

## **Board Policy 6.14 - Course Fees**

The Board of Trustees of Eastern Wyoming College wants to ensure affordability and access to higher education with importance on management of the costs associated with student participation in higher education. Course fees are approved by the EWC Board of Trustees and should be used solely for the purposes of which they were proposed and approved. The Vice President for Academic Services, in conjunction with program directors and department heads will ensure the process for the proposed fee changes have been recommended and adopted through the process established by the Curriculum Learning Council (CLC).

### **Administrative Rule 6.14.1 - Course Fees**

1. New course fees and changes to established courses must be approved in writing by the Curriculum Learning Council (CLC).
2. Information about individual course fees must be clearly advertised prior to registration for the semester in which the course fee is assessed.
3. All approved course fees by CLC are presented to the Board of Trustees for final approval in the fall each year by the Vice President for Academic Services and the Vice President for Administrative Services.
4. Course fees are student fees that are assessed for the enrollment in individual courses to defray the unique or extraordinary costs of a specific course.
5. Revenue from these fees may only be used for expenditures within the specific course and purpose for which they were assessed.