



## **EWC Board of Trustees Work Session**

Eastern Wyoming College  
EWC Dolores Kaufman Board Room  
August 13, 2024 - 4:00pm

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<b>I. Call Meeting to Order: Chairman Van Mark</b>	
<b>II. Approval of the August 13, 2024 Work Session Agenda.</b>	
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<b>IV. Element 451 Presentation (new customer relations management system)</b>	
Presented by: Ms. Tami Afdahl and Ms. Gail Bower	
<b>V. Student Enrollment Management Plan/Communications Plan</b>	
Presented by: Mr. John Hansen and Ms. Tami Afdahl	
<b>VI. Adjournment</b>	



# EWC Board of Trustees Work Session Minutes

Eastern Wyoming College  
Tuesday, July 9, 2024 at 4:00 PM MDT  
@ EWC Dolores Kaufman Boardroom

## Attendance

### Present:

Members: Randy Adams, Jackie Van Mark, Bob Baumgartner, Doug Mercer, Katherine Patrick, Kurt Sittner, Rick Vonburg

### Absent:

Members: Jim Willox

I. Chairman Van Mark called the Work Session to Order.

II. Approval of the July 9, 2024 Work Session Agenda.

### **Motion to approve the July 9, 2024 Work Session Agenda:**

Motion moved by Doug Mercer and motion seconded by Rick Vonburg. Motion passed.

III. Approval of the June 11, 2024 Work Session Minutes.

### **Motion to approve the June 11, 2024 Work Session Minutes:**

Motion moved by Randy Adams and motion seconded by Katherine Patrick. Motion passed.

IV. Presentation of the Final Fiscal Year 2025 Budget: CFO, Mr. Kwin Wilkes

CFO Wilkes presented the Fiscal Year 2025 Budget documents.

V. EWC's proposal to the EPA for a Brownfields Job Training Grant: Ms. Amber Holen

Ms. Holen presented information on the EPA for the Brownfields Job Training grant. The grant awards \$500,000 over 5 years, and therefore creates a significant commitment on EWC's behalf, if awarded. The graduates develop the skills to secure full-time employment in various aspects of hazardous substances, pollutants, contaminants, and petroleum products in the environmental field. This would be the first Federal grant that the College would be the sole grantee to write and management. Ms. Holen stated the College would develop the curriculum.

VI. President's Goals and Strategic Plan

Dr. Hawes presented an updated document stating his new goals for FY25, FY26 and FY27.

Grant Development:

- Minimum of \$3 million for FY25 with 10% Overhead average.
- Minimum of \$4 million for FY26 with 10% Overhead average.
- Minimum of \$5 million for FY27 with 10% Overhead average.

Enrollment increase based on three-year average from the prior three fiscal years:

- Minimum of 3.5% increase in credit hour generation for FY25.

- Minimum of 5% increase in credit hour generation for FY26.
  - Minimum of 5% increase in credit hour generation for FY27.
- Raise \$1 million for the College Matching Funds Program.
- Raise funds up to \$500,000 for the Douglas Campus by June 30, 2027.
  - Raise funds up to \$500,000 for the Torrington Campus by June 30, 2027.

VII. Work Session adjourned at 5:00pm.

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Jackie Van Mark, Chairman

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Randy Adams, Secretary

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Sally Watson, Executive Assistant