



**Eastern Wyoming College
Board of Trustees Meeting Minutes
April 12, 2022, 5:45 pm
Dolores Kaufman Board Room**

Members present: Bob Baumgartner, John Patrick, Kurt Sittner, Tom John McCreery, Jackie Van Mark, Judith Bartmann, Jim Willox and the new EWC attorney, Tim Bush from Hickey and Evans. (Absent Randy Adams)

The Board met in a regular meeting at 4:00 pm in a work session.

Presentation on the Wyoming Collegiate Business Ethics: Ms. Ellen Creagar, along with Jennifer Minks, Jonathan Pieper, Ryan Swan, and Mathew Veen presented on the Wyoming Collegiate Business Ethics Presentation. An Eastern Wyoming College team competed in the Wyoming Collegiate Business Ethics Case Competition in Laramie on April 8, 2022. As part of the competition, the team played role of an ethics consulting firm advising a board of directors and presented their recommendations in a 10-minute presentation and then fielded 5 minutes of questions from the judges. The team also prepared an Executive Summary as part of the competition.

EWC's team consists of three business majors: Jonathan Pieper (Morrill, Nebraska), Ryan Swan (Casper, Wyoming), and Mathew Veen (Denver, Colorado). They are advised by Jennifer Minks, CPA, Associate Professor-Business, and Ellen O. Creagar, J.D., MA, Professor of Business Law and Social Sciences.

The competition was hosted and funded by the University of Wyoming College of Business and the Daniels Fund Ethics Initiative Collegiate Program and included dinner and a speaker.

Mr. Humphrey's presentation on the Fall 2021 Enrollment Summary was postponed for next Board meeting due to time constraints.

ACTION: Trustee Patrick made a motion to move into Executive Session for discussion regarding the Interim President. Trustee McCreery seconded the motion. Motion passed unanimously.

Executive Session began.

The Board moved out of Executive Session and proceeded to dinner at 5:00pm.

OPEN MEETING

The open meeting began at 5:45 pm.

OPEN FORUM

Coach Alicia Hawkins introduced the EWC Women's Basketball Team and each member stated their name, where they were and what their major was.

Chairman Baumgartner opened the floor to anyone that wanted to make a comment in the Open Forum. Comments were received from: Suzey Delger, Kelly Strampe-Faculty Senate, Aaron Bahmer-Staff Alliance, Jonathan Pieper, Salila Brun-Student Senate, Karen Posten, and Katie Brigham. The comments were centered on the presidential search process and selection of candidates.

ACTION: Trustee Patrick made a motion to amend the agenda to allow the Trustees and employees time for discussion about EWC. Trustee Sittner seconded the motion. Motion passed unanimously.

Chairman Baumgartner introduced the new member of the EWC Board of Trustees, Jackie Van Mark and she recited the Trustees Oath of Office.

ACTION: Trustee Patrick made a motion to approve the April 12, 2022, Agenda with an additional item of discussion of filling the Interim Presidency and amended the Agenda to include the Executive Session prior to the meeting. Trustee McCreery seconded the motion. Motion. Passed unanimously.

Comments: Trustee Patrick addressed the audience in the Boardroom and explained the process and involvement of Gold Hill Associates for the presidential search. He also confirmed that Gold Hill Associates would not be used for the next presidential search and EWC will only pay for expenses incurred, not the full contract amount. Chairman Baumgartner stated if they hired another firm, the process would start from square one and a new timeline would be determined.

PRESIDENT'S UPDATE

Dr. Travers informed the Board about the Emergency Management MOU between EWC and Wyoming Family and Child Development. On May 12th, the Foundation will be taking a group to the Douglas to visit the Campus and Gunsmithing program.

ACTION: Trustee Patrick made a motion to approve the April 12, 2022, Consent Agenda, which included: Minutes from the March 8, 2022, Board Meeting, which were amended to include the approval of Trustee Mike Varney's resignation from the Board, minutes from the March 30, 2022 Special Board Meeting, minutes from the March 31, 2022, Special Board Meeting, minutes from the April 4, 2022, Special Board Meeting, and minutes from the April 6, 2022, Special Board meeting. Trustee McCreery seconded the motion. Motion passed unanimously.

Chairman Baumgartner stated that the minutes from the March 8, 2022, meeting will be pulled from the consent agenda to correct an error. The minutes were discussed and amended to include the resignation of Mr. Mike Varney from the Board of Trustees.

