



EASTERN WYOMING COLLEGE BOARD OF TRUSTEES MEETING

Tuesday, July 14, 2026

5:45 p.m.

EWC Dolores Kaufman Board Room

Vision Statement

Eastern Wyoming College is committed to service and striving for excellence.

College Mission

Eastern Wyoming College champions student success through innovative learning, academic excellence, and community enrichment.

Page

1. Call Meeting to Order

2. Approval of the Agenda

3. Introductions

Field Trip for Southwest exploration:

Dr. Ellen Creagar and Students

4. Public Comment

5. Faculty Contracts:

Vice President of Administrative Services Patrick Korell and

HR director Catherine Conard

Zane Mackey - Show / Judging Coach

Dr. Andrew Lincowski - Director of Research, Planning and Institutional Effectiveness

Thomas Bakupog - Chemistry

Peggy Cheney - Anatomy & Physiology

6. Administrative Reports

**6.1 Human Resources Director Catherine Conard and
Vice President of Administrative Services Patrick Korell:
CFO / Associate Vice President Search**

5

[CFO Recruitment Plan.pdf](#) 

- 6.2 **Cyber Security Grant:**
Chief Information Officer Auke Daane and
Vice President of Administrative Services Patrick Korell
- 6.3 **Facilities Update:**
Vice President of Administrative Services Patrick Korell
- 6.4 **Vice President of Student and Academic Services John Hansen:**
Rural Healthcare Initiative

Financial Report:

9

Interim CFO Ron Laher

June 2026 Report

[Fund Balance June 30, 2026.pdf](#) 

[Check Register June 2026.pdf](#) 

[Budget - Final FY 2026.pdf](#) 

President's Report:

Dr. Jeffry Hawes

Review of President's Goal Achievement for Fiscal Year 2026

Converse County MOU Discussion

7. Approval of the Consent Agenda

- 7.1 Ratification of Board of Trustee Minutes June 9, 2026: 25
Administrative Regulation 1.2.1
[Minutes Special Session June 9, 2026.pdf](#) 
[Minutes Board of Trustees Work Session - Jun 09 2026.pdf](#) 
[Minutes Board of Trustees June 9, 2026.pdf](#) 
- 7.2 Ratification of Expenditure Report: 42
[BR #1.pdf](#) 
- 7.3 Ratification of Reviewed and Updated Administrative Regulations: 43
Board Policy 1.11
[AR 1.0.1 Strategic Pillars, Objectives and Goals.pdf](#) 
[3.2.1a Determining Faculty Qualification Guidelines.pdf](#) 
[3.3.1 Continuing Contract Tenure.pdf](#) 
[AR 4.4.2 Accepting Transfer - Alternative Credit.pdf](#) 

[AR 5.0.1 Admission of Students.pdf](#) 

[5.0.2 Validation of Transcripts.pdf](#) 

[5.1.1 Satisfactory Academic Progress.pdf](#) 

[5.1.2 Return to Title IV.pdf](#) 

[AR 5.2.1 Withdrawal from Individual Classes and College.pdf](#) 

[AR 5.7.1 FERPA Process.pdf](#) 

7.4	Ratification of Zane Mackey - Show / Judging Coach BR #2.pdf 	70
7.5	Ratification of Dr. Andrew Lincowski - Director of Research, Planning and Institutional Effectiveness BR #3.pdf 	71
7.6	Ratification of Contract for Thomas Bakupog for Chemistry Instructor BR # 4.pdf 	72
7.7	Ratification of Peggy Cheney for Anatomy & Physiology Instructor BR # 5.pdf 	73

8. Board Approval of Action Items

8.1	Approval of Fiscal Year 2027 Budget BR #6.pdf 	74
8.2	Approval of Fiscal Year 2026 Transfers of Unexpected/Unencumbered Appropriations and Requested Budget Authority Increases: Prepared by Interim CFO Ron Laher BR #7.pdf 	76
8.3	Approval for the Purchase of Nursing Training Aids to be Purchased, Not to Exceed \$45,000.00 Utilizing WIP Grant Funds BR # 8.pdf 	77
8.4	Approval of Master Lease with Goshen County School District BR #9.pdf 	83
8.5	Approval of Converse County MOU BR #10.pdf 	84

9. Election of Board Secretary

The Board will elect a Secretary to replace Randy Adams

10. Department Reports

10.1 Construction Trades Update
Converse County Advisor: Jim Willox

11. Trustee Topics

12. Recommendation: Move into Executive Session for the Purpose of Evaluating the College President:

(a) A governing body of an agency may hold executive sessions not open to the public:

(ii) To consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer, unless the employee, professional person or officer requests a public hearing.

(x) To consider accepting or tendering offers concerning wages, salaries, benefits and terms of employment during all negotiations including meetings of the state loan and investment board to receive education regarding and to interview investment managers;

13. Adjournment

EWC Chief Financial Officer (CFO) Recruitment Plan

July 14, 2026

Submitted by Catherine Conard, MBA | SHRM-CP – Human Resources Director and
Vice President for Administrative Services, Patrick Korell

With the CFO being a vital and unique position at Eastern Wyoming College (EWC), the Human Resources (HR) Department looks forward to devising a special recruitment and hiring process to gain the best candidate for this role.

After speaking with College Administration and President Dr. Hawes, the following plan will go over timeline, search committee, and advertising.

Recruitment Timeline

This proposed timeline may alter if there are delays, if these occur all search members and any other pertinent parties will be notified.

The recommended posting period is 60 days with heavy recruitment through multiple methods.

If at any point the search fails, the timeline will start again. EWC HR Department will have six months (until December 31, 2026) to complete an internal search. If there is a not a successful candidate, EWC will engage with a search firm to complete the hire. A revised recruitment plan would be created and presented to the Board of Trustees.

Activity	Timeline
Posted on PeopleAdmin, EWC website	Week 0 – June 26, 2026
Post on recruitment sites	Week 1 – July 2, 2026
Active Recruitment and Outreach	Weeks 1-6 – July 2 – August 23, 2026
Application Review and Schedule Interviews	Week 7 – Dependent on candidate pool*
First-Round Interviews (Virtual)	Weeks 8 – Dependent on candidate pool*
Finalist Interviews and Campus Visits	Weeks 9 – Dependent on candidate pool*
Reference Checks and Offer	Week 10 – Dependent on candidate pool*
Board Approval	Week 11 – Dependent on candidate pool*
New Hire Start Date	Dependent on candidate

*College Administration, Dr. Hawes, and Board of Trustees will be kept up to date on these timelines after determining applications submitted.

Search Committee

- Catherine Conard, HR Director (Chair)
- Dr. Jeffry Hawes, EWC President
- Jackie Van Mark, Board of Trustees Chair
- Katherine Patrick, Treasurer
- Dr. Margaret Farley, Vice President of Douglas Campus
- John Hansen, Vice President for Student & Academic Services
- Patrick Korell, Vice President of Administrative Services
- Karen Parriott, Business Office Director
- Rui Wang, Business Instructor – Faculty Representative
- Brandy Tighe, EWC Foundation Accounting and Data Manager – Staff Representative
- Cheryl Health, CPA - