



EWC Board of Trustees Meeting Minutes

Eastern Wyoming College
May 14, 2024 at 5:45 PM MDT
@ EWC Dolores Kaufman Board Room

Attendance

Present:

Members: Randy Adams, Bob Baumgartner, Doug Mercer, Katherine Patrick, Kurt Sittner, Jackie VanMark, Rick Vonburg, Jim Willox

I. Chairman Van Mark called the meeting to order.

II. Approval of the May 14, 2024 Meeting Agenda.

Motion to approve the May 14, 2024 Meeting Agenda:

Motion moved by Bob Baumgartner and motion seconded by Katherine Patrick. Motion passed.

III. Introductions

None

IV. Public Comment

None

V. Department Updates

A. Presentation on the Skills USA team performance at the State Skills USA Conference: Mr. Stan Nicolls and Ms. Kim Russell

Mr. Nicolls and Ms. Russell highlighted the achievements of the Skills USA team and their success in various skills contests at state level. There are plans to expand their Skills USA program, including the potential recruitment of high school students. They also addressed the need to promote skills within the college and suggested starting a club involving diverse groups. There are existing community service initiatives, such as providing gifts for young people during the holidays. Students who received a Gold Medal qualify for the National Skills USA Competition in Atlanta, GA June 24-28, 2024. The EWC results from 2024 Skills USA State Competition Postsecondary - High Point Chapter were as follows:

- Drew Frass, Kasey Krenzer, and Cannon Cook- Gold Commercial SUAS Drone
- Cannon Cook- Gold Customer Service
- Braxton Green- Silver Customer Service
- Weston Cronk- Bronze Customer Service
- Riley Arnold- Silver Extemporaneous Speaking
- Abraham Scott, Jacob Ruiz, Drew Frass, Kasey Krenzer, Dayton Tillman, Carson Diedrich, Gavin Mower- Bronze Quiz Bowl
- Inari Johnson- Gold Related Technical Math
- Jacob Ball- Silver Related Technical Math
- Dayton Tillman- Gold Individual Welder

- Gavin Mowery- Silver Individual Welder
- Riley Arnold, Braxton Green, and Hagen Campbell- Silver Welding Fabrication Team

B. WIP Grant Tourism Update: Dr. Steven Howard

Dr. Howard discussed the progress of the WIP Tourism Grant program in partnership with the Prehistoric Preservation Society, highlighting the development of experiential-based programs and the upcoming launch of new courses and an associates degree in anthropology. He also announced the launch of private field schools, educational programs, and the recent launch of the Symposium event's website. On June 27th, speakers from various countries will be presenting in the EWC Auditorium. He further shared updates on successful community dig programs, and potential tourism opportunities.

Dr. Howard also explained the purchases of the three vans up for approval tonight and their use in the program.

C. EWC Foundation Update: Foundation Director, Ms. Lisa Johnson

Ms. Johnson informed the Board about the Donor dinner held for students and their scholarship donors. The Foundation is working on an Alumni Association. In the Fall Semester, the EWC Foundation approved 8 grants, totaling \$40,265. The Foundation, pledged \$46,000 in scholarships for the Women's Golf Team and \$100,000 in scholarships for the Livestock Judging and Show Team for the FY25 budget. The Lancer Booster Club approved \$6,233 for volleyball equipment, \$1,200 for 2 basketball classics, \$1,200 membership Monument Shadows Golf Course, and \$3,000 for 4 coaching clinics. The Foundation Golf Tournament will be held August 24th.

D. Sodexo Update: Facilities Director, Mr. Tom Popilek

Mr. Popilek presented this information in the Work Session.

E. Financial Report: CFO, Mr. Kwin Wilkes

Mr. Wilkes presented information on the April monthly financial report which provides an unaudited update regarding revenues and expenditures for the operational and auxiliary funds from April 1, 2024 to April 30, 2024.

F. President's Report: Dr. Jeffrey Hawes

Dr. Hawes explained the grant process moving forward. The College is working on dissolving the Grant Writer Contract with Go Goshen and the Foundation, and base this position just at EWC. Dr. Hawes met with the Chief of Police regarding a training at the College for officers in the active shooter scenario. The College will be the location for a regional police training held in July. EWC employees may provide assistance in the simulation. The plan will be brought back to the June Board meeting.

VI. Consent Agenda Approval for the following items.

A. April 9, 2024 Meeting Minutes.

Motion to approve the April 9, 2024 meeting minutes:

Motion moved by Doug Mercer and motion seconded by Rick Vonburg. Motion passed.