ACTION: Trustee McCreery made a motion to approve the amended Consent Agenda. Trustee Bartmann seconded the motion. Motion passed unanimously.

ACTION: Trustee McCreery made a motion to move into Executive Session to discuss the Interim Presidency. Trustee Sittner seconded the motion. Motion passed unanimously.

Executive Session began.

The regular meeting reconvened and Chairman Baumgartner introduced the new attorney representing Eastern Wyoming College, Mr. Tim Bush from Hickey & Evans Law Firm.

Financial Report

Mr. Wilkes presented information on the April Financial Report. Mr. Wilkes provided the Board with information regarding the history of salary increases and the proposed State raise for community colleges. Kwin also addressed employees having to pay a percentage of their retirement. Currently, the

College is not under budget cuts at this time, and the College would not instigate employees paying the other percentage that was proposed of their retirement.

ACTION ITEMS

1. Trustee McCreery made a motion to approve the April Financial Report. Trustee Bartmann seconded the motion. Motion passed unanimously.
2. Trustee McCreery made a motion to approve the scheduled first year payment for Admissions US, LLC, services provided for Radius by Campus Management CRM and Application and the Integration Endpoint in the amount of \$28,650, due for this year's scheduled payment. Trustee Patrick seconded the motion. Motion passed unanimously.
3. Trustee Bartmann made a motion to approve the Emergency Management Memorandum of Understanding between the Wyoming Child and Family Development, Inc. - Torrington Learning Center and Eastern Wyoming College. Trustee McCreery seconded the motion. Motion passed unanimously.

INFORMATION ITEMS

1. Ms. Tami Afdahl updated the Board on Student Services and College Relations. Mr. Jim Rorabaugh stated that housing numbers were higher in applications and deposits at this time. He is working with Sergio Mendez on a Cinco de Mayo celebration in the courtyard. Jim is working with Maddie Bloodgood from GEARUP on a cup cake decorating contest for earth day.

The Athletic banquet was held and was a success. The Casino night had over 120 students in attendance. Zach Smith took students on a ski trip to Snowy Range. Student Services have been working with Roger Humphrey on registering students earlier.

2. Dr. Margaret Farley updated the Board on the Douglas Campus. Margaret presented information on the EDA grant for expansion at the Douglas campus. Bidding for the project will begin in the Fall of 2023, with completion at Fall of 2024.
3. Mr. Roger Humphrey updated the Board on Academic Services. Roger is working with a 7 community college consortium focusing on health related fields like medical assistant, med tech and expansion of the CNA programs. There were 500 applications submitted and only 25 are accepted with a 3-year grant to help with startup.
4. Mr. John Hansen updated the Board on Institutional Development and the Foundation. The markets turned around in March and investments are holding steady. John helped out with a NCAA watch party for the students. John is working with the Serbia and Ukraine students. There will be upcoming fund raisers for Herman, our Ukraine student, to help raise money for his family and refugees. There is a \$20,000 endowment that the Foundation is going to match. The bicycle project now has 12 bicycles that have been donated. ATEC has been busy holding a dog agility program, and a FFA Speech contest. There was a family parent night at Lincoln with our athletes.
5. Mr. Keith Jarvis updated the Board on Construction and Major Maintenance. Keith presented information on the progress of the campus access control and video surveillance, MetaSys network, the fire alarm project, emergency backup generator, activity center chiller, work orders, and labor shortage in the maintenance department.

6. Dr. Lesley Travers updated the Board on Human Resources. She stated they have applicants for the College Relations Director, and HR Director. Interviews for the Financial Aid Director and the Head Women's Basketball coach have been scheduled.

TRUSTEE TOPICS

Trustee Bartmann stated that there will be a Zoom WACCT meeting on April 27, 2022.

Trustee Patrick expressed the need to update the Budget Advisory Committee to include two or three Board members. Dr. Travers stated that she will get the policy updated.

Trustee Patrick wrote a statement to the members of the EWC staff and relayed information about the presidential search.

ACTION: Trustee Patrick made a motion to move into Executive Session to discuss personnel. Trustee Van Mark seconded the motion. Motion passed unanimously.

The regular meeting adjourned at 8:54pm.

Executive Session Began.

Bob Baumgartner, Board Chair

Randy Adams, Secretary

Sally Watson, Executive Assistant