



Eastern Wyoming College Board of Trustees Meeting Minutes August 10, 2021

The EWC Board of Trustees met in a work session at 4:30 pm, in the Delores Kaufman Board Room. Members present were Bob Baumgartner, Randy Adams, John Patrick, Kurt Sittner, Jim Willox, Judith Bartmann, Mike Varney, and Tom John McCreery.

The Trustees discussed the hiring process for a new president for next year when Dr. Travers retires. Discussion regarding hiring within the college, hiring outside the college, using Walt Nolte and Gold Hill Associates to assist in the process, encouraging both external and internal candidates to apply and the interview process.

The Trustees proceeded to dinner at 5:00 pm.

OPEN MEETING:

The open meeting began at 5:45 pm in the open forum with the introduction of new employees, Ms. Madison Bloodgood, Gear Up Director. Ms. Bloodgood provided information regarding the Gear Up curriculum. New employee, Ms. Sage Chaput, Admissions Coordinator, was also introduced and spoke about registration days.

ACTION: Trustee McCreery moved to approve the August 10, 2021, Agenda. Trustee Patrick seconded the motion. Motion passed unanimously.

PRESIDENT'S UPDATE

Dr. Travers spoke about the Gear Up program moving into their new office. The College is advertising for cooks and custodians. Dr. Travers stated that she has extended some vacation for staff that are working many hours, due to the cyber issues and giving them through December 31, 2021, to take their vacation.

CONSENT AGENDA

ACTION: Trustee Varney moved and Trustee Bartmann seconded the motion to approve the August 10, 2021, Consent Agenda, which included minutes from the July 13, 2021, Board Meeting, the appointment of Mr. Chet Freouf as Lead Custodian, the appointment of Mr. Ethan Wilhoit as Custodian, the resignation of Ms. Dixie Elder, Cook, the resignation of Mr. Steve Akright's, Grounds Supervisor.

ACTION ITEMS

Mr. Kwin Wilkes gave a brief presentation on the Financials to date. Due to the cyber situation, he is still unable to access the old data to create a complete report.

ACTION: Trustee Varney moved and Trustee McCreery seconded the motion to approve the ratification of the appointment of Mr. Bryan Hart to the position of Student Success/Testing Center Director.

TABLED: A motion was made by Trustee Patrick, and seconded by Trustee McCreery to approve the contract for facility usage from Goshen County Fair Association. After discussion regarding the increased amount owed to the Goshen County Fair Association for the Facility Usage Contract 2021-2022, for \$37,150.00, it was decided that Trustee Adams would visit with Mr. John Ellis from the Fair Association to see about renegotiating the amount.

Dr. Travers illustrated how the contract has steadily increase in the last five years to the exorbitant amount now. EWC needs to look at other options for next year's rodeo team and would like to work with the Foundation to set a plan in motion. There is room on the north campus for expansion, but an assessment study will be done to see what can be utilized.

Trustee Patrick withdrew his motion to approve, and Trustee McCreery concurred until more information could be obtained from Mr. John Ellis and renegotiations. Once Dr. Travers hears from Trustee Adams, she will send out an email to vote on the approval or disapproval of the contract.

Mr. Humphrey stated that the rodeo team starts practicing in August and this needs to be rectified as soon as possible. Roger stated that Coach Clark did not receive the contract in April as it says on the paperwork, and was received on or about July 1st.

ACTION: Trustee McCreery moved to approve, and Trustee Adams seconded the motion for the purchase and installation of a video conference package for classrooms in the ATEC Building from CAV Front Range, Iowa Audio Video / Wisconsin Audio Video, for \$102,109.64. The initial down payment, for \$65,844.77, and the final payment for \$36,264.87, using CARES money.

ACTION: Trustee Adams moved to approve and Trustee Varney seconded the motion for Dell Technologies Statement of Work for the estimated total of services for the retrieval of backup data for \$127,600.00. Dell has been working with EWC for two weeks attempting to get our systems unencrypted. This is anticipated total.

INFORMATION ITEMS

1. Mr. Roger Humphrey updated the Board on Academic and Student Services. Roger presented a PowerPoint presentation on data regarding the pre-registration, enrollment projections, housing occupancy projections, move in dates, new student orientation, student senate elections, club rush, and the first Volleyball game on August 20th in Trinidad, Colorado. Other discussions pertained to finalizing schedules, focusing on HLC areas, faculty assignments, adjunct instructors, and new faculty orientation on Aug. 12-13, 2021.
2. Dr. Margaret Farley updated the Board on the Douglas Campus. Margaret spoke about her written report, and Friday being the final registration day for Douglas. There are 11 new students in Gunsmithing and 8 students for the night Nursing cohort. Banner is mandating that students must have vaccinations for clinicals in Wheatland and Casper.

3. Mr. John Hansen updated the Board on Institutional Development and the Foundation. John spoke about his attached report, the upcoming golf tournament on August 22nd, the Calcutta on August 21st, and a putting contest with a grand prize is \$20,000.
4. Dr. Kate Steinbock sent in a report on Faculty Senate, and an Academic report.
5. Mr. Zach Smith sent in an Admissions report for Student Services.
6. Ms. Tami Afdahl updated the Board on College Relations. Tami stated that due to the cyber issues, College relations had lost photos for their view book. She wanted to thank Blanca Jaime from the Douglas Campus for her hard work in assisting with taking and sending photos back to College Relations to help rebuild the photo library. The Goshen County Fair parade was a success and went well for the college. Tami is also working with the IT department to communicate the status and progression to employees on fixing the network due to the cyber issues.
7. Ms. Holly Lara updated the Board on Human Resources. The total payroll was up \$220,000 from last month because the faculty were paid for their summer months all at once. She is currently running radio ads for advertisement for cooks. Currently, payroll is being done by hand, which may result in difficulties in producing W2's for tax season.

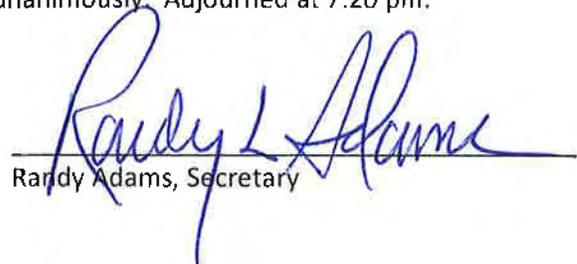
TRUSTEE TOPICS

Trustee Bartmann attended the Education Committee meeting in Saratoga, Wyoming as a WACCT representative. She stated the difficulties in community college's support from the State for funding. October will be the next WACCT meeting.

APPROVE: Trustee Patrick moved to adjourn the meeting and move into Executive Session to discuss security regarding the cyber situation and personnel. Trustee Bartmann seconded the motion. Motion passed unanimously. Adjourned at 7:20 pm.

Submitted by:


Bob Baumgartner, Chair


Randy Adams, Secretary


Sally Watson, Executive Assistant