B. Certification of Uncollectible Debts.

No Certification of Uncollectible Debts were present this year.

C. Request a June Public Hearing on the Final Budget for FY24.

CFO Wilkes requested a Public Hearing on the Final Budget for FY2024: Pursuant to W.S 16-4-112, a public hearing will be held on June 28, 2024, on EWC's main campus in the Dolores Kaufman Boardroom, Room 274, of the Eastern Wyoming College Tebbet Classroom Building, for the purpose of soliciting public comments on proposed transfers of unexpended and unencumbered appropriations within the current, endowment, and plant funds for the fiscal year ending June 30, 2024.

D. Schedule a Public Hearing for Renewal of the 1/2 (One Half) Mill Levy for FY25.

CFO Wilkes will schedule a Public Hearing for Renewal of the 1/2 (One-Half) Hill Levy for FY 2025 and FY 2026: A notice of intent has been prepared, along with relevant state statutes. Approval of this assessment will be considered within the Final FY-2025 College budget that will be presented to the Board in July. A public hearing is scheduled for Friday, June 28, 2024 in the Dolores Kaufman Boardroom.

E. The resignation of Mr. Eric Benedick as the Assistant Women's Basketball Coach, effective April 9, 2024.

VII. Consideration of New Business - Action Items

A. Approval of the April 2024 Expenditure Report.

Motion to approve the April 2024 Expenditure Report.:

Motion moved by Katherine Patrick and motion seconded by Bob Baumgartner.

Motion passed.

B. Approval of Ms. Megan Baker to the position of College and Career Readiness Coordinator.

Motion to approve Ms. Megan Baker to the position of College and Career Readiness Coordinator:

Motion moved by Bob Baumgartner and motion seconded by Katherine Patrick.

Motion passed.

C. Approval of the purchase of a 2023 Ford Transit Passenger Van for the Archaeological and Anthropology Program (\$54,500).

This price is a direct negotiation with the dealer due to the immediate need of transportation for the summer Archaeological and Anthropology Program. This vehicle is purchased through grant proceeds.

Motion to approve the purchase of a 2023 Ford Transit Passenger Van for the Archaeological and Anthropology Program (\$54,500):

Motion moved by Katherine Patrick and motion seconded by Rick Vonburg.

Motion passed.

- D. Approval of the bid submitted by Laramie Peak Motors, pursuant to RFP 120284-24-002, for the purchase of two - 2024 Ford Transit all wheel drive Passenger Vans for the Archaeological and Anthropology Programs (\$63,565 each).

These vehicles are purchased through grant proceeds.

Motion to approve the bid submitted by Laramie Peak Motors, pursuant to RFP 120284-24-002, for the purchase of two - 2024 Ford Transit all wheel drive Passenger Vans for the Archaeological and Anthropology Programs (\$63,565 each):

Motion moved by Bob Baumgartner and motion seconded by Katherine Patrick.
Motion passed.

- E. Approval of the Lease for the Sunrise YMCA Building in the amount of \$30,000.

- Funding will be provided by the WIP Tourism Grant and will cover the lease period from January 1, 2024 to June 30, 2024.
- The total lease amount is \$60,000 / year. This agreement is for two calendar years. The lease is divided into three fiscal years. (6 months in FY24, 12 months in FY25, and 6 months in FY26).

Motion to approve the Lease for the Sunrise YMCA Building in the amount of \$30,000.:

Motion moved by Rick Vonburg and motion seconded by Doug Mercer. Motion passed.

- F. Approve First Reading of Board Policy 1.1 College Board Purpose and Operations
Trustee Vonburg made a motion to approve the Board Policy 1.1 College Board Purpose and Operations as written. Bob Baumgartner seconded the motion.

Discussion:

Trustee Willox stated the "Executive Session" wording for his attendance should be made "permissive" not exclusive. Attorney Metzler stated there may be some potential liability by adding this language.

Dr. Hawes' recommendation was to take this policy back to the Policy Review Committee. Rick calls the question.

The Trustees voted whether to pass or send back to committee. Policy did not pass.

The policy will be referred back to the Policy Review Committee for further review and potentially present a new version at the June meeting.

Motion to approve First Reading of Board Policy 1.1 College Board Purpose and Operations-Failed:

Motion did not pass.

- G. Approve First Reading of Board Policy 1.2 College Board Meeting

Motion to approve First Reading of Board Policy 1.2 College Board Meeting:

Motion moved by Bob Baumgartner and motion seconded by Rick Vonburg.

