



**EASTERN WYOMING COLLEGE
BOARD OF TRUSTEES MEETING**

Tuesday, March 10, 2026

5:45 p.m.






EWC Dolores Kaufman Board Room





Vision Statement

Eastern Wyoming College is committed to service and striving for excellence.

College Mission

Eastern Wyoming College champions student success through innovative learning, academic excellence, and community enrichment.

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1. Call Meeting to Order	
2. Approval of the Agenda	
3. Approval of the Minutes	3
Board of Trustees February 10, 2026 minutes.pdf 	
4. Introductions	
5. Public Comment	
6. Administrative Reports	
President's Report	
Financial Report	9
January 2026 Financial Report.pdf 	
January 2026 Fund Balance.pdf 	
January 2026 Check Register.pdf 	
7. Approval of the Consent Agenda	
7.1 Ratification of January Expenditure Report	18
BR #92.pdf 	

8.	Board Approval of Action Items	
8.1	Board approval for an RFP for procurement of a Heavy Duty Truck not to exceed \$80,000.00. Model Year: 2026 Configuration: 4x4 Crew Cab Dually with Flatbed and 5th-wheel hitch Engine: Minimum 6.5L V8 Diesel Funding: This purchase will be fully funded through the WIP AG Grant and the John P. Ellbogen Foundation BR #93.pdf 	19
8.2	Board Approval to authorize the College Administration to partner with the EWC Foundation for funding to conduct a comprehensive site feasibility study for the proposed rodeo facility expansion. This authorization includes the completion of Level I, II, and III studies in alignment with Wyoming State Building Commission requirements for state funding, including the issuance of all necessary RFQs, RFPs, and RFBs. BR #94.pdf  WYOMING STATUTES PUBLIC ACCESS.pdf 	20
9.	Department Reports Admissions Report Admissions Board report.pdf 	25
10.	Trustee Topics	
11.	Adjournment	



**EASTERN WYOMING COLLEGE
BOARD OF TRUSTEES MEETING MINUTES**

Tuesday, February 10, 2026
EWC Dolores Kaufman Board Room

Attendance

Present:

Members: Randy Adams, Bob Baumgartner, Doug Mercer, Katherine Patrick, Kurt Sittner, Jackie VanMark, Rick Vonburg, and Jim Willox

Absent:

Members:

1. Call Meeting to Order

Chairman VanMark called the meeting to order at 5:45 pm

2. Approval of the Agenda

Chairman VanMark called for approval of the Agenda:

Trustee Baumgartner noted that in Section 8.1, the Peterbilt was inconsistently identified as both a 589 and a 579. This clerical error was corrected to ensure accuracy. Following this, Chairman VanMark called for a renewed motion for approval.

Moved by: Katherine Patrick

Seconded by: Bob Baumgartner

Motion Carried

3. Approval of the Minutes

Board of Trustees January 13, 2026 Minutes.pdf

Chairman VanMark called for approval of the January 13, 2026 minutes as presented

Moved by: Rick Vonburg

Seconded by: Bob Baumgartner

Motion Carried

4. Introductions

Executive Dean Debbie Ochsner formally introduced Angel Chavez, who has been awarded the Shaping Wyoming's Tomorrow Award, sponsored by the Wyoming Association of Community College Trustees.

The Dean highlighted Mr. Chavez's significant contributions to the campus community, specifically noting:

- **Academic Excellence:** Maintaining high standards within the Business Administration program.
- **Leadership:** Active involvement and service in Phi Theta Kappa and the Student Senate.

Mr. Chavez addressed the Board, expressing his gratitude for the recognition and his appreciation for the educational opportunities provided by EWC.

- **Graduation:** Mr. Chavez is set to graduate in May 2026 with an Associate of Business Administration. He plans to transfer to Chadron State College to pursue a bachelor's degree and become a Project Manager for bridge construction.

It was noted that Mr. Chavez will be formally honored and receive his award during the upcoming Legislative Session in Cheyenne this week.

5. Public Comment

6. Administrative Reports

President's Report

Dr. Hawes reported on a recent foundation meeting held with potential donors regarding the Douglas Construction Tech program and construction of the facility on the Douglas Campus.

- Dr. Hawes outlined the formal approval process for the new curriculum: the EWC Curriculum Committee in February, the

Board of Trustees in March, and the Wyoming Community College Commission in April, followed by final approval from the Higher Learning Commission.

- Vice President of the Douglas Campus Margaret Farley explained that the curriculum development focuses specifically on vertical construction (buildings) rather than horizontal infrastructure (roads and bridges) at this time. Once this curriculum is established expansion will be the next goal.
- Advisor Jim Willox noted that the construction building remains on schedule for completion by the end of December and highlighted the potential for expanded programming to meet emerging workforce needs beyond residential housing.

Dr. Hawes discussed ongoing community engagement efforts regarding the proposed rodeo facility expansion.

- Advisor Jim Willox inquired about specific community concerns raised during the process.
- Dr. Hawes explained that primary concerns include groundwater impact, road capacity, student access, lighting, animal types to be housed, and the number of animals to be housed. The college and foundation are currently compiling a list of Frequently Asked Questions (FAQs) for public release to address these topics.
- Trustee Doug Mercer asked for clarification on the types of animals to be housed at the facility. Dr. Hawes confirmed the site would accommodate horses and rough stock, with designs meeting all regulatory and animal welfare requirements for rodeo operations.

Dr. Hawes presented a report regarding USDA compliance and the status of the Institutional Animal Care and Use Committee (IACUC).

- Dr. Hawes shared that a new IACUC committee structure has been established with the required membership and informed the Board of the new committee membership.
- He reported that all six critical deficiencies identified by the American Veterinary Medical Association have been successfully resolved. The four remaining major deficiencies are on track to be addressed by the fall semester.
- Dr. Hawes noted that once these IACUC requirements are met, all necessary college accreditations will be fully up to date.

Financial Report

Chief Financial Officer Kwin Wilkes presented the college's financial status as of December 31, 2025 (mid-year)

- Fund 10 (operational): \$17,898,916 budgeted with \$12,331,013 (69%) received, expenses at \$8,333,050 (47% of budget).
- Fund 12 (auxiliary): \$1,974,143 budgeted with \$1,888,658 (96%) received, expenses at \$982,548 (50% of budget).

