



## Board of Trustees Meeting Minutes March 8, 2022 5:45 pm, Dolores Kaufman Board Room

**Members present:** Bob Baumgartner, Randy Adams, John Patrick, Kurt Sittner, Judith Bartmann, and Tom John McCreery. Ms. Kelley Pearson, Attorney was also present.

The Board met in a work session at 4:00 pm.

**Walking Path discussion:** Mr. John Hansen presented information regarding the proposed walking path and the direction it would take on EWC property. The Rotary club will have the area surveyed. The path would be cemented and be wider than the typical sidewalk. Mr. Hansen clarified that the College would not have any money involved, but maintenance may be a factor on EWC property.

**Foundation and EWC College Memorandum of Understanding:** Dr. Lesley Travers and Mr. John Hansen met to discuss the current MOU. After reviewing all options, a letter was prepared to both the Board and the Foundation with a vision to use the 40 acres on the North campus to the best of its ability and fulfill the requirements of the Rodeo team, the Vet Tech Department, the Ag personnel, and the Livestock Judging. Mr. Hansen stated that the Foundation's Executive Committee was in agreement of this letter in place of the MOU. Dr. Travers envisioned having all the advisory committees meet. Chairman Baumgartner suggested having a Board member be a part of this meeting. The plan will be in place by the May Board meeting.

**EDA Grant Letter of Support for Douglas Campus and proposal authorization for the reserve/O&M account commitment of matching funds:** Dr. Travers stated that EWC is writing a letter of support for the EDA Grant, which states a commitment of matching funds for financial support.

**Legislative Update:** Dr. Travers updated the Board on the House Bill 31, Wyoming's Tomorrow, which was passed. This year we received \$7.5 M that will go into State funding to get the percentage level up towards sustainable funding. They received \$200,000 to be split between 7 community colleges for their rodeo programs, which will be about \$30,000 for each program. Raises were reviewed at 60% of what they gave state employees.

### **OPEN MEETING**

Mr. Chris Reyes, Custodian was introduced to the Board.

**ACTION:** Trustee McCreery moved to approve the agenda, minus the MOU document that was replaced with Dr. Travers and Mr. Hansen's cooperative letter. Trustee Bartmann seconded the motion. Motion Passed.

### **PRESIDENT'S UPDATE**

Dr. Travers announced the following approved faculty tenures: Katherine Brigham, Cosmetology, Program Director / Instructor, Noah Decker, Biology Instructor, Vicky Mayfield, Math Instructor, Glen Morovits, Gunsmithing Instructor.

A meeting was held to discuss the proposed Board Policy 3.9, Faculty Resignations. At the next board meeting, this will be finalized and will be presented to the Board.

Graduation is May 13, 2022. There will be two ceremonies; 10:00am and 2:00pm, with an Alumni sponsored barbeque from 11:30am to 1:00pm. The keynote speaker will be the Honorable Judge Keith Kautz.

### **CONSENT AGENDA**

**ACTION:** Trustee Patrick moved to remove Trustee Varney off the Consent Agenda. Trustee Adams seconded the motion. Motion passed unanimously.

**Comment:** Trustee Patrick stated that the Board is accepting Trustee Varney's resignation, but expressed that Varney was a long time member of this College, and a ceremony should be in place. Chairman Baumgartner thanked Trustee Varney for his 13 years on the Board. Trustee Adams also thanked Mr. Varney for his 40 years of public service to Goshen County.

**ACTION:** Trustee Bartmann moved to approve the March 8, 2022, Consent Agenda, which includes the minutes from the February 8, 2022, Board Meeting. Trustee McCreery seconded the motion. Motion passed unanimously.

### **ACTION ITEMS**

**ACTION:** Trustee Patrick moved to approve the resignation of Trustee Mike Varney. Trustee McCreery seconded the motion. Motion passed unanimously.

**ACTION:** Trustee Patrick moved to approve the March 2022, Financial Report. Trustee Adams seconded the motion. Motion passed unanimously.

Mr. Wilkes also updated the Board on the construction and maintenance projects, campus access control and video surveillance, installation of room controls, fire alarm system, Eastern Hall emergency backup generator, activity center chiller replacement, work orders, and the labor shortage in the maintenance department.

**ACTION:** Trustee McCreery moved to approve the proposed Walking Path Design. Trustee Adams seconded the motion. Motion passed unanimously.

**ACTION:** Trustee McCreery moved to approve the proposed Letter that was presented by Dr. Travers and Mr. Hansen in place of the MOU document. Trustee Patrick seconded the motion. Motion passed unanimously.

**ACTION:** Trustee Adams moved to approve the letter of support for the proposal of up to \$200,000 of the EWC Douglas campus reserve/O&M account commitment of matching funds. Trustee Sittner seconded the motion. Motion passed unanimously.

**ACTION:** Trustee McCreery moved to approve the final reading Board Policy 6.14 Course fees. Trustee Bartmann seconded the motion. Motion passed unanimously.

### **INFORMATION ITEMS**

Mr. Roger Humphrey updated the Board on Academic Services. Currently, they are working on identifying eligible students for fall registration, finalizing class schedules, and working with advisors to address students after spring break. There are 268 eligible degree-seeking students for fall. The HLC report is due February, 2023. Next year's focus will be institutional outcomes. The open faculty positions are being finalizing and interviews are getting scheduled.

Ms. Kelly Strampe updated the Board on Faculty Senate. Currently, the committee is looking at ways to reduce department budgets to accommodate for a possible raise. The Board Policy 3.9, Faculty Resignations needs to be reworded as not to just single out faculty, but all EWC employees in the case of resignations without proper notice.

Mr. John Hansen updated the Board on Institutional Development and the Foundation. The market investments are a bit unpredictable now. The Distinguished Alumni and Service award nominations are being accepted for this year, and the recipients will speak at graduation and be recognized.

Dr. Travers updated the Board on Human Resources. Dr. Travers and Lori Moore are hoping to fill the faculty positions in the next few days. Two positions of concern are the Financial Aid Director and the Nursing Director to be filled.

### **TRUSTEE TOPICS**

Trustee McCreery stated that Mr. Humphrey talked to the Foundation about scholarships and how to increase FTEs.

Trustee Patrick spoke about the Budget Advisory Committee that he attended. He stated that he was gratified to see committee willing to consider every aspect of college expenses to increase the unencumbered cash and spoke about zero based budgeting at the college. Trustee Patrick asked if there was a way to use the unused scholarship funds to assist departments and their needs. Mr. Hansen stated that he is trying to unwrap some of those agreements and produce a list of scholarships that were not awarded.

Trustee Patrick nominated Trustee Varney for the Distinguished Service Award.

Chairman Baumgartner spoke about the Presidential candidates and the process of picking the final candidates to come to campus.

Trustee McCreery, Trustee Bartmann and Dr. Travers went to WACCT meeting in Cheyenne.

Chairman Baumgartner adjourned the meeting at 7:25pm.

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Bob Baumgartner, Board Chair

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Randy Adams, Secretary

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Sally Watson, Executive Assistant