



## **EWC Board of Trustees Work Session Agenda**

Eastern Wyoming College

3200 West C Street, Torrington, WY 82240 /Zoom available at:

<https://ewc-wy.zoom.us/j/98595658648> Meeting ID: 985 9565 8648

Dec 19, 2022 1:00 PM - Dec 19, 2022 2:15 PM MST

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#### **I. Call the Work Session to Order**

#### **II. Approve the December 19, 2022, Work Session**

#### **Agenda**

#### **III. Approve the Work Session Minutes from November 8, 2022.....3**

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#### **IV. Swearing in of New Trustees**

##### **A. Oath of Office for Newly Elected Trustees: Mr. Doug Mercer, Ms. Katherine**

##### **Patrick, Mr. Rick Vonburg**

Oath of Office for Newly Elected Trustees It is with the deepest sense of responsibility and conviction that I, (STATE YOUR NAME). Assume my office as a Trustee of Eastern Wyoming College, and solemnly affirm: That I understand my authority exists only when acting collectively with my fellow board members, and that we are to serve the interests of our entire community; That I will exemplify ethical behavior and conduct; That I will engage in an ongoing process of in-service education on issues of governance; That I will be prepared to participate in open, honest and civil deliberation with my colleagues, vote my conscience and support the decisions and policy we make; and That I will honor the division of responsibility between the board and the college president and staff, and contribute to creating a spirit of true cooperation.

#### **V. Election of New Officers**

##### **A. Current positions held:**

**1. Chairman - Bob Baumgartner**

**2. Vice Chairman - Vacant**

**3. Secretary - Randy Adams**

**4. Treasurer - Vacant**

#### **VI. Discussion and appointment of new representatives to the EWC Foundation Board.**

**A. The Board of Trustees may have up to three representatives serve on the Foundation Board of Directors, which are appointed annually at the December organizational meeting.**

**VII. Discussion and appointment of Trustees to the Wyoming Association of Community College Trustees Board (WACCT).**

**A. Representatives to WACCT will be expected to attend Wyoming Community College Commission meetings and WACCT meetings held every other month or as needed. The WACCT Executive Committee is requesting appointments be made for a two year term.**

**VIII. Discussion and appointment of Trustees to the Board of Cooperative Educational Service (BOCES) to serve as a Board representative.**

**IX. Disclosure Statements for the Board, Administration and Staff pursuant to W.S. 6.5.118.**

**A. All public servants or officers must disclose the banks or other institutions in which they have an account where the institution transacts business with Eastern Wyoming College. Please complete these forms and return to Sally Watson.**

**X. Ms. Erin Taylor, Executive Director, Wyoming Association of Community College Trustees presentation.**

**XI. Adjournment from Work Session**



**Eastern Wyoming College  
BOARD OF TRUSTEES  
WORK SESSION MINUTES**

**November 8, 2022, 4:00 pm - Dolores Kaufman Board Room**

The Board of Trustees met in a work session at 4:00 pm.

**Members present:** Tom John McCreery, Bob Baumgartner, Randy Adams, John Patrick, and Kurt Sittner  
(absent members: Judith Bartmann and Jim Willox)

- I. **Chairman Baumgartner called the meeting to order.**
- II. **Trustee McCreery moved to approve the Work Session Agenda. Trustee Patrick seconded the motion. Motion passed.**
- III. **Trustee Adams moved to approve the Work Session Minutes from October 11, 2022. Trustee McCreery seconded the motion. Motion passed.**

**IV. Administrative Updates and Reports**

- A. Mr. Tyler Vasko and Mr. Auke Daane presented information on the cyber-attack and the rebuilding of the network. Mr. Daane stated that the issues in IT were in phases; I through III. Phase I was essential needs, Phase II was essential plus, added layers of security-evaluating month by month what the next step would be, and Phase III covered non-essential efficiencies. We need to plan on a 5-year plan on security/servers, so we never end up in this situation again.
- B. Mr. Patrick updated the Board on Human Resources. There were three candidates that declined accepting the Communication instructor position due to the compensation and one did not want to move to Torrington. The Communications and Math positions are still open.

Mr. Patrick met with Mr. Jarvis and Mr. Wilkes about the procurement procedures regarding the purchase of a new bus. There is a system in place. They are looking at the warranty information and the last written offer of \$306,000 for the bus that was present on Campus last month. A new bus is about \$600,000 to \$700,000. Discussion regarding paying more for a new bus, or paying less for a used bus with a limited warranty. Leasing with the option to purchase is also something to think about.

- V. **Due to time constraints in the Work Session, Dr. Hawes addressed the Board Retreat and the Annual Review of Strategic Plan for 2020-2025 in the regular meeting at 5:45pm.**
- VI. **The Work Session adjourned at 5:10pm, and the Board proceeded to dinner.**

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Bob Baumgartner, Board Chair

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Randy Adams, Secretary

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Sally Watson, Executive Assistant