



# EWC Board of Trustees Meeting Minutes

Eastern Wyoming College

Nov 16, 2023 at 5:45 PM MST

@ EWC Dolores Kaufman Board Room

## **Board of Trustees**

### **Present:**

Members: Randy Adams, Bob Baumgartner, Doug Mercer, Katherine Patrick, Kurt Sittner, Jackie VanMark, Rick Vonburg, Jim Willox

- I. Chairman Bob Baumgartner called the meeting to order.
- II. Approval of the November 16, 2023 Meeting Agenda.

### **Motion to approve the November 16, 2023 Meeting Agenda with the Addendum.:**

Motion moved by Jackie VanMark and motion seconded by Rick Vonburg. Motion passed.

### III. Introductions

#### A. Student Senate Report - Jesse Madsen, VP and Weston Klatt, Freshman Representative

Miss Jesse Madsen and Mr. Weston Klatt, Student Senate representatives, informed the Board of the new activities the Student Senate has been involved in. New clubs are being formed, i.e. Livestock Showing Team Club and the Campus Venture Christians Club on campus, and the gender club changed their name. The group is working on providing a scholarship to internships to Cheyenne at the Capitol Building. They participated in the "Truck or Treat" on Halloween, and the Ellis Harvest Corn Maze fun night with 110 participants. Events are planned for the Women's volleyball team and the Rodeo event this Friday, Black Jeans and Gold Buckles gala. The Evening of Elegance is November 29th with a dance afterwards, and the Casino Night is scheduled for Spring before finals week. The Student Senate invited Dr. Hawes to their meetings. The students were involved in a Campus improvement committee and were asked what their thoughts and opinions were about improving the College atmosphere. Some suggestions were to add new furniture for study areas, intermurals and a coffee stand on campus.

### IV. Public Comment

None

### V. President's Report - Dr. Jeffrey Hawes

Dr. Bruce Leslie will be working with EWC on the strategic plans. He will be here the first week of December to set up the next vision for 2026-2030.

Our Facility master plan is required by State law. We are close to the final draft and ready to present to the Board.

The College will transfer the Booster Club funds to the Foundation. Ms. Johnson is working on the MOU for this transaction. There is approximately \$70,000 in the account.

The Booster Club is buying cameras for the gym for compliance with the NJCAA. Dr. Hawes attended the University of Wyoming WIP grants and initiatives program. The Board addressed concerns to the Sodexo representatives and asked questions about the plan moving forward.

## VI. Staff Reports

### A. Addendum-Douglas Campus Expansion Update-Jim Willox and Margaret Farley

Mr. Jim Willox, Converse County, updated the Board on the EDA Grant project status. As the primary sponsor, EWC must be the physical agent. We have \$3.7 M that must be spent. Mr. Willox explained the RFQ process. The College will not get to take the savings off the match if there was any left over. We have until the end of 2026 to complete the expansion. There will be a grant manager that will be a contractor working with both the County and the College. There are options in the future if the Construction Technology program would fail, we can work on another program to use the building. Dr. Farley stated the goal would be to break ground this Spring if all goes well.

### B. Financial Report - Mr. Kwin Wilkes

The October 2023 Financial Report presentation is postponed for next month under old business due to Mr. Wilkes absence.

### C. Faculty and Academic Services Support Team - Dr. Debra Ochsner

Dr. Ochsner informed the Trustees about the new faculty work, new ideas, and leadership roles with Faculty Senate. The Vet Tech Dept. was fully accredited with CVTEA, and their visit will be 2029. Dr. LeAnne Smith is working with GCSD#1, Kevin Derby, to give students an opportunity to learn a substitute teaching course. Ms. Sherri Warren, Math Instructor, attended and presented at the Math Conference, Ms. Rebecca Cornish, Criminal Justice Instructor, is working to improve the Criminal Justice department, Mr. Rod Clause, Art Instructor, is excited to grow the program, and create an Art Club. Mr. Chris Wenzel and Ms. Rebecca Cornish are working on their Doctorates. Dr. Ochsner is working on the HLC requirements with Dr. Susan Murphy. On Friday, EWC will choose this year's WACCT's EWC Student of the year; there were 10 nominees.

### D. Human Resources - Mr. Darryl Spitzer

Mr. Spitzer stated HR has hired 7 full time benefitted positions. The hiring committees are working now on a few positions. The Safe College online training has been implemented to all staff and students. The required trainings involve FERPA, Clery Act and alcohol modules. Mr. Spitzer will be scheduling a director develop performance training for directors and Administrators.

## VII. Consent Agenda Approval for the following items.

### A. Approval of the October 17, 2023, Meeting Minutes.

Trustee Patrick expressed a change to the attendance list to only reflect the Board of Trustees, not College staff and adjust the "members" header.

