



**EASTERN WYOMING COLLEGE
BOARD OF TRUSTEES MEETING MINUTES**

Tuesday, June 10, 2025
EWC Dolores Kaufman Board Room

Attendance

Present:

Members: Randy Adams, Bob Baumgartner, Doug Mercer, Katherine Patrick, Kurt Sittner, Jackie VanMark, and Rick Vonburg

Absent:

Members: Jim Willox

1. Chairman VanMark called the meeting to order.

2. Approval of the Agenda

Recommended To: Approve the agenda.

Moved by: Randy Adams

Seconded by: Doug Mercer

Motion Carried

3. Approval of the Minutes

Recommended To: Approve the May 13, 2025 meeting minutes.

Moved by: Katherine Patrick

Seconded by: Rick Vonburg

Motion Carried

4. Introductions -None

5. Public Comment-None

6. Administrative Reports

6.1 President's Report: Dr. Jeffry Hawes

Dr. Hawes highlighted the importance of utilizing available resources, and emphasized the need for administrative capability in managing funds.

The meeting covered updates on equipment and resources for the college, including the approval of an agronomy trailer and plans for an animal science trailer. Dr. Hawes thanked Martin Winchel and Amber Holen for their work on this project.

Dr. Hawes explained the progress on grant expenditures and burn rates, noting delays due to legal approvals but ensuring the college is now on track.

Dr. Hawes discussed summer enrollment figures, which are up, and highlighted the implementation of new software tools to improve curriculum mapping, student admissions, and enrollment processes.

Challenges with communication and accessibility were acknowledged, with plans for a communication audit to address these issues.

The board discussed the status of the Employee Retention Credit (ERC), noting that while their application was under review with a tax attorney, there was limited movement on approvals due to the current administration.

6.2 Financial Report: CFO Kwin Wilkes

ERC Employee Retention Credit- the claim is in and under review. The tax attorney feels like it is solid, we might not get any movement on this due to circumstances beyond the colleges control.

7. Approval of the Consent Agenda

Recommended To: Approve the Consent Agenda.

7.1 Ratification of the May 2025 Expenditure Report.

- 7.2 Ratification of Positions: Alan "AJ" Moore as Nursing Instructor, Torrington Campus.

Moved by: Bob Baumgartner

Seconded by: Rick Vonburg

Motion Carried

8. Board Approval of Action Items

- 8.1 Approval of Honored Retiree Status for Kim Jones.
Recommended To: Approve Honored Retiree Status for Kim Jones.

Moved by: Rick Vonburg

Seconded by: Bob Baumgartner

Motion Carried

- 8.2 Approval of Emeritus Status for Jake Clark.
Recommended To: Approve Emeritus Retiree Status for Jake Clark.

Moved by: Rick Vonburg

Seconded by: Katherine Patrick

Motion Carried

- 8.3 Approval of Honored Retiree Status for Don Snyder.
Recommended To: Approve Honored Retiree Status for Don Snyder.

Moved by: Doug Mercer

Seconded by: Rick Vonburg

Motion Carried

- 8.4 Approval of Second Memorandum of Understanding (MOU-2) between Eastern Wyoming College and SHAPPS.
Recommended To: Approve the Second Memorandum of

Understanding (MOU-2) between Eastern Wyoming College and SHAPPS.

Moved by: Katherine Patrick

Seconded by: Bob Baumgartner

Motion Carried

- 8.5 Approval to authorize funds to be used for the purchase of pick-up vehicle.

Recommended To: Approve authorization of funds to be used for the purchase of pick-up vehicle.

Moved by: Bob Baumgartner

Seconded by: Rick Vonburg

Motion Carried

9. Department Reports-None

10. Executive Session

Recommended To: Move into Executive Session:

1. To consider information classified as confidential by law and personnel matters. See: (Wyo. Stat § 16-4-405 (a)(i) and (ix)).
2. To consider, discuss and conduct safety and security planning that, it disclosed, would pose a threat to the safety of life or property. See:(Wyo. Stat § 16-4-405 (a)(xii)).

Moved by: Randy Adams

Seconded by: Katherine Patrick

Motion Carried

11. End Executive Session

Recommend To: Come out of Executive Session at 6:35 p.m.

Moved by: Randy Adams

Seconded by: Katherine Patrick

Motion Carried

12. Approval of the First Reading of BP 2.13- V.P. Korell


Recommended To: Approve the adoption of Board Policy 2.13 to comply with the Wyoming Repeal Gun Free Zones Act. The policy will be sent out for 45 day review

Moved by: Rick Vonburg

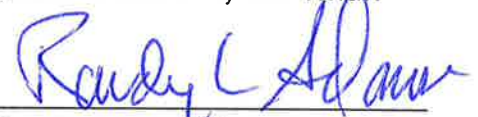
Seconded by: Katherine Patrick

Motion Carried

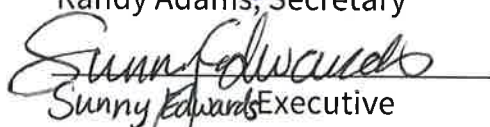
13. Adjourn Meeting at 7:36 pm



Jackie Van Mark, Chairman



Randy Adams, Secretary



Sunny Edwards Executive
Assistant