



**Eastern Wyoming College
Board of Trustees Meeting
April 12, 2022, 5:45 pm
Dolores Kaufman Board Room**

4:00 pm Work Session

Ms. Ellen Creagar – Wyoming Collegiate Business Ethics Presentation

An Eastern Wyoming College team competed in the Wyoming Collegiate Business Ethics Case Competition in Laramie on April 8, 2022. As part of the competition, the team played role of an ethics consulting firm advising a board of directors and presented their recommendations in a 10-minute presentation and then fielded 5 minutes of questions from the judges. The team also prepared an Executive Summary as part of the competition.

EWC's team consists of three business majors: Jonathan Pieper (Morrill, Nebraska), Ryan Swan (Casper, Wyoming), and Mathew Veen (Denver, Colorado). They are advised by Jennifer Minks, CPA, Associate Professor-Business, and Ellen O. Creagar, J.D., MA, Professor of Business Law and Social Sciences.

The competition was hosted and funded by the University Of Wyoming College Of Business and the Daniels Fund Ethics Initiative Collegiate Program and included dinner and a speaker.

Fall 2021 Enrollment Summary - Mr. Roger Humphrey, Appendix A
Institutional Research Office, April 2022

Discussion and Review - Emergency Management Memorandum of Understanding, Appendix B

This agreement between the Wyoming Child and Family Development, Inc. - Torrington Learning Center and Eastern Wyoming College is for the purpose of providing the Center a safe shelter/space in the EWC Fine Arts Auditorium in case of a natural disaster and the Center would need to evacuate their premises and seek shelter for the children's safety. *Presented by Dr. Lesley Travers*

5:00 pm Dinner

5:45 pm OPEN MEETING

OPEN FORUM

Visitors and employees may provide comments to the Board at this time.

Introduction of EWC Women's Basketball Team - Coach Alicia Hawkins

Introduction of new Board of Trustee member Ms. Jackie Van Mark.

As a long time Goshen County resident, Jackie has extensive board experience, not only here in Goshen County, but also statewide and at the Federal level. Her career began as a state staffer for U.S. Senator Craig Thomas where she thoroughly was immersed in Wyoming issues. While working for President George W. Bush, she was the Chief of Staff for Policy at the Department of Labor and often met with Jr. Colleges to find ways to encourage more students to utilize the Jr. College system.

Ms. Jackie Van Mark will recite the Oath of Office, *Appendix C*

OATH OF OFFICE

It is with the deepest sense of responsibility and conviction that I, **JACKIE VAN MARK**, assume my office as a Trustee of Eastern Wyoming College, and solemnly affirm:

- That I understand my authority exists only when acting collectively with my fellow board members and that we are to serve the interests of our entire community;
- That I will exemplify ethical behavior and conduct;
- That I will engage in an ongoing process of in-service education on issues of governance;
- That I will be prepared to participate in open, honest and civil deliberation with my colleagues, vote my conscience and support the decisions and policy we make; and
- That I will honor the division of responsibility between the board and the college president and staff, and contribute to creating a spirit of true cooperation.

APPROVE: The April 12, 2022, Agenda

RECOMMENDED ACTION: Motion to approve the April 12, 2022, agenda, as presented.

PRESIDENT'S UPDATE

CONSENT AGENDA - *Appendix D*

APPROVE: The April 12, 2022, Consent Agenda, which includes:

- Minutes from the March 8, 2022, Board Meeting
- Minutes from the March 30, 2022, Special Board Meeting
- Minutes from the March 31, 2022, Special Board Meeting
- Minutes from the April 4, 2022, Special Board Meeting
- Minutes from the April 6, 2022, Special Board Meeting

RECOMMENDED ACTION: Motion to approve the April 12, 2022, Consent Agenda, as presented.

ACTION ITEMS

APPROVE: The April Monthly Financial Report - *Mr. Kwin Wilkes, VP for Admin. Services, Appendix E*

RECOMMENDED ACTION: Motion to approve the April Monthly Financial Report, as presented.

APPROVE: The scheduled first year payment for Admissions US, LLC, a wholly owned subsidiary of Anthology for the services provided for Radius by Campus Management CRM and Application and the Integration Endpoint in the amount of \$28, 650, due for this year's scheduled payment. *Presented by Ms. Tami Afdahl, VP for Student Services, Appendix F*

RECOMMENDED ACTION: Motion to approve the scheduled first year payment for Admissions US, LLC, a wholly owned subsidiary of Anthology for the services provided for Radius by Campus Management CRM and Application and the Integration Endpoint in the amount of \$28, 650, due for this year's scheduled payment.

APPROVE: The Emergency Management Memorandum of Understanding between the Wyoming Child and Family Development, Inc. - Torrington Learning Center and Eastern Wyoming College.

RECOMMENDED ACTION: Motion to approve the Emergency Management Memorandum of Understanding between the Wyoming Child and Family Development, Inc. - Torrington Learning Center and Eastern Wyoming College, as presented

INFORMATION ITEMS

1. Ms. Tami Afdahl - Student Services and College Relations Update, ***Appendix G***
2. Dr. Margaret Farley - Douglas Campus Update, ***Appendix H***
3. Mr. Roger Humphrey - Academic Services Update, ***Appendix I***
4. Ms. Kelly Strampe - Faculty Senate Update, ***Appendix J***
5. Mr. John Hansen - Institutional Development and Foundation Updates, ***Appendix K***
6. Mr. Keith Jarvis - Construction and Major Maintenance Update, ***Appendix L***
7. Dr. Lesley Travers/Ms. Lori Moore - Human Resources Update, ***Appendix M***

TRUSTEE TOPICS

APPROVE: Motion to adjourn the meeting and move into Executive Session if needed.

RECOMMENDED ACTION: Motion to approve adjourning into Executive Session if needed.