Fund balances were reviewed across all college accounts

7. Approval of the Consent Agenda

Chairman VanMark called for approval of the Consent Agenda

Moved by: Bob Baumgartner

Seconded by: Katherine Patrick

Motion Carried

- 7.1 Ratification of Expenditure Report:
Board of Trustees Meeting Section 6.2
BR #88.pdf
- 7.2 Ratification of the Contract with Cheryl Heath, CPA, for
Financial Evaluation Services
BR # 89.pdf

8. Board Approval of Action Items

- 8.1 **Approval for Purchase of Peterbilt 589 Truck:
Board of Trustees Work Session Section 3.2**
Approval of the purchase a 2016 Peterbilt 589. Price not to exceed \$48,000. Funds for this purchase are from profits earned within the CDL program.
BR #90.pdf

Chairman VanMark called for Approval of the purchase of a Peterbilt 589.

Moved by: Bob Baumgartner

Seconded by: Rick Vonburg

Motion Carried

8.2 **Approval of Fund Transfer:**

Approval for Eastern Wyoming College to transfer \$272,810.57 to the Eastern Wyoming College Foundation to support state-matched fundraising efforts for the Douglas Campus Expansion in Douglas, Wyoming, and the Rodeo and Livestock Facility Expansion in Torrington, Wyoming.

BR #91.pdf

Chairman Vanmark called for approval of the Fund Transfer to EWC Foundation:

Advisor Jim Willox inquired regarding the exact dollar amount and the specific purpose of the transfer. Dr. Hawes explained that the amount represented funds donated to the Foundation which were subsequently matched by the State. Because the State directed the matching funds to the College rather than the Foundation, this transfer was necessary to make those funds available for the Foundation's intended use.

Moved by: Rick Vonburg

Seconded by: Randy Adams

Motion Carried

9. Department Reports


10. Trustee Topics

Trustee Vonburg spoke about the recent Wyoming Academic Challenge hosted by the EWC college library, featuring top high school students from across the state. He was very impressed with the Students from Wyoming and the hosting from EWC for the statewide event.

11. Adjournment

Chairman VanMark called for a motion to adjourn the meeting at 6:42 pm

Moved by: Katherine Patrick

 Members-only attachment


Seconded by: Rick Vonburg

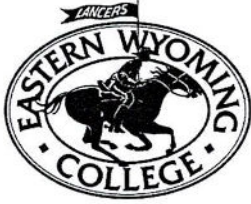
Motion Carried and adjourned

Jackie Van Mark, Chairman

Randy Adams, Secretary

Lynda Dean, Executive
Assistant

 Members-only attachment



Interoffice Memo

To: Dr. Jeffrey Hawes, President
From: Kwin Wilkes, Chief Financial Officer *K Wilkes*
Date: February 9, 2026
Cc: Ms. Karen Parriott, Business Office Director
Re: Monthly Financial Report

REVENUES:

The original FY-2026 operational fund revenue budget total is \$17,898,916, as adopted on July 8, 2025. In FY-2026, we have recognized \$13,687,637 in revenue representing 76% of the approved budget, which is largely made up of state aid in the amount of 8,374,459. Overall, operational fund revenue is less than one percent higher than last fiscal year. Tuition and fee collections are \$4,058,732, which comes to 87% recorded fiscal year-to-date.

Institutional revenue is based on an in-state tuition rate of \$105 per credit hour. The mandatory student fees are currently \$38 per credit hour.

Regular credit tuition revenues are \$2,675,494 which is 87% of the amount budgeted. In-district fees are \$426,375. This is 91% of the amount budgeted. Outreach fees are \$140,262 which is 96% of the amount budgeted. Non-credit tuition is \$256,069. This is 88% of the amount budgeted.

Auxiliary Fund revenue recognized to date is \$1,938,411 or 98% of the approved budget. Food service revenues are \$798,718 or 88% of the budget recorded at the end of this reporting period. Food service revenues are 58% higher than last year. Housing revenue is \$669,190 which is 24% lower than the previous year and 93% of the amount budgeted.

EXPENDITURES:

The operational fund includes all of the unrestricted operating budgets for the College's instructional, public service, academic support, student services, institutional support, plant operations, institutional scholarships, and non-mandatory transfers to other programs (primarily auxiliary operations). As of the end of the current period, \$10,265,889 or 57% of the operational fund budget has been expended. Salaries and benefits account for \$4,814,266 or 47% of the total expended and current and capital expenditures are \$5,451,623 or 53% of the total amount expended. Last year's salaries and benefits, and current and capital expenditures totaled

\$4,584,464 (48%) and \$5,035,093 (52%) respectively. Salaries and benefits spending is 5% higher than last year. Capital expenditures are 8% higher than last year. Overall, operational fund spending is 7% higher than last year.

Within the Auxiliary Fund, \$1,342,410 or 68% of the budget was spent in the current period and is 57% higher than last year.

INVESTMENTS:

Cash on hand in various demand accounts at the end of this period total \$14.25 million. Of this total, \$6,786,059.26 is being held in the Operating Fund checking account, earning a 2.05% fixed interest rate, which was effective 9/23/2024. It was changed from 2.5% per a letter sent from PVB on 9/20/2024. The six-month average market interest rate paid by WYOSTAR is 3.91%. The credit card sales repository account has a balance of \$27,378.98. Restricted repairs and maintenance funds for the Torrington campus total \$979,023 and cash reserves for the payment of CTEC and ATEC general obligation bonds held by Goshen County are \$2,322,589.12. EWC has invested \$4M in certificates of deposit (CD's) at Pinnacle Bank earning 3.05% interest.

EWC has Excellence in Higher Education Endowment (EHEE) funds in the amount of \$899,915 (included in the bank accounts listed above). While we endeavor to seek bids for these funds periodically, they are currently earning 2.05% in our Operating Fund checking account.

Operations and maintenance funds for the Douglas Campus total \$95,596.34. These funds are held with Converse County Bank. A check in the amount of \$500,000 was sent to Converse County in May 2024 to fulfill EWC's pledging towards the Douglas Campus Expansion Project.

Eastern Wyoming College
Operational Fund Summary
As of January 31, 2026 (Unaudited)

REVENUE	FY-26 ADOPTED BUDGET	YEAR TO DATE	BUDGET VARIANCE	PERCENT COLLECTED	PRIOR YEAR COLLECTIONS	VARIANCE PRIOR YEAR
State Appropriation	11,166,676	8,374,459	(2,792,217)	75.00%	8,506,581	-1.55%
Local Revenue						
Mill Levy	1,093,483	798,338	(295,145)	73.01%	867,671	
Motor Vehicle Fees	181,056	101,942	(79,114)	56.30%	98,973	
Total Local Revenue	1,274,539	900,280	(374,259)	70.64%	966,644	-6.87%
Institutional Revenue						
In-District Tuition	862,982	718,463	(144,519)	83.25%	702,478	
Out of District Tuition	551,558	504,000	(47,558)	91.38%	475,440	
Out of State Tuition	310,871	358,628	47,757	115.36%	414,855	
WUE Tuition	610,225	601,585	(8,640)	98.58%	640,216	
Concurrent Tuition	725,554	492,818	(232,736)	67.92%	565,950	
Total Credit Tuition	3,061,190	2,675,494	(385,696)	87.40%	2,798,939	-4.41%
Continuing Education	203,915	191,430	(12,485)		274	
Community Services	86,802	64,639	(22,163)		59,520	
Total Non-Credit Tuition	290,717	256,069	(34,648)	88.08%	59,794	328.25%
Course Fees	236,598	216,277	(20,321)	91.41%	156,855	
In-District Fees	471,036	426,375	(44,661)	90.52%	366,900	
Technology Fee	251,853	233,916	(17,937)	92.88%	176,824	
Outreach Fees	146,131	140,262	(5,869)	95.98%	156,138	-10.1679%
Sales and Services Income	192,159	110,339	(81,820)	57.42%	109,546	
Total Fee Income	1,297,777	1,127,169	(170,608)	86.85%	966,263	16.65%
Total Tuition and Fees	4,649,684	4,058,732	(590,952)	87.29%	3,824,996	6.11%
Miscellaneous Income	90,650	73,026	(17,624)	80.56%	46,564	
Gate Receipts	2,300	-	(2,300)	0.00%	801	
Total Other Sources	92,950	73,026	(19,924)	78.56%	47,365	54.18%
Total Institutional Revenue	4,742,634	4,131,758	(610,876)	87.12%	3,872,361	6.70%
Carryover	398,925	-	(398,925)	0.00%	-	
Investment Income	114,675	109,530	(5,145)	95.51%	140,818	
Gifts/Grants	201,467	171,607	(29,860)	85.18%	157,355	
Total Revenue	17,898,916	13,687,634	(4,211,282)	76.47%	13,643,759	0.32%

Eastern Wyoming College
Operational Fund Summary
As of January 31, 2026 (Unaudited)

EXPENDITURES	FY-26		BUDGET VARIANCE	PERCENT SPENT	PRIOR YEAR EXPENDITURES	VARIANCE PRIOR YEAR
	ADOPTED BUDGET	YEAR TO DATE				
Instruction						
Salaries	2,545,903	1,148,510	1,397,393	45.11%	1,072,102	0.53492999
Benefits	1,370,750	589,858	780,892	43.03%	474,555	0.46507001
Current Expenses	1,586,407	840,754	745,653	53.00%	726,160	
Capital Expenses	65,600	106,215	(40,615)		7,203	
Total	5,568,660	2,685,337	2,883,323	48.22%	2,280,020	17.78%
Public Service						
Salaries	65,962	19,442	46,520	29.47%	15,359	
Benefits	9,433	1,567	7,866	16.61%	1,552	
Current Expenses	7,558	12,738	(5,180)	168.54%	14,934	
Capital Expenses	-	-	-		-	
Total	82,953	33,747	49,206	40.68%	31,845	5.97%
Academic Support						
Salaries	530,683	289,114	241,569	54.48%	303,239	
Benefits	322,853	165,904	156,949	51.39%	167,292	
Current Expenses	330,821	191,043	139,778	57.75%	168,714	
Capital Expenses	-	-	-		-	
Total	1,184,357	646,061	538,296	54.55%	639,245	1.07%
Student Services						
Salaries	944,990	552,159	392,831	58.43%	465,391	
Benefits	502,758	296,367	206,391	58.95%	231,454	
Current Expenses	712,135	456,547	255,588	64.11%	471,866	
Capital Expenses	-	-	-		-	
Total	2,159,883	1,305,073	854,810	60.42%	1,168,711	11.67%
Institutional Support						
Salaries	1,589,733	870,248	719,485	54.74%	921,581	
Benefits	770,775	420,566	350,209	54.56%	438,327	
Current Expenses	1,855,785	1,049,372	806,413	56.55%	971,001	
Capital Expenses	12,944	12,659	285		12,400	
Total	4,229,237	2,352,845	1,876,392	55.63%	2,343,309	0.41%
Plant Operations						
Salaries	602,037	313,234	288,803	52.03%	333,617	
Benefits	318,790	147,297	171,493	46.21%	159,995	
Current Expenses	1,648,150	900,470	747,680	54.64%	971,683	
Capital Expenses	83,634	24,707	58,927		123,940	
Total	2,652,611	1,385,708	1,266,903	52.24%	1,589,235	-12.81%
Scholarships						
Current Expenses	1,511,930	1,439,708	72,222	95.22%	761,950	88.95%
Non-Mandatory Transfers						
Current Expenses	509,285	417,410	91,875	81.96%	805,242	
Total Expenditures	17,898,916	10,265,889	7,633,027	57.35%	9,619,557	6.72%

Eastern Wyoming College
Auxiliary Fund Summary
As of January 31, 2026 (Unaudited)

