



**EASTERN WYOMING COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES**

Tuesday, March 11, 2025  
EWC Dolores Kaufman Board Room

**Attendance**

**Present:**

Members: Jeffrey Hawes, Kurt Sittner, Rick Vonburg, Jim Willox, Bob Baumgartner, Katherine Patrick, Randy Adams, Jackie VanMark, and Jordyn Surber

**Absent:**

Members: Doug Mercer and Tim Bush

**1. Chairman VanMark called the meeting to order.**

**2. Approve Work Session Agenda**

Recommended To: Approve the Work Session Agenda.

*Moved by:* Randy Adams

*Seconded by:* Rick Vonburg

**Carried**

**3. Approval of the Minutes**

Recommended To: Approve the February 11, 2025 Work Session Minutes.

*Moved by:* Rick Vonburg

*Seconded by:* Katherine Patrick

**Carried**

**4. Facility Update: VP Patrick Korell and Director Tom Popilek**

VP Korell provided an update on facilities management, highlighting the implementation of a new software system for tracking work orders and

maintenance. Director Popilek discussed several cost-saving measures, including replacing electronic toilet flushers with manual ones and repairing boilers instead of replacing them. Tom also mentions ongoing projects such as carpet replacement, air handler repairs, and addressing electrical issues in the Fine Arts building. The team is working on submitting capital improvement requests to the State for major renovations.

**5. Overview of Institutional Fees for FY26: VP Patrick Korell and CFO Kwin Wilkes**

Proposed fee increases for the next fiscal year were discussed, which includes a \$44 per credit hour institutional fee, a \$5 student support fee, a \$3 increase in the technology fee, and a \$3 per credit hour outreach fee. The increased fees are necessary to cover the rising costs of delivering education and to catch up with other institutions. The fees are flexible and could be adjusted based on the institution's financial situation.

**6. High School CDL Class of 2025: 11 students this year.**

Mr. Ed Kimes, CDL Director, outlined the plans to expand the program, including offering truck driving in Douglas by summer and introducing training in high schools. The program is self-funded and has a good fund balance, allowing for investment in additional trucks and trailers. Mr. Kimes discussed the program's focus on professionalism and the experienced instructor team. They are working on expanding training options for under-21 drivers through potential education waivers and reciprocity agreements with neighboring states.

**7. Due to time constraints, this was moved to the Board Meeting discussion.**

**Overview of Food Service Fees for FY26: VP John Hansen**

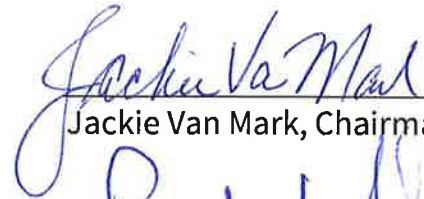
**8. Due to time constraints, this was moved to the Board Meeting discussion.**

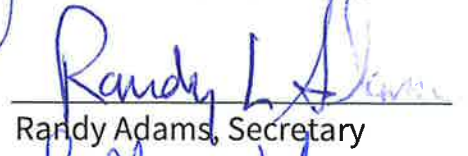
**Overview of Housing Fee Plans for FY26: VP John Hansen**

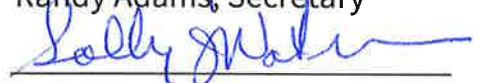
**9. Due to time constraints, this was moved to the Board Meeting discussion.**

**Overview of Course Fees for FY26: VP John Hansen, VP Margaret Farley, Executive Dean Debra Ochsner, and Dean Darryl Spitzer**

**10. Adjournment**

  
\_\_\_\_\_  
Jackie Van Mark, Chairman

  
\_\_\_\_\_  
Randy Adams, Secretary

  
\_\_\_\_\_  
Sally Watson, Executive  
Assistant