



**Eastern Wyoming College
BOARD OF TRUSTEES
WORK SESSION MINUTES**

October 11, 2022, 4:00 pm - Dolores Kaufman Board Room

The Board of Trustees met at 4:00 pm in a work session.

Members present: Bob Baumgartner, Randy Adams, John Patrick, Kurt Sittner, Jim Willox, Jackie VanMark, Judith Bartmann, and Tom John McCreery

Others present: Jeff Hawes, President

I. Chairman Baumgartner called the meeting to order.

II. ACTION: Trustee McCreery moved to approve the Work Session Agenda. Trustee Adams seconded the motion. Motion passed.

III. ACTION: Trustee Adams moved to approve September 13, 2022, Work Session Minutes. Trustee Bartmann seconded the motion. Motion passed.

IV. Administrative Updates and Reports - Dr. Hawes

A. Fleet Discussion:

Dr. Hawes discussed the current bus fleet options of buying, leasing and direct negotiation. Currently, our bus has approximately 700,000 miles on the engine and is not a reliable source for travel. The funds to assist in the replacement of a new bus have already been proposed in the budget. Tonight, the Board will look at a bus that is here on campus as a sample of what could be purchased. Bids and proposals will be brought to the next meeting.

B. Discussion regarding statutory compliance with policy and administrative rules:

Dr. Hawes presented information regarding the EWC Policy and Administrative Rules and the changes to these documents stated below:

- AR 2.0.1 Presidents Cabinet – Expand the committee structure to include the Chief Information Officer.
- AR 2.0.2 Presidents Leadership Team – Expand committee members to include all directors and program heads. This creates a broader representation of all departments in the College for a total of about 22 people.
- AR 2.0.11 Policy Development and Review Committee – This committee is charged of developing new policies and reviewing existing policies. This committee will be meeting regularly. Dr. Hawes encouraged more trustees to be involved in this committee with a rotation of Trustees to attend.

- Board Policy 8.0 Title IX – This is a new policy created to address Title IX. Ms. Afdahl and Mr. Korell are working together to finalize this information. ATIXA training is being utilized to make sure compliance in all areas. Dr. Hawes stated that external sources may be brought in to define our policies.

C. Discussion regarding 2026-2030 strategic planning process:

Dr. Hawes discussed the 2026-2030 strategic planning process and stated he would bring it back to the Board for a more in depth discussion. He asked the Trustees to review the policy and bring ideas and thoughts to the Board for future conversation.

D. Discussion regarding Board of Trustees training:

Dr. Hawes presented a handout on the ACCT Retreat and Workshop Summary with suggested topics of interest. ACCT training for the Board would cost approximately \$5,000. There may be a savings if other colleges, statewide, would be involved. This would not be available until the end of 2023, or 2024. Another idea for training would be to invite Ms. Erin Taylor and Dr. Sandy Caldwell to EWC for internal training. Trustee Patrick suggested the Board choose 4 relevant topics to focus on. Trustee Adams expressed the need to have training, as none was provided when new trustees were elected.

Dr. Hawes would like to schedule a Board Retreat, possibly in a longer work session.

V. Adjournment at 4:46pm.


Bob Baumgartner, Board Chair


Randy Adams, Secretary


Sally Watson, Executive Assistant