#### **Motion to approve the October 17, 2023, Meeting Minutes:**

Motion moved by Randy Adams and motion seconded by Doug Mercer. Motion passed.

## VIII. Consideration of New Business

### A. Action Items

1. Approval of the October 2023 expenditure report.

The October 2023 Expenditure Report presentation is postponed for next month under old business due to Mr. Wilkes absence.

2. Approval to transfer funds to the EWC Foundation for the Booster Club, not to exceed \$80,000, pending legal review.

The purpose of this transfer is to move the Booster Club from the College to the EWC Foundation. The funds being transferred are the funds that were raised by EWC College Booster Club.

**Motion to approve to transfer funds to the EWC Foundation for the Booster Club, not to exceed \$80,000, pending legal review:**

Motion moved by Rick Vonburg and motion seconded by Jackie VanMark. Motion passed.

3. Approval of the Sodexo Management Agreement for Food Service, pending legal review.

Trustee Mercer wanted to confirm that the Agreements will be examined by legal and Dr. Hawes before its final form for both the Food Service and Facilities and Grounds.

**Motion to approve the Sodexo Management Agreement for Food Service, pending legal review. :**

Motion moved by Jackie VanMark and motion seconded by Randy Adams. Motion passed.

4. Approval of the Sodexo Management Agreement for Facilities and Grounds, pending legal review.

Dr. Hawes stated this agreement will be examined with an EWC team moving forward. The contract will be shared and vetted internally. The final scenario will be presented to the Board of Trustees. Mr. Perez, Sodexo Representative, stated Sodexo will still be working with the same vendors at this point until the plan can fully be implemented. Sodexo would start the transition as soon as the signatures are signed on the contract. Trustee Van Mark called the question.

**Motion to approve the Sodexo Management Agreement for Facilities and Grounds, pending legal review:**

Motion moved by Jackie VanMark and motion seconded by Katherine Patrick. Motion passed.

5. Approval of Ms. Lori Lehmann to the position of GEARUP Coordinator.

Mr. Darryl Spitzer, HR Director, stated Ms. Lehmann is transitioning from a position in Student Services to the GEARUP Coordinator. Her start date will be December 1, 2023.

**Motion to approve Ms. Lori Lehmann to the position of GEARUP Coordinator:**

Motion moved by Rick Vonburg and motion seconded by Katherine Patrick. Motion passed.

6. Approval to add a Women's Golf team to EWC athletic offerings.

Mr. BJ McCullum, Athletic Director, presented information on the new EWC athletic offerings. Mr. McCullum also stated he conversed with Dr. Farley about the possibility of Shooting Sports, and a Bowling team on the Douglas Campus in the future. We are also discussing the probability of a Women's Softball team.

Dr. Hawes stated the College is making a commitment to roll these proposed athletics out next year.

**Motion to approve the addition of a Women's Golf team to EWC athletic offerings:**

Motion moved by Randy Adams and motion seconded by Kurt Sittner. Motion passed.

7. Approval to add Men and Women's Cross Country teams to EWC athletic offerings.

**Motion to approve the addition of Men and Women's Cross Country teams to EWC athletic offerings:**

Motion moved by Katherine Patrick and motion seconded by Doug Mercer. Motion passed.

8. Approval to add Esports teams to EWC athletic offerings.

**Motion to approve the addition of Esports teams to EWC athletic offerings:**

Motion moved by Doug Mercer and motion seconded by Kurt Sittner. Motion passed.

9. Approval of the Livestock Judging and Show Team Scholarship proposal.

**Motion to approve the Livestock Judging and Show Team Scholarship proposal:**

Motion moved by Katherine Patrick and motion seconded by Rick Vonburg. Motion passed.

IX. Trustee Topics

Trustee Van Marked thanked the Board for the card and flowers in regards to her sister.

Trustee Patrick stated the September Board Minutes need corrected, as Item #9 was not unanimous.

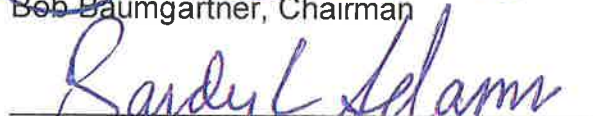
The correction will be made at the December meeting in Old Business.


Trustee Vonburg informed the Board about the Celebration Christmas Party for everyone on Dec. 9th at the Lincoln Center to help celebrate the 75th anniversary.

X. Adjournment

Meeting adjourned at 7:27pm

  
Bob Baumgartner, Chairman

  
Randy Adams, Secretary

  
Sally Watson, Executive Assistant