Edwin Lucero. Miss Covington also informed the Board of the Student Senate activities such as Casino night, and the College Field day in Jiridon Park.

**ACTION:** Trustee Varney moved to approve the April agenda with the two Addendum items. Trustee McCreery seconded the motion. Motion passed unanimously.

**President's Update**

Dr. Travers stated the college is actively searching for Math, English, Business and Nursing instructors, as well as a new Vice President for Student Services. Dr. Travers stated that the Foundation has offered to pay the salary for the Foundation Coordinator position and the College would be responsible for its insurance coverage.

Dr. Travers updated the Board on the Legislature Session coming up on July 12, 2021. She informed the Board of Cares money, round two, and the ARP money.

**ACTION:** Trustee Adams moved to approve the April 13, 2021, Consent Agenda, which included minutes from the March 9, 2021, Board Meeting, minutes from the March 30, 2021, Board Retreat meeting, the resignation of Mr. Coulter Carlson, GEAR UP Technician, and the word correction on page 4 of the March 9<sup>th</sup> Board meeting.

**APPROVAL ITEMS**

**ACTION:** Trustee Adams moved to approve the April Financial Report. Trustee Bartmann seconded the motion. Motion passed unanimously.

**ACTION:** Trustee Bartmann moved to approve the appointment of Kasey Powell to the position of Douglas Nursing Instructor. Trustee McCreery seconded the motion. Motion passed unanimously.

**ACTION POSTPONED:** Trustee Patrick moved to proceed forward with the recommendation to approve the Foundation Assistant/Grant Writer position for the Office of Institutional Development with the caveat that clarification on available insurance slots were confirmed by Dr. Travers and the Community College Commission at the next meeting. Trustee McCreery seconded the motion. Motion passed unanimously.

**INFORMATION ITEMS**

1. Mr. Roger Humphrey updated the Board on Academic and Student Services. The academic schedule is out and registration is open. He will update the Board in May on the progress of registrations and housing.
2. Ms. Tami Afdahl updated the Board on College Relations. Tami shared the Virtual Tour of the campus project that she and Zach Smith have been working on. She would like to add the Douglas Campus as well.

3. Ms. Holly Lara updated the Board on Human Resources. HR is currently advertising for English, Math, Business, and Nursing instructors for both Torrington and Douglas. The Vet Tech instructor will be opening soon, as well. Contracts are done and will be sent to employees.
4. Mr. John Hansen updated the Board on the Foundation and Institutional Development. The market maintains a strong growth position. The Foundation will be hosting a new member's orientation on April 28<sup>th</sup>. The bus wrap design is complete and in progress.
5. Dr. Margaret Farley updated the Board on the Douglas Campus. They received a donation of approximately \$3,000 in equipment for the Gunsmithing program.
6. Mr. Keith Jarvis updated the Board on Construction and Major Maintenance. Keith stated that work continues at ATEC correcting some of the mechanical issues. The card readers are installed and seven are up and running.
7. Dr. Kate Steinbock / Dr. Colleen Mitchell updated the Board on Faculty Senate. Colleen stated they are getting students registered before they leave campus. Faculty Senate is organizing a marketing campaign on-line. Tami Afdahl is helping with the update.
8. Mr. John Hansen updated the Board on Staff Alliance. Staff Alliance held a meeting and discussed survey results. The ability to have more communication with staff was one of the strongest suggestions. The group decided that it would be great to have different departments of the college share their work life and celebrate different parts of the college.

**ACTION:** Trustee McCreery moved to adjourn the meeting and move into Executive Session to discuss personnel. Trustee Patrick seconded the motion. Motion passed unanimously. Meeting adjourned at 7:10 pm.

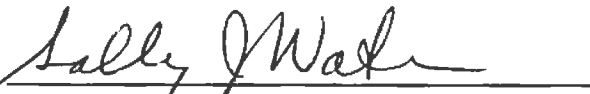
Submitted by:



Robert Baumgartner, Chair



Randy Adams, Secretary



Sally Watson, Executive Assistant