Motion passed.

- H. Approve First Reading of Board Policy 1.3 Election and Duties of the Board
Motion to approve First Reading of Board Policy 1.3 Election and Duties of the Board:
Motion moved by Bob Baumgartner and motion seconded by Doug Mercer.
Motion passed.
- I. Approve First Reading of Board Policy 1.5 Deposit and Payment of College Funds
Motion Approve First Reading of Board Policy 1.5 Deposit and Payment of College Funds:
Motion moved by Katherine Patrick and motion seconded by Bob Baumgartner.
Motion passed.
- J. Approve First Reading of Board Policy 1.8 Adoption of Administrative Rules
Motion to approve First Reading of Board Policy 1.8 Adoption of Administrative Rules:
Motion moved by Bob Baumgartner and motion seconded by Doug Mercer.
Motion passed.
- K. Approve First Reading of Board Policy 4.1 Academic Program Compliance
Motion to approve First Reading of Board Policy 4.1 Academic Program Compliance:
Motion moved by Rick Vonburg and motion seconded by Bob Baumgartner.
Motion passed.
- L. Approve First Reading of Board Policy 4.4 Transfer Credit
Motion to approve First Reading of Board Policy 4.4 Transfer Credit:
Motion moved by Bob Baumgartner and motion seconded by Katherine Patrick.
Motion passed.
- M. Approve First Reading of Board Policy 4.5 Academic Calendar Development
Motion to approve First Reading of Board Policy 4.5 Academic Calendar Development:
Motion moved by Doug Mercer and motion seconded by Bob Baumgartner.
Motion passed.
- N. Approve First Reading of Board Policy 4.6 Assessment of Student Learning-Curricular and Co-Curricular
Motion to approve First Reading of Board Policy 4.6 Assessment of Student Learning-Curricular and Co-Curricular:

Motion moved by Rick Vonburg and motion seconded by Katherine Patrick.
Motion passed.

VIII. Board Reports from Departments (Information Only)

Board Reports included for viewing:

1. College Relations Report: College Relations Director, Mr. Brad Staman
2. Student Services Report: Dean of Student Services, Ms. Tami Afdahl
3. Foundation Report: Foundation Director, Ms. Lisa Johnson

IX. Trustee Topics

Trustee Willox updated the Board on the grant for the expansion at the Douglas Campus. There were six firms interested, with three architects that visited the site. He would like to ask representatives from Douglas and Glenrock to review the plans and be a part of the review committee.

X. Motion to move into Executive Session, pursuant to W.S. 16-4-405(a)(ii)(x)(xii).

Motion Included the consensus from the Trustees to allow Mr. Willox to remain and attend Executive Session at this meeting.

Motion to move into Executive Session, pursuant to W.S. 16-4-405(a)(ii)(x)(xii):

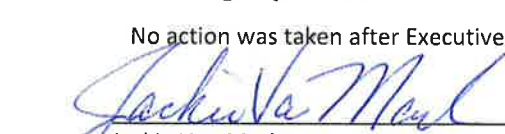
Discussion on:

- To discuss security planning that, if disclosed, would pose a threat to the safety property or persons of the College as authorized by W.S. 16-4-405(a)(xii).
- To consider appointments, wages, terms, negotiations, and offers of employment for senior administrative positions as authorized by W.S. 16-4-405 (a)(ii)(x).
- Evaluation of the President as authorized by W.S. 16-4-405(a)(ii)(x).

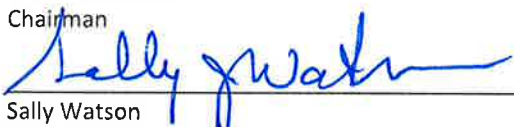
Motion moved by Bob Baumgartner and motion seconded by Doug Mercer.
Motion passed.

XI. Meeting adjourned

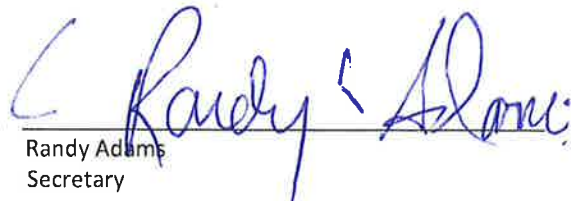
No action was taken after Executive Session.



Jackie Van Mark
Chairman



Sally Watson
Executive Assistant



Randy Adams
Secretary