



Eastern Wyoming College

Board of Trustees Meeting Minutes

July 12, 2022, 5:45 pm - Dolores Kaufman Board Room

Vision Statement

Eastern Wyoming College will be an innovative learning environment for academic excellence and community enrichment that champions student success.

Mission Statement

Student success is our first priority; as a learning community we provide opportunities that enable students to achieve their goals and enrich our unique region through work, partnerships, and student achievement.

The Board of Trustees met in a work session at 4:00 pm. Members present: Bob Baumgartner, Randy Adams, John Patrick, Kurt Sittner, Jim Willox, Jackie Van Mark, Judith Bartmann, and Tom John McCreery.

Board Policy 1.1 College Board Purpose and Operations:

The Trustees reviewed and discussed proposed changes to Board Policy 1.1 College Board Purpose and Operations. Staff Alliance President, Ms. Callie Allred, presented the information on behalf of Staff Alliance and Faculty Senate.

Term Limits:

Ms. Allred stated that having term limits allows for new interest to the Board after eight years. The staff feels that allowing for a change in Board members brings a new outlook and may assist with situations where some members stay too long.

The majority of the Board did not agree with the changes to this policy. Trustee Bartmann stated that she would be in favor of term limits. She expressed that the public needs to be more involved in the process and know more about the candidates.

Douglas Representation:

Trustee Patrick stated that the Douglas representation has always been ex-official. It would be a loss for the Board to restrict comments from the Douglas campus representative. Trustee Willox benefits our Board with insight.

Board members holding public office:

Trustee Adams expressed if the staff felt that he, an elected official, should not be on the Board of Trustees, he would resign if it was a compromising position. The College attorney is examining this policy to clarify if this violates State Statutes. Ultimately, it is a decision from the voters of Goshen County.

Board Policy 1.2 College Board Meeting:

This policy change is a clarification on providing recordings and Zoom capabilities for Board meetings. Currently, the College is providing these options for meeting attendees. The Trustees discussed different wording in this policy reflecting clarification on the "how and when" access could be facilitated.

Chairman Baumgartner stated that the Board agrees with providing remote access and recordings of all meetings, but would like to investigate what other colleges are using to facilitate their meetings. Dr. Hawes will research some options and report back.

Review of Final FY23 College Budget:

Mr. Kwin Wilkes presented the Final report for the Fiscal Year 2023 College Budget. Mr. Wilkes stated that there were no changes from the work session on Thursday.

The Board proceeded to dinner at 5:00 pm.

Open Meeting:

Chair Baumgartner called the meeting to order at 5:45pm.

Trustee McCreery moved to approve the July 12, 2022, Agenda with the Addendum. Trustee Van Mark seconded the motion. Motion passed.

Open Forum:

Dr. Margaret Farley thanked the Board for the raises issued to EWC Staff.

Consent Agenda:

Trustee Bartmann moved to approve the July Consent Agenda, which included the minutes from the June 14, 2022, Board of Trustees Meeting. Trustee Adams seconded the motion. Motion passed.

President's Update:

Dr. Hawes is working with the Cabinet in evaluating priorities in their areas. He met with local leaders in the school system and at the Mayor's office. He would like to meet with all the Trustees individually. His focus will be on the challenges in Financial Aid to get all six submissions successfully completed in order to be taken off Heightened Cash Management, (HCM2).

Financial Report:

Mr. Kwin Wilkes presented the July Monthly Financial Report.

Trustee Van Mark moved to approve the July Monthly Financial Report. Trustee Patrick seconded the motion. Motion passed.

ACTION ITEMS:

1. Trustee McCreery moved to approve the Fiscal Year 2023 Final College Budget. Trustee Van Mark seconded the motion. Motion passed.
2. Trustee Sittner moved to approve the Fiscal Year 2022 Transfers of Unexpended/Unencumbered Appropriations and Requested Budget Authority Increases. Trustee Patrick seconded the motion. Motion passed. Transfers included the following information: In the Unrestricted Operating Fund, it was necessary to transfer expenditure budget authority in the amount of \$40,000 from Public Service, \$80,000 from Academic Support, \$180,000 from Student Services and \$200,000 from Scholarships, Fellowships to Instruction (\$60,000), Institutional Support (\$340,000), and Operations and Maintenance of Plant (\$100,000) for increased expenses tied to the cyber-attack and increased utilities for the fiscal year. Within the Unrestricted Auxiliary Fund, \$10,000 of expenditure budget authority was moved from Food Service (\$10,000) to

Motor Pool (\$10,000) to cover additional motor pool costs. Within the Restricted Fund budget, it was necessary to increase budgets for various programs – \$1,000 to Research, \$260,000 to Academic Support, \$30,000 to Student Services and \$300,000 to Institutional Support to cover expenses tied to the HEERF funds received from the Federal Government. The Plant Funds, Remodeling/Repairs budget, was increased by \$50,000 to adjust the budget authority level up to actual level of expenses for the major maintenance projects in FY-22.