REVENUE	FY-26 ADOPTED BUDGET	YEAR TO DATE	BUDGET VARIANCE	PERCENT COLLECTED	PRIOR YEAR COLLECTIONS	VARIANCE PRIOR YEAR
Food Service	909,020	798,718	(110,302)	87.87%	772,776	3.36%
Conference Center	-	-	-	0.00%	-	0.00%
Residence Halls	721,848	669,190	(52,658)	92.71%	875,263	-23.54%
Bookstores	12,499	156,565	144,066	1252.62%	54,499	
Motor Pool - Buses	27,250	10,412	(16,838)	38.21%	30,058	
Total Revenue from Sales/Services	<u>1,670,617</u>	<u>1,634,885</u>	<u>(35,732)</u>	<u>97.86%</u>	<u>1,732,596</u>	<u>-5.64%</u>
Transfers*	303,526	303,526	-	100.00%	279,699	8.52%
Total Revenue and Transfers	<u><u>1,974,143</u></u>	<u><u>1,938,411</u></u>	<u><u>(35,732)</u></u>	<u><u>98.19%</u></u>	<u><u>2,012,295</u></u>	<u><u>-3.67%</u></u>
*Transfers						
Food Service	159,224	159,224			108,092	
Conference Center	-	-			32,209	
Residence Halls	90,302	90,302			151,897	
Bookstores	42,000	42,000			(12,499)	
Motor Poll	12,000	12,000				
Total Transfers	<u>303,526</u>	<u>303,526</u>			<u>279,699</u>	

Eastern Wyoming College
Auxiliary Fund Summary
As of January 31, 2026 (Unaudited)

EXPENDITURES	FY-26		BUDGET VARIANCE	PERCENT SPENT	PRIOR YEAR EXPENDITURES	VARIANCE PRIOR YEAR
	ADOPTED BUDGET	YEAR TO DATE				
Food Services						
Salaries	242,055	134,078	107,977		80,954	
Benefits	149,224	77,749	71,475		47,466	
Current Expenses	676,965	454,172	222,793		196,026	
Capital Expenses	-	-	-		-	
Total	1,068,244	665,999	402,245	62.35%	324,446	105.27%
Conference Center						
Salaries	-	-	-		10,450	
Benefits	-	16	(16)		5,326	
Current Expenses	-	-	-		4,185	
Capital Expenses	-	-	-		-	
Total	-	16	(16)	0.00%	19,961	
Housing						
Salaries	159,118	97,553	61,565		93,242	
Benefits	65,144	33,302	31,842		32,872	
Current Expenses	587,888	359,822	228,066	61.21%	303,988	
Capital Expenses	-	-	-		-	
Total	812,150	490,677	321,473	60.42%	430,102	14.08%
Bookstores						
Salaries	-	-	-		-	
Benefits	-	-	-		-	
Current Expenses	54,499	72,550	-		-	
Capital Expenses	-	-	-		-	
Total	54,499	72,550	-		-	
Motor Pool - Buses						
Current Expenses	39,250	113,168	(73,918)		79,800	41.81%
Total	39,250	113,168	(73,918)	288.33%	79,800	41.81%
Total Expenditures	1,974,143	1,342,410	649,784	68.00%	854,309	57.13%

Fund Balance	
as of 1/31/2026	
Fund 10	Operational Fund
(Main Educational/Operating Fund)	
Balance	\$ 5,001,103.66
Encumbered	\$ (18,719.58)
Fund 11	Optional Mill Levy Fund
1 Mill assessed by Goshen County at Board's request.	
Balance	\$ 1,406,798.82
Encumbered	-
Fund 12	Auxiliary Fund
Cafeteria, Student Center, Housing, Bookstore and Motorpool	
Balance	\$ 713,665.17
Encumbered	\$ -
Fund 13	Flow Through Fund
Student Fees, Technology Fees, Outreach Fees pass through this fund.	
Balance	\$ 12,914.50
Encumbered	\$ -
Fund 19	GASB Audit Accruals Fund
Amount of liability for pension and other post employment benefits.	
Balance	\$ (16,401,318.57)
Encumbered	\$ -
Fund 22	Grant & Contracts/BOCES
Restricted funds	
Balance	1,520,823.65
Encumbered	\$ (371,725.69)
Fund 40	Endowment Fund
College EC funds invested with EWC Foundation	
Balance	\$ 8,565,454.13
Encumbered	\$ -
Fund 60	Agency Fund
Funds where EWC is the fiduciary (Student Clubs)	
Balance	79,095.48
Encumbered	\$ -
Fund 70	Unexpended Plant Fund
Funds for new construction	
Balance	\$ 2,284,192.02
Encumbered	\$ -
Fund 71	Funds for Renewals & Replacements
Funds for Maintenance and Repairs	
Balance	\$ 2,802,095.91
Encumbered	\$ -
Fund 72	Funds for Retirement of Debt
Funds to retire ATEC and CTEC GO Bonds	
Balance	\$ 2,322,589.12
Encumbered	\$ -
Fund 73	Investment in Plant
Funds for Investment in Plant	
Balance	\$ 43,282,149.73
Encumbered	\$ -

Check Register for January 2026

Payee Name	Check Number	Check Date	Item Description	Item GL Number	Item GL Amount
Student Refund	PV*0168766	1/30/2026	Refund Authorization	10-310-000000-1301	100.00
Student Refund	PV*0168767	1/30/2026	Refund Authorization	10-310-000000-1301	16.00
OK WRECKING	PV*0168786	2/3/2026	Storage rental	10-321-750100-9751	100.00
Sam Stoddard	PV*0168626	1/5/2026	BUCKING HORSES FOR BRONC RIDING SCHOOL	60-310-620218-9215	1,000.00
GRO BUSINESS SOLUTIONS, LLC	PV*0168698	1/15/2026	Swag-BACKPACKS & TEES	10-321-460001-9214	1,797.10
GRO BUSINESS SOLUTIONS, LLC	PV*0168698	1/15/2026	Swag-WATER BOTTLES	10-321-460001-9214	1,494.85
GRO BUSINESS SOLUTIONS, LLC	PV*0168680	1/13/2026	SWEATSHIRTS FOR CLUB MEMBERS W/ 2.75+ GPA	60-310-620218-9214	1,690.00
GRO BUSINESS SOLUTIONS, LLC	PV*0168698	1/15/2026	CDL KEY CHAINS	10-310-160200-9214	610.00
GRO BUSINESS SOLUTIONS, LLC	PV*0168698	1/15/2026	FREIGHT	10-310-160200-9702	59.90
GRO BUSINESS SOLUTIONS, LLC	PV*0168779	2/3/2026	Sweatshirts for the team	60-310-620218-9214	780.00
GRO BUSINESS SOLUTIONS, LLC	PV*0168779	2/3/2026	T-shirts for recruits	60-310-620218-9214	540.00
BANNER HEALTH	PV*0168746	1/23/2026	FOOT INJURY-ADAM COXON BALANCE AFTER INSURANCE	10-310-520100-9210	749.02
BROCKSTON GOTTSCHALL	PV*0168755	1/27/2026	INSTALL TOP RAIL AT FAIR GROUNDS	60-310-620218-9210	2,200.00
LARAMIE RANGE WATER TREATMENT	PV*0168881	2/10/2026	Water	10-321-460001-9120	48.00
LARAMIE RANGE WATER TREATMENT	PV*0168881	2/10/2026	Salt	10-321-720100-9135	45.00
ST+B ENGINEERING LLC	PV*0168762	1/27/2026	FINEARTS GEAR-PERMIT DOCS	71-310-760127-9210	2,250.00
Wayne Eaton	PV*0168617	1/5/2026	BUCKING HORSES FOR BRONC RIDING SCHOOL	60-310-620218-9215	1,000.00
OFF THE HOOK, LLC	PV*0168760	1/27/2026	BEEF PROCESSING FOR GALA	60-310-620218-9214	539.61
STATE OF WYOMING	PV*0168745	1/22/2026	EMPLOYEES GROUP INSURANCE BENEFITS	10-310-000000-3114	181,313.13
STATE OF WYOMING	PV*0168745	1/22/2026	FLEXIBLE CAFETERIA PLANS 1/23/26	10-310-000000-3114	2,226.67
STATE OF WYOMING	PV*0168745	1/22/2026	ADMINISTRATION FEE 1/23/26	10-310-000000-3114	7,459.34
MID-AMERICAN RESEARCH CHEMICAL	PV*0168926	2/19/2026	Quatra-cide	10-321-730100-9130	263.26
BLOEDORN LUMBER COMPANY	PV*0168768	2/3/2026	Hose	10-310-580400-9110	52.99
BLOEDORN LUMBER COMPANY	PV*0168768	2/3/2026	Screwdriver	10-310-430100-9120	5.98
Z & W MILL	PV*0168802	2/3/2026	Feed Oats	60-310-620218-9110	365.70
Z & W MILL	PV*0168802	2/3/2026	feed for calves	60-310-620218-9110	952.30
JIRDON	PV*0168739	1/22/2026	PALLET OF ICE MELT	10-310-750100-9131	538.02
EASTERN WYOMING COLLEGE	PV*0168737	1/22/2026	RODEO & LVSTK FACILITIES 1/23/26	10-310-000000-3116	110.00
EASTERN WYOMING COLLEGE	PV*0168737	1/22/2026	LEADERSHIP AWARD 1/23/26	10-310-000000-3116	43.00
EASTERN WYOMING COLLEGE	PV*0168737	1/22/2026	EMPLOYEE SCHOLARSHIP 1/23/26	10-310-000000-3116	10.00
EASTERN WYOMING COLLEGE	PV*0168737	1/22/2026	NURSING STETHOSCOPE FUND 1/23/26	10-310-000000-3116	50.00
Employee Reimbursement	PV*0168727	1/20/2026	TRAVEL EXPENSE REIMB FOR MBB & WBB TRIP	10-310-580200-9342	6.48
Employee Reimbursement	PV*0168727	1/20/2026	TRAVEL EXPENSE REIMB FOR MBB & WBB TRIP	10-310-580700-9342	6.47
PRESTO-X	PV*0168744	1/22/2026	RODENT CONTROL VT	10-310-730100-9210	137.17
PRESTO-X	PV*0168744	1/22/2026	RODENT CONTROL CTEC	10-310-730100-9210	104.00
PRESTO-X	PV*0168744	1/22/2026	RODENT CONTROL KITCHEN	12-310-911000-9210	174.84
PRESTO-X	PV*0168744	1/22/2026	RODENT CONTROL LVSTK	10-310-730100-9210	87.70
PRESTO-X	PV*0168744	1/22/2026	RODENT CONTROL ATEC	10-310-730100-9210	84.94
Employee Reimbursement	PV*0168790	2/3/2026	Reimbursement for gift card for GEAR UP event	22-310-530336-9110	15.00
TORRINGTON ROTARY CLUB	PV*0168764	1/27/2026	ROTARY DUES-LISA JOHNSON OCT, NOV, DEC 25	10-310-630300-9310	265.00
WESTON COUNTY SCHOOL DIST #7	PV*0168666	1/8/2026	TUITION-CONCURRENT CONTRACTED SERVICE	10-362-112012-9216	3,465.00
WESTON COUNTY SCHOOL DIST #7	PV*0168666	1/8/2026	INST FEES-CONCURRENT CONTRACTED SERVICE	10-362-462001-9216	264.00
WESTON COUNTY SCHOOL DIST #7	PV*0168666	1/8/2026	TECH FEES-CONCURRENT CONTRACTED SERVICE	10-310-110000-9216	363.00
WYOMING CHILD SUPPORT SDU	PV*0168765	1/27/2026	CHILD SUPPORT PAYMENT 1/30/26	10-310-000000-3116	65.38
J.W. PEPPER & SON, INC	PV*E0001129	2/19/2026	GOLLIWOGGS CAKEWALK EPRINT	10-310-110345-9110	62.10
WYOMING STATE VET LAB	PV*0168692	1/13/2026	EQUINE TESTING	10-310-120486-9110	153.00
HEARTLAND EMBROIDERY	PV*0168781	2/3/2026	EWC Branded Jacket	10-310-630200-9799	54.62
HEARTLAND EMBROIDERY	PV*0168781	2/3/2026	EWC Branded Vest	10-310-630200-9799	52.48
LEGACY COOPERATIVE	PV*0168910	2/17/2026	Snacks for GEAR UP event	22-310-530336-9110	34.34
LEGACY COOPERATIVE	PV*0168910	2/17/2026	Gift card for GEAR UP family night	22-310-530336-9110	15.00
CHRONICLE OF HIGHER EDUCATION	PV*0168735	1/22/2026	CHE SITE LICENSE 2/1/26 - 6/30/26	22-310-410100-9210	535.85
CHRONICLE OF HIGHER EDUCATION	PV*0168735	1/22/2026	CHE SITE LICENSE 7/1/26 - 1/31/27	22-310-410100-1711	750.15

