



**EASTERN WYOMING COLLEGE  
BOARD OF TRUSTEES MEETING MINUTES**

Tuesday, August 12, 2025  
EWC Dolores Kaufman Board Room

**Present:** Randy Adams, Bob Baumgartner, Doug Mercer, Katherine Patrick, Kurt Sittner, Jackie VanMark, Rick Vonburg, and Jim Willox

**Absent:** None

**1. Chairman VanMark called the meeting to order at 5:53 pm.**

**2. Approval of Agenda**

Recommended To: Approve the agenda.

*Moved by:* Bob Baumgartner

*Seconded by:* Katherine Patrick

**Motion Carried**

**3. Approval of the Minutes**

Recommended To: Approve the July 8, 2025 meeting minutes.

*Moved by:* Rick Vonburg

*Seconded by:* Bob Baumgartner

**Motion Carried**

**4. Introductions – Volleyball team and Coach Hamilton**

The EWC volleyball coach George Hamilton brought the volleyball team.

Each girl introduced themselves, where they are from, and the degree they are pursuing while attending EWC.

**5. Public Comment-None**

**6. Administrative Reports**

**6.1 President's Report: Dr. Jeffry Hawes**

President Hawes presented the adopted Vision and Mission statements, stating that the college is updating the posters throughout the college.

Updates were provided on enrollment trends, financial matters, and various campus initiatives including agricultural programs and a new digital bookstore system.

Updates were provided regarding financial aid, noting that the college had received a significant portion of the 2022-2023 awards. The college will submit the 2023-2024 award year soon.

Director Martin Winchell updated on agricultural initiatives, including a new center pivot irrigation system installed at SAREC, an agronomy trailer scheduled for delivery on September 15th, and an animal science trailer in development.

**6.2 Financial Report: CFO Kwin Wilkes**

CFO Wilkes presented the Financial Report for June, 2025.

**7. Board Consent Agenda**

*Moved by:* Katherine Patrick

*Seconded by:* Randy Adams

**Motion Carried**

**7.1 Ratification of the June 2025 Expenditure Report.**

Recommended To: Approve the Consent Agenda

**8. Board Approval of Action Items**

**8.1 Approval to authorize funds, not to exceed \$70,000 for the**

purchase of one (1) midsize SUV specifically for medical assistant, CNA, and nursing personnel.

Recommended To: Approve the authorization of funds to purchase one vehicle.

Trustee Mercer asked questions regarding the bids, as the bids provided were for two vehicles. CFO Wilkes, and Dr. Hawes explained the modifications to the bid to meet grant requirements.

*Moved by:* Rick Vonburg

*Seconded by:* Katherine Patrick

**Motion Carried**

- 8.2 Approval of the amendment of the President's contract.

Recommended To: Approve the amendment of the President's contract.

Member Jim Willox stated he was in favor for this motion, although he is not a voting member he wished for this to be recorded.

*Moved by:* Bob Baumgartner

*Seconded by:* Rick Vonburg

**Motion Carried**

- 8.3 Approval of the MOU with EWC and school districts that are applying for Perkins Grant Funding.

Recommend To: Approve the MOU.

*Moved by:* Rick Vonburg

*Seconded by:* Bob Baumgartner

**Motion Carried**

- 8.4 Approval of the Strategic Goals for EWC Fiscal Year 2026.

Recommended To: Approve the Strategic Goals for EWC for Fiscal Year 2026.

*Moved by:* Randy Adams

*Seconded by:* Doug Mercer

**Motion Carried**

8.5 Approval of the Policy 2.13 Weapons.

Recommended To: Approve the Policy 2.13 Weapons with the striking of the language under the recommendation on BR#50. Recommendation language to say "Approval of Board Policy 2.13 as amended".

*Moved by:* Doug Mercer

*Seconded by:* Rick Vonburg

**Motion Carried**

**9. Department Reports-None**

**10. Trustee Topics**

- Trustee Sittner mentioned that the Torrington VFW is currently closed. Sittner was curious about the Medical Vehicle that provides services to Veterans, and if this vehicle might be able to come up to EWC campus for Veteran use.
- Willox- The EWC Douglas Expansion bids opened on August 1, 2025. There will be a mandatory meeting on Aug 19, 2025 on the Douglas campus or via zoom. The bids will be opened on September 11, 2025. The Converse County Commissioners meet on September 16, 2025. There may be a need a special meeting by the EWC Trustees after September 16 meeting. There will need to be a meeting with the Foundation to revisit how the matching funds process will work.
- Sittner- Inquired about the Torrington Telegram being publication of record for the college since it's closure on August 6, 2025. It was mentioned that the paper had been purchased and would be back in operation soon.

**11. Executive Session**

Recommended To: Enter into Executive Session at 7:08 p.m.

*Moved by:* Bob Baumgartner

*Seconded by:* Rick Vonburg

**Motion Carried**

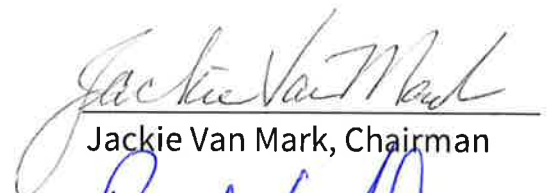
**12. Exit Executive Session**

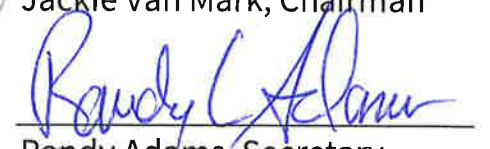
Recommended To: Exit Executive Session

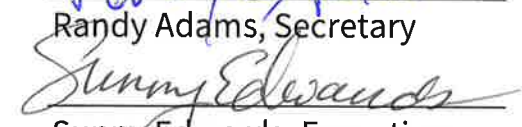
*Moved by:* Randy Adams

**Motion Carried**

**13. Meeting was adjourned at 7:55 by Chairman VanMark**

  
Jackie Van Mark, Chairman

  
Randy Adams, Secretary

  
Sunny Edwards, Executive  
Assistant