



**EASTERN WYOMING COLLEGE
BOARD OF TRUSTEES MEETING MINUTES**

Tuesday, February 11, 2025
EWC Dolores Kaufman Board Room

Attendance

Present:

Members: Randy Adams, Bob Baumgartner, Jeffry Hawes, Doug Mercer, Katherine Patrick, Kurt Sittner, and Rick Vonburg

Absent:

Members: Jackie VanMark and Jim Willox

1. Vice Chairman Vonburg called the meeting to order.

2. Approval of the Agenda

Recommended To: Approve the February 11, 2025 meeting agenda.

Moved by: Randy Adams

Seconded by: Doug Mercer

Carried

3. Approval of the Minutes

[1-14-25 Board Minutes.pdf](#) 

Recommended To: Approve the January 14, 2025 meeting minutes.

Moved by: Katherine Patrick

Seconded by: Bob Baumgartner

Carried

4. Introductions - None

5. Public Comment - None

6. Administrative Reports

6.1 President's Report: Dr. Jeffrey Hawes

Dr. Hawes informed the Board about the upcoming approval item #8.5 on the agenda. There will be a payment from EWC to the WCCC in the amount of \$604,294. This is for the redistribution and recapture payment reviewed annually by WCCC to ensure the appropriate balance between community colleges of State appropriations. This year we are required to pay back in that amount.

John Hansen discusses updates to the organizational chart and plans to improve textbook access for students. The college is separating workforce development from community education to focus on growth in both areas. John provided an update on academic and student services, highlighting textbook costs as a major barrier for students. The college is exploring options to provide digital textbooks to all students at a significantly reduced cost. These options would give students immediate access to course materials and potentially improve graduation rates.

Patrick Korell discussed the CTEC Parking lot damage and the potential litigation.

6.2 Financial Report: CFO - Mr. Kwin Wilkes

Mr. Wilkes presented information on the budget report for January, 2025 and the fund balances. Kwin also explained further about the redistribution to WCCC.

7. Board Consent Agenda

7.1 Ratification of Expenditure Report

7.2 Ratification of the updated organizational structure as of February 1, 2025.

Recommended To: Ratify the Consent Agenda with the January expenditure report and the updated organizational structure as of February 1, 2025.

Moved by: Bob Baumgartner

Seconded by: Doug Mercer

Carried

8. Approval of Action Items

8.1 Approval of the Proposed Data Science Certificate Program

Recommended To: Approve the Proposed Data Science Certificate Program.

Moved by: Bob Baumgartner

Seconded by: Katherine Patrick

Carried

8.2 Approval of the Proposed Certificate of Education Program

Recommended To: Approve the Proposed Certificate of Education Program

Moved by: Randy Adams

Seconded by: Katherine Patrick

Carried

8.3 Approve the deletion of the Child Development Certificate and Early Childhood, AA programs from its programming offerings to begin in the 2025-26 academic year.

Recommended To: Approve the deletion of the Child Development Certificate and Early Childhood, AA programs from its programming offerings to begin in the 2025-26 academic year.

Moved by: Doug Mercer

Seconded by: Bob Baumgartner

Carried

- 8.4 Approval of the First Reading for Board Policy 3.2
Appointment of Faculty and Staff
Recommended To: Approve the First Reading for Board Policy
3.2 Appointment of Faculty and Staff

Moved by: Katherine Patrick
Seconded by: Doug Mercer

Carried

- 8.5 Approval of \$604,294 payment to WCCC.
Recommended To: Approve the \$604,294 payment to WCCC
for the redistribution and recapture payment reviewed
annual by WCCC to ensure the appropriate balance between
community colleges of State appropriations.

Moved by: Bob Baumgartner
Seconded by: Katherine Patrick

Carried

9. Department Reports - None

10. Trustee Topics

Randy Adams stated with the biennial funding from legislature, its difficult for municipalities to plan ahead as every year is different.

Patrick Korell informed the Board about the ERC, (Employee Retention Credit). We received notification of an audit. We are one of the few public institutions that applied for the ERC. There will be a checklist of items to review and answer.

11. Executive Session

Recommended To: Move into Executive Session:

1. For matters concerning potential litigation to which the governing body is a party. See: Wyo. Stat. § 16-4-405 (a)(iii).
2. For the purpose of considering and discussing security planning for the College IT system that, if disclosed, would pose a threat to the

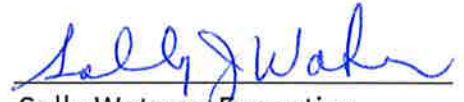
safety of college property. See: Wyo. Stat. §16-4-405 (a)(xii).

Moved by: Randy Adams

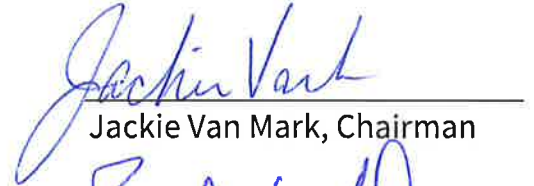
Seconded by: Katherine Patrick

Carried

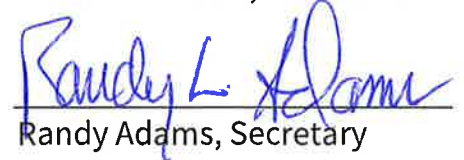
12. Adjourn meeting



Sally Watson, Executive
Assistant



Jackie Van Mark, Chairman



Randy Adams, Secretary