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ACT	PV*0168732	1/22/2026	WORKKEYS EXAM	10-310-450100-9113	13.50
RURAL RADIO SCOTTSBLUFF	PV*0168718	1/20/2026	KNEB Farm And Ranch Expo Booth and Ag trailer demo	10-310-120271-9214	1,115.00
ROCKY MOUNTAIN FIRE SYSTEM, INC.	PV*0168795	2/3/2026	Fire alarm monitoring	10-321-720100-9240	360.00
WyASFAA	PV*0168884	2/10/2026	Annual Membership dues	10-310-540100-9310	100.00
PIVOT POINT INTERNATIONAL INC	PV*0168791	2/3/2026	Annual LAB Site Operating Fee - Class room Lab	10-310-640103-9110	1,337.00
STATE OF WYOMING	PV*0168763	1/27/2026	STATE RETIREE INSURANCE BENEFIT 1/30/26	10-310-000000-3122	3,458.13
BLOEDORN LUMBER	PV*0168769	2/3/2026	Gunsmith Supplies	10-321-122015-9110	55.53
HUB INTERNATIONAL	PV*0168756	1/27/2026	COMP & COLLISION-BUS 2007 BLUEBIRD BUS	10-310-160200-9420	2,191.50
HUB INTERNATIONAL	PV*0168756	1/27/2026	COMP & COLLISION-BUS 2007 BLUEBIRD BUS	10-310-000000-1710	730.50
EAGLE UNIFORM & SUPPLY CO	PV*0168862	2/5/2026	MATS	10-321-730100-9218	92.57
NCPERS GROUP LIFE INS	PV*0168742	1/22/2026	PRUDENTIAL-STATE RETIREMT LIFE INSURANCE 1/23/26	10-310-000000-3116	80.00
FOLLETT HIGHER EDUC GROUP LLC	PV*0168738	1/22/2026	DEC BOOKSTORE CHARGE	10-310-520100-9120	18.00
FOLLETT HIGHER EDUC GROUP LLC	PV*0168738	1/22/2026	DEC BOOKSTORE CHARGE	10-310-650100-9120	19.90
FOLLETT HIGHER EDUC GROUP LLC	PV*0168738	1/22/2026	DEC BOOKSTORE CHARGE	10-310-110348-9110	37.48
FOLLETT HIGHER EDUC GROUP LLC	PV*0168738	1/22/2026	DEC BOOKSTORE CHARGE	10-310-580100-9110	420.00
FOLLETT HIGHER EDUC GROUP LLC	PV*0168738	1/22/2026	DEC BOOKSTORE CHARGE	10-310-630300-9120	25.00
FOLLETT HIGHER EDUC GROUP LLC	PV*0168738	1/22/2026	DEC BOOKSTORE CHARGE	10-310-410100-9120	40.00
Employee Reimbursement	PV*0168757	1/27/2026	MILEAGE REIMBURSEMENT	10-310-580700-9352	183.37
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	Welding and cutting Gasses	10-310-120274-9110	692.25
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	Tig torch 17 fms	10-310-120274-9134	322.88
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	6013-6011 Electrode	10-310-120274-9110	300.00
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	tig torch 17F	10-310-120274-9134	80.72
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	4 miller .052 drive roll kits	10-310-120274-9134	356.00
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	6 back hand pads	10-310-120274-9110	73.76
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	moldex earplugs	10-310-120274-9110	839.60
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	back hand pad	10-310-120274-9110	24.59
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	Cutting and welding gas o2 Ar	10-310-120274-9110	581.27
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	50 Contact tips .035 14T35	10-310-120274-9110	129.50
MATHESON TRI-GAS, INC.	PV*0168882	2/10/2026	cut off wheels	10-310-120274-9134	56.25
ROYER PIZZA DBA DOMINOS	PV*0168736	1/22/2026	Domino's for GEAR UP lunch	22-310-530336-9110	41.99
ROYER PIZZA DBA DOMINOS	PV*0168736	1/22/2026	PIZZA FOR CONCESSIONS	60-310-620305-9712	21.49
ROYER PIZZA DBA DOMINOS	PV*0168736	1/22/2026	PIZZA FOR CONCESSIONS	60-310-620305-9712	16.50
ROYER PIZZA DBA DOMINOS	PV*0168736	1/22/2026	PIZZA FOR TEAM DINNER	10-310-580200-9110	57.75
ROYER PIZZA DBA DOMINOS	PV*0168736	1/22/2026	PIZZA FOR CONCESSIONS	60-310-620305-9712	16.50
HIRERIGHT LLC	PV*0168714	1/20/2026	BACKGROUND SCREENING-DEC	10-310-630200-9221	273.33
BOMGAARS SUPPLY INC	PV*0168898	2/17/2026	wheel bolts and pipe	10-310-120274-9134	40.47
BOMGAARS SUPPLY INC	PV*0168898	2/17/2026	Shop supplies, chain & hooks	10-310-120274-9134	118.33
TRAVELERS	PV*0168749	1/23/2026	AUTO COVERAGE-AFTER AUDIT	10-310-710100-9420	3,468.00
WYOMING TRUCKING ASSOCIATION, INC	PV*0168704	1/15/2026	MEMBERSHIP DUES	10-310-160200-9310	225.00
CULLIGAN OF TORRINGTON	PV*0168776	2/3/2026	WATER 5 GAL DELIVERED	10-310-460000-9120	9.50
CULLIGAN OF TORRINGTON	PV*0168776	2/3/2026	DELIVER/SERVICE FEE	10-310-460000-9120	5.00
CULLIGAN OF TORRINGTON	PV*0168776	2/3/2026	RENTAL HOT & COLD COOLER	10-310-460000-9705	13.00
ELEMENT451 INC	PV*0168709	1/20/2026	Element451 contract payment	10-310-550100-9210	56,122.00
BREG, INC	PV*0168747	1/23/2026	WALKING BOOT-ADAM COXON BALANCE AFTER INSURANCE	10-310-520100-9110	212.07
MONTANA CSD SDU	PV*0168741	1/22/2026	CHILD SUPPORT 1/23/26	10-310-000000-3116	261.68
CHILD SUPPORT SERVICES	PV*0168750	1/27/2026	CHILD SUPPORT 1/30/26	10-310-000000-3116	46.38
THE FLOWER SHOPPE	PV*0168753	1/27/2026	Flowers for Dr. Lesley Travers Funeral	10-310-610100-9120	205.00
PARTSONE DOUGLAS	PV*0168789	2/3/2026	Truck supplies	10-310-160200-9132	33.05
PARTSONE DOUGLAS	PV*0168789	2/3/2026	Additive	10-310-160200-9132	101.94
PACIFIC STEEL & RECYCLING	PV*0168788	2/3/2026	3/8 X 7 HR Flat 1/4 X 2 HR Flat 20'	10-310-120274-9110	3,268.43
SUTTON RODEO	PV*0168728	1/20/2026	COLLEGE FAIR TABLE	10-310-580400-9311	50.00
SCOTTSBLUFF COUNTY AG SOCIETY	PV*0168724	1/20/2026	Beef bash livestock show sponsorship	10-310-120271-9214	5,000.00

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Eastern Wyoming College Board Report

BOARD REPORT NUMBER: BR #92

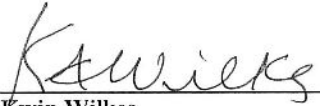
DATE: February 25, 2026

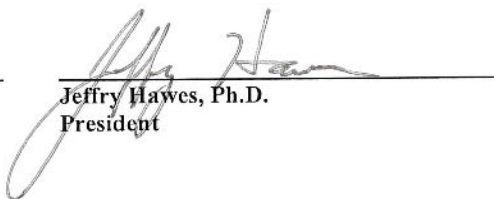
APPROVAL OR RATIFICATION: Ratification of the January 2026 expenditure report in the amount of \$2,533,006.67 and Payroll for the month of January in the amount of \$918,160.41.

REPORT:	<u>January bills for Ratification</u>	<u>January Payroll for Ratification</u>
Educational, Operational & Maintenance and Agency Funds	\$ 1,530,090.40	\$ 812,600.75
Restricted Funds	\$ 916,443.44	\$ 105,559.66
Restricted Operations & Maintenance	\$ 86,472.83	--
	<hr/>	<hr/>
	\$ 2,533,006.67	\$ 918,160.41

RECOMMENDATION: It is the recommendation of the College President that the Board of Trustees approves or ratifies...

REVIEWED AND PREPARED BY:


Kwin Wilkes
Chief Financial Officer


Jeffrey Hawes, Ph.D.
President

Eastern Wyoming College Board Report

Board Report Number: BR #93

Date: March 10, 2026

APPROVAL OR RATIFICATION: Seeking Board approval for an RFP for the procurement of a heavy-duty utility vehicle, not to exceed \$80,000.00.

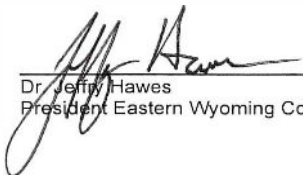
Specifications:

- **Model Year:** 2026
- **Configuration:** 4x4 Crew Cab Dually with Flatbed and 5th-wheel hitch
- **Engine:** Minimum 6.5L V8 Diesel

Funding: This purchase will be fully funded through the WIP AG Grant and the John P. Ellbogen Foundation.

REPORT: President's Report
Board of Trustees March 10, 2026 Section 6.1

RECOMMENDATION: The College President recommends approval of this purchase.



Dr. Jeffrey Hawes
President Eastern Wyoming College

Eastern Wyoming College Board Report

BOARD REPORT NUMBER: BR# 94

DATE: March 3, 2026

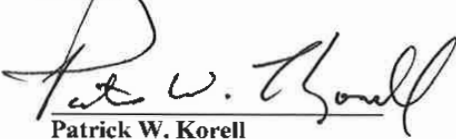
APPROVAL OR RATIFICATION:

Board Approval to authorize the College Administration to partner with the EWC Foundation for funding to conduct a comprehensive site feasibility study for the proposed rodeo facility expansion. This authorization includes the completion of Level I, II, and III studies in alignment with Wyoming State Building Commission requirements for state funding, including the issuance of all necessary RFQs, RFPs, and RFBs.

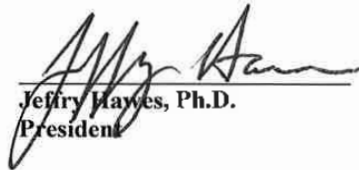
REPORT: This request follows meetings between consultants, EWC Foundation, and EWC Administration.

RECOMMENDATION: It is the recommendation of the College President that the Board of Trustees approve this authorization

REVIEWED AND PREPARED BY:



Patrick W. Korell
Vice President of
Administrative Services



Jeffrey Hayes, Ph.D.
President

SUPPORTING DOCUMENTATION: Not applicable

Document:

Wyo. Stat. § 9-5-108



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Wyo. Stat. § 9-5-108


Copy Citation

Current through 2025 Session. Subject to revisions by LSO.


[Wyoming Statutes Annotated](#) [Title 9 Administration of the Government](#) [Chapter 5 Property and Buildings](#) [Article 1. Capitol and State Building Commission](#)

§ 9-5-108. Development of building projects; rehabilitation of building projects.

- (a)** The commission shall, on the basis of a state needs assessment plan or as otherwise directed by the legislature and after consultation with and advice from state agencies and officials, other appropriate agencies and officials and members of the public, identify and select potential projects to be studied for inclusion in the Wyoming public buildings construction program pursuant to the following schedule:
- (i)** Level I reconnaissance studies shall, to the extent possible:
- (A)** Describe the project;
 - (B)** Identify the need for the project;
 - (C)** In cooperation with appropriate local, county and state agencies, assess the status of proposed site ownerships, including existing conflicts and recommendations for resolution of the conflicts and other potential obstacles;
 - (D)** Assess and describe local, state and federal permits required for construction;
 - (E)** Assess environmental considerations and constraints;
 - (F)** Identify legal constraints to development;
 - (G)** Identify alternate sources of space to purchase and lease;
 - (H)** Summarize public testimony received at meetings held by the commission in the county of the proposed construction; and
 - (J)** Contain the commission's recommendation to the legislature whether to terminate further consideration of the proposed project or to continue the project at its current level of study, or to proceed with further activity under paragraph (ii), (iii) or (iv) of this subsection.
- (ii)** Level II feasibility studies shall to the extent possible:
- (A)** Include a detailed analysis of factors relevant to development, construction, operation and maintenance;

