



## Eastern Wyoming College Board of Trustees Meeting Agenda - July 13, 2021

5:00 pm Dinner

5:45 pm Open Meeting

**Open Forum:** Visitors and employees may provide comments to the Board at this time.

**APPROVE:** Agenda

**RECOMMENDED ACTION:** Motion to approve the agenda, as presented with Addendum.

### **PRESIDENT'S UPDATE**

#### **CONSENT AGENDA - Appendix A**

Trustees, please contact Dr. Travers with questions prior to the board meeting.

**APPROVE:** The July 13, 2021 Consent Agenda, which includes:

1. Minutes from the June 8, 2021 Meeting
2. Minutes from the June 10, 2021 Special Meeting
3. Minutes from the July 2, 2021 Special Meeting
4. Calendars for Academic Year Fall 2023, Spring 2024, and Summer 2024

#### **ACTION ITEMS - Appendix B**

**APPROVE:** July Financial Report - Mr. *Kwin Wilkes, VP for Administrative Services*

**RECOMMENDED ACTION:** Motion to approve the July Financial Report, as presented.

**APPROVE:** Fiscal Year 2022 Final College Budget, Mr. *Kwin Wilkes, VP for Administrative Services*

**RECOMMENDED ACTION:** Motion to approve the Fiscal Year 2022 Final College Budget, as presented.

**APPROVE:** **Fiscal Year 2021 Transfers of Unexpended/Unencumbered Appropriations and Requested Budget Authority Increases:** Pursuant to W.S. 16-4-112 and W.S. 16-4-113, a public hearing was held on June 30, 2021 to consider and take comments on the proposed fiscal year 2021 budget program transfers and budget authority increases as outlined. No comments from the public were offered in the hearing. The Restricted Grants & Contracts/BOCES Fund was increased by \$2,878,000 to balance the revenues and expenses. This was due to the revenues received from the State of Wyoming and the Federal Government for COVID-related and other grant expenses, which were not part of the initial budget when approved. Therefore, we request approval of the budget changes for the fiscal year ended June 30, 2021. *Presented by Kwin Wilkes*

**RECOMMENDED ACTION:** Motion to approve the Fiscal Year 2021 Transfers of Unexpended/Unencumbered Appropriations and Requested Budget Authority Increases as presented.

**PERSONNEL:**

**APPROVE:** The selection committee recommends, and Dr. Travers concurs, the appointment of Dr. Monica Teichert to the position of evening cohort Nursing instructor at the Torrington campus. This is a nine month, benefitted, vocational faculty position.

**RECOMMENDED ACTION:** Motion to approve the appointment of Dr. Monica Teichert to the position of evening cohort Nursing instructor at the Torrington campus, as presented.

**APPROVE:** The selection committee recommends, and Dr. Travers concurs, the appointment of Ms. Sage Chaput to the position of Admissions Coordinator. This is a full-time, 12 month, benefitted professional staff position.

**RECOMMENDED ACTION:** Motion to approve the appointment of Ms. Sage Chaput to the position of Admissions Coordinator, as presented.

**APPROVE:** The selection committee recommends, and Dr. Travers concurs, the appointment of Mr. Gerald Hawkes to the position of Business Instructor. This is a nine month, benefitted, faculty position.

**RECOMMENDED ACTION:** Motion to approve the appointment of Mr. Gerald Hawkes to the position of Business Instructor, as presented.

**INFORMATION ITEMS – Verbal Presentations**

1. Mr. Keith Jarvis – Construction and Major Maintenance
2. Mr. John Hansen – Institutional Development
3. Dr. Kate Steinbock – Faculty Senate
4. Mr. Roger Humphrey – Academic and Student Services
5. Ms. Tami Afdahl – College Relations
6. Ms. Holly Lara – Human Resources, written report, **Appendix C**
7. Mr. John Hansen – Staff Alliance
8. Dr. Margaret Farley – Douglas Campus
9. Ms. JoEllen Keigley – Testing Center, written report, **Appendix C**

**TRUSTEE TOPICS**

- Joint Education Board Meeting July 19-July 21, 2021, Saratoga, WY - Dr. Judith Bartmann

**APPROVE:** Motion to adjourn the meeting and move into Executive Session if needed.



**EASTERN WYOMING COLLEGE  
BOARD OF TRUSTEES MEETING  
ADDENDUM TO AGENDA  
JULY 13, 2021**

**ACTION ITEMS:**

**APPROVE:** **Amended Scholarship and Grants Budget for Fiscal Year 2022.** The original FY2022 scholarship budget was approved earlier this year. It is recommended that this amended scholarship of \$2,017,446 be approved. This increase of \$233,828 comes from the second round of CARES funds. These increases will be divided up as follows: \$30,000 Lancer Incentive Awards, \$40,000 Division Scholarships, \$30,000 WY Border Scholarships, \$43,000 Livestock Judging Scholarships, \$90,828 will be applied to athletic scholarships. *Presented by Kwin Wilkes*

**RECOMMENDED ACTION:** Motion to approve the Scholarship and Grants Budget for Fiscal Year 2022 in the amount of \$2,017,446 as presented.

**APPROVE:** **Accept bid for Eastern Hall backup generator from Goshen County Construction for the amount of \$189,950.** EWC will receive a \$65,000 grant from Homeland Security that will be applied to this project. The remaining \$124,950 will be paid out of Major Maintenance funds. *Presented by Kwin Wilkes and Keith Jarvis.*

**RECOMMENDED ACTION:** Motion to approve the purchase of a backup generator for Eastern Hall from Goshen County Construction for \$189,950, minus \$65,000 from the Homeland Security grant, leaving a balance of \$124,950 to be paid out of Major Maintenance funds as presented.