3. Trustee Adams moved to approve the appointment of Mr. Whit Peterson to the position of Rodeo Coach, with a start date of July 15, 2022. Trustee McCreery seconded the motion. Motion passed.
4. Trustee Patrick moved to approve the appointment of Ms. Donna Charron to the Lead Cosmetology Faculty position. Trustee Adams seconded the motion. Motion passed.

INFORMATION ITEMS

1. Dr. Margaret Farley updated the Board on the Douglas Campus. Dr. Farley expressed that EWC did not receive the EDA Grant. The reasoning behind the decision stated that funds were already obligated and the College did not have strong enough community support; the community contribution at 20% was not enough. EWC Douglas is looking at resubmitting an application for ACC funds, which assist coal impacted communities.
2. Mr. Roger Humphrey updated the Board on Academic Services. Currently, they are working on staffing challenges for Fall courses. We will receive notification next month regarding our position on the EDA Consortium Grant with the other 7 community colleges. A PowerPoint presentation was presented on the EWC registration, total credits, degree seeking students, credit hours/degree seeking students, non-degree seeking students, credit hours/NDS, registration by location, and by program. The CDL program will start in October with six to nine students. We are also discussing the possibility of an evening Cosmetology class.
3. Mr. Brad Staman updated the Board on College Relations. Mr. Staman is working on a social media campaign. Brad is working on creating “The Lancer”, which will connect to alumni, political leaders, employees and staff. The formal receptions are coming up for Dr. Hawes, June 20th at CTEC and July 27th at the Douglas campus.
4. Ms. Tami Afdahl updated the Board on Student Services. Ms. Afdahl informed the Board about the MOU through the Commission with the Department of Family Services to use Cares Money for day care expenses for students. EWC’s portion was \$101,000. There will be an application process. Housing is at 95% capacity and only 10 beds left. EWC had 17 athletes that earned a 3.6 GPA. Zach and Sage are working on advising appointments with students. Projects in the works include the view book, new student orientation, and volleyball and golfers coming soon to campus.
5. Mr. Keith Jarvis updated the Board on Construction and Major Maintenance. Mr. Jarvis presented a PowerPoint on the campus access control and video surveillance, Metasys Network, the fire alarm system, backup generator, activity center chiller, gym floor completion, work orders, and the labor shortage. Maintenance is working on remodeling the Vet Tech restrooms, and the Fine Arts chiller system, which are projects for next year.

6. Mr. John Hansen updated the Board on Institutional Development and the Foundation. Mr. Hansen spoke about the upcoming golf tournament, calcutta and putting contest in August and invited all the Trustees to participate. His office is in the process of installing the new BlackBaud software and it should be completed in about 8 weeks. John wanted to welcome Michelle Prusia to the office.

TRUSTEE TOPICS

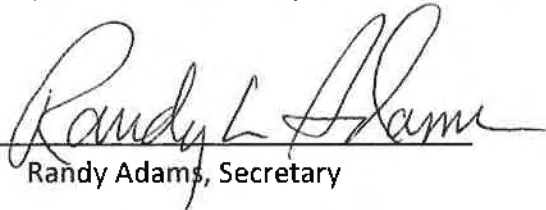
Trustee Patrick expressed the need to have Board training for the new trustees. He indicated that the GCSD#1 Board would be glad to share the cost of the training if someone from the outside was brought in.

Trustee Patrick also expressed concern about the cafeteria, and the need to improve functions to better serve our students and athletes on weekends and holidays. He urges Dr. Hawes to research this situation.

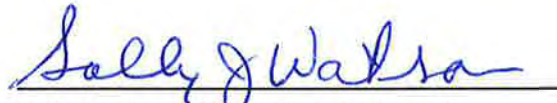
Trustee Bartmann moved to adjourn the meeting at 7:30pm. Trustee McCreery seconded the motion. Motion passed. No Executive Session was needed.



Bob Baumgartner, Board Chair



Randy Adams, Secretary



Sally Watson, Executive Assistant