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- (B)** Identify major problems and opportunities concerning development and the environmental, social and economic effects of development;
- (C)** Identify the desired sequence of events, including commencement of local, state and federal permitting activities and acquisition of land;
- (D)** Summarize testimony received at public hearings held by the commission in the county of the proposed construction;
- (E)** Include soils and other site test drilling procedures;
- (F)** Contain final concept design and cost estimates;
- (G)** Include the project financing plan;
- (H)** Identify the interests in land to be acquired and the proposed means and costs of acquisition. An "interest in land" may include the fee simple title or any other interest in land less than a fee simple; and
- (J)** Include draft legislation describing in detail the construction, operation and financing of the proposed project.
- (iii)** Level III construction and operation plans shall proceed as authorized and approved by the legislature under the immediate direction and control of the commission. Pursuant to legislative authorization for public building construction projects and prior to completion of Level III construction the commission may:
 - (A)** Design, construct, acquire or purchase facilities related to the construction projects for use of any feature, facility, function or portion of a project;
 - (B)** Contract for the performance of any power under subparagraph (A) of this paragraph, and consult with or employ experts and professional persons;
 - (C)** Acquire by purchase, lease, appropriation, gift, exchange or eminent domain, necessary land, easements and other property for construction, operation and maintenance of projects and accept gifts, grants and contributions of money from any source;
 - (D)** Contract with, contribute to or receive contributions from any legal subdivision of the state, special district, private corporation or person for the construction, operation, management and maintenance of any project or any interest in any facility or function of a project.
- (iv)** After completion of Level III construction, the commission shall turn over the project to the general services division of the department of administration and information for the operation and maintenance of state owned facilities constructed under the direction and control of the commission.
- (b)** State agencies shall cooperate fully with the commission in the preparation of the studies. In the execution of these activities, the commission shall:
 - (i)** Receive and acquire data relating to the project;
 - (ii)** Hold public hearings within the county where the proposed project will be wholly or partly constructed, consult with and receive the views of private persons, local groups, associations and organizations representing local citizens, industries and the public interest;
 - (iii)** Coordinate the feasibility studies with the plans of other government agencies and departments;
 - (iv)** Undertake studies, investigations, surveys and research relevant to the completion of the study and enter into contracts and arrangements for its completion with any government agency, department or any person, firm, university, institution or state or national organization;
 - (v)** Perform any other related activities or functions relevant and appropriate to the completion of the feasibility study; and

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(vi) Maximize the use of all existing information, data, reports and other materials, and no funds shall be expended to duplicate existing information, data, reports and other materials.

(c) The commission may suspend the expenditure of time or funds on a project at any level of activity, if it is established that it would be in the public interest. The commission shall report the reason for any suspension of activity to the legislature.

(d) Any agency seeking to rehabilitate an existing public building shall submit that request to the commission. The commission shall review and develop plans and recommendations for the project as provided in this section.

(e) As used in this section, "project" means any public building and all works and facilities necessary for the planning, construction and utilization of a state owned public building, including the improvement of any feature, facility, function or portion of a project. "Project" does not include those projects for which the operation, management and use of the building, works or the facility has been assigned by law to a specific state agency.

History

Laws 1996, ch. 100, § 1; 1997, ch. 178, § 1.

▼ Annotations

Notes

Editor's notes. —

There is no subparagraph (a)(i)(I) or (a)(ii)(I) in this section as it appears in the printed acts.


Research References & Practice Aids

Hierarchy Notes:

Wyo. Stat. Title 9

Wyo. Stat. Title 9, Ch. 5

Wyo. Stat. Title 9, Ch. 5, Art. 1

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To: Board of Trustees
From: Admissions
Subject: Admissions Outreach and Recruitment Activity Update
Date: 02/18/2026

The Eastern Wyoming College Admissions team has been active in outreach to prospects and applicants, high school visits and events, and preparation for Lancer Look. The recruitment cycle generally begins in early September, and the following data points reflect 9/1/25-present.

Recruitment and Communication Activity (9/1/25–Present)

- Added 2,186 contacts to Element451 via college fairs, high school visits and events, ACT data imports, and on campus events/tours
- Over 20,000 emails delivered via Element451 and personalized recruiter outreach
- 2,807 text messages delivered via Element451 and personalized recruiter outreach
- 308 phone calls made
- 618 low-risk applications (likely not fraudulent) received for Spring 2026 and Fall 2026

High School Outreach and College Fairs

The Admissions team makes a strong effort to engage with local and regional high school counselors through on-site visits as well participate in events when invited. During the reporting period, Admissions staff attended 62 separate events across the state of Wyoming, Nebraska and South Dakota. In addition to these individual visits, the Admissions team attended over 50 college fairs in Wyoming and Nebraska during the months of September and October. College fair events are hosted by the Wyoming Admissions Officers (WAO) and the Nebraska Association of Collegiate Registrars and Admissions Officers (NACRAO), respectively, and allow for Admissions staff to engage with hundreds of high school aged students throughout the region. These visits are critical for brand awareness, community outreach and connecting with interested prospects.

On-Campus Events and Tours

During the reporting period, the Admissions team hosted Tech Day in February. 160 students, mostly juniors and seniors, attend this event to learn more about an area of study that interests them. Students were given the opportunity to attend a hands-on session of their choice, tour campus, and enjoy lunch. In addition to on campus events, the Admissions team also invites students to campus for tours, hosting 82 individual tours during the reporting period. Looking forward, Admissions will host “Lancer Look-An EWC Visit Day” on March 6th, 2026 as an opportunity for anyone who is interested in learning more about Eastern Wyoming College to meet faculty and staff and explore EWC programs.

Operational Improvements and Next Steps

Performance improvements continue with Element451 as Admissions works to expand automated communication efforts to prospects and applicants. We are working on establishing a relationship with Encoura to provide additional prospect contact information which will further develop our communication outreach and marketing to attract those interested in pursuing higher education. Admissions continues to refine the admissions process to enhance compliance strategy and automation.