

Policy Title: Academic Calendar Development
Policy Number: 4.5

Definitions:

- Academic year: Defined in weeks of instructional time for undergraduate programs in credit hours.
- Academic calendar: The way in which a school structures its academic programs and measures progress over the program's length. For purposes of the Federal Student Aid programs, there are three basic types of academic calendars: standard term, nonstandard term, and nonterm.
- Standard Term – The academic year is structured with Fall, Spring, and Summer Terms. Eastern Wyoming College declares itself as a standard term institution.

Eastern Wyoming College (EWC) Board of Trustees requires the College to develop an annual academic calendar that follows an academic year. The academic calendar shall be published in the College's catalog, class schedules, College's public website, and other pertinent public-facing documents, as per Federal requirements.

The College's academic calendar shall include the dates of all operational activities that affect students and the public (such as registration dates and holidays during which the College is closed). The academic calendar shall be of sufficient length to ensure the equivalent of 16 weeks of instruction per semester (including final examination days) for all credit classes.

The President shall be responsible for compliance with this Board policy.

References: Federal Requirements 34 CFR §§602.16(a)(1) (viii), 600.2, and 668.8(k) and (l); Higher Learning Commission Core Component 3.A. and Assumed Practice B.1

Original Adoption Date:

Revision Date(s):

Date Reviewed, no change: