



EWC Board of Trustees Work Session

Eastern Wyoming College

3200 West C Street, Torrington, WY 82240 /Zoom available at:

<https://ewc-wy.zoom.us/j/98595658648> Meeting ID: 985 9565 8648

Feb 14, 2023 4:00 PM - Feb 14, 2023 5:00 PM MST

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II. Approve the February 14, 2023, Work Session Agenda.

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A. Board/Trustee Roles and Responsibilities

1. Policy Role of the Board ~ Fiduciary Responsibility ~ Fiscal Oversight

V. Adjournment from Work Session



EWC Board of Trustees Work Session Minutes

Eastern Wyoming College
Jan 10, 2023 at 4:00 PM MST

Attendance

Present:

Members: Randy Adams, Bob Baumgartner, Jeff Hawes, Patrick Korell, Doug Mercer, Katherine Patrick, Kurt Sittner, Jackie VanMark, Rick Vonburg, Sally Watson

Absent:

Members: Jim Willox

I. Call the Work Session to Order

Chairman Baumgartner called the work session to order at 4:00pm.

II. Approve the January 10, 2023, Work Session Agenda

Dr. Hawes discussed the fee structure. EWC Residence Hall fee proposal is vetted in a three year plan and the second phase will begin a 3% increase. Mr. Humphrey and Mr. Wilkes are establishing the structure for the fee proposals. A ranking in comparison to other community colleges is being examined for the meal plan for Spring 2023, and Room and Board for Spring 2023.

Motion to approve the January 10, 2023, Work Session Agenda:

Motion moved by Rick Vonburg and motion seconded by Jackie VanMark. Motion passed.

III. Approve the Work Session Minutes for December 13, 2022

Motion to approve the Work Session Minutes for December 13, 2022:

Motion moved by Rick Vonburg and motion seconded by Randy Adams. Motion Passed.

IV. Mr. Ryan Millar, Culture Partners

Mr. Millar presented a PowerPoint presentation on Culture Partners and involved the Board in a hands on exercise. Mr. Millar will also present during the EWC In-Service this week.

V. Adjournment from Work Session

Chairman Baumgartner adjourned the Work Session at 5:15pm.

ACCT GUIDE TO TRUSTEE ROLES AND RESPONSIBILITIES

1. ACT AS A UNIT

- 1. The Board is a Corporate Body, It governs as a unit
- 2. To function effectively, Boards must work together as a team toward common goals
- 3. Boards should have structure and rules for operating efficiently and effectively.
- 4. The Power of governance is expressed through one voice.

As individuals, trustees make no commitments for the board, nor do they criticize or work against board decisions.

2. REPRESENT THE COMMON GOOD

- 1. Boards exist to represent the general public.
- 2. They are responsible for integrating and balancing the wide interests and needs into policies that benefit the common good and future of their region.
- 3. Boards seek to understand the communities they serve.

3. SET THE POLICY DIRECTION

- 1. Boards establish policies that provide direction and guidance to the President.
- 2. The Board defines and upholds the Vision, and Mission that reflect student and community expectations.
- 3. The Board should consult widely and thoroughly to make beneficial policies.

Boards must think strategically, focus on the "Big Picture" and focus on the future needs of their communities.

4. EMPLOY, EVALUATE AND SUPPORT THE CEO.

- 1. The CEO and board function best in partnership.
- 2. The partnership thrives in open communications, confidence, trust, and support with clear, mutually agreed-on expectations.
- 3. Support the CEO, create an environment for success

The CEO implements board policies while the board depends on the CEO for guidance and educational leadership.

9. LEAD AS A THOUGHTFUL EDUCATIONAL TEAM

- 1. Good trusteeship requires operating as a team, and a team functions best when all members contribute their unique strengths and are committed to working together.
- 2. Effective boards listen well, analyze options, think critically, and clarify their values and priorities.
- 3. The best boards are future oriented.

They make policy decisions based on deliberations and understanding.

They recognize the world requires flexible institutions and personnel willing to adapt and grow in response to the changing needs of society.

Trustees who act collectively with vision, intelligence, curiosity, and enthusiasm create a board that is an agent for positive change.

8. SUPPORT AND BE ADVOCATES FOR THE COLLEGE

- 1. Trustees are essential links to their communities and govern on their behalf.
- 2. Competent boards protect the College from undue pressure from political and special interests.

They seek support from local, state and national stakeholders

The trustees are also advocates and protectors of the college

They support the professional freedom of the administrators and faculty to create a quality learning environment that incorporates many perspectives.

They protect the ability of the college to fulfill its mission and promise

7. MONITOR PERFORMANCE

- 1. The board is responsible for holding the college accountable for serving current and future community learning needs.
- 2. The board monitors adherence to their policies and programs and evaluate the CEO

The board adopts the college direction and goals, monitors the progress and reports to the community its achievements.

The board's ability to enhance the college occurs when it clearly defines the criteria and standards to be used well in advance so the CEO and staff know what is expected.

6. CREATE A POSITIVE CLIMATE

- 1. Boards set the tone for the entire system
- 2. Boards create a positive climate when they look to the future, act with integrity, support risk-taking, and challenge the CEO and staff to strive for excellence.

Through their behavior and policies, successful boards establish a climate for learning, professional growth, and student and community success.

Act ethically — Focus on outcomes

5. DEFINE POLICY STANDARDS FOR COLLEGE OPERATIONS

- 1. Successful boards adopt policies that set standards for quality, ethics and prudence.
- 2. Boards clearly define expectations for high-quality educational programs, financial management, and attraction, and treatment of personnel.

Boards delegate significant authority to the CEO, allowing flexibility in their exercise of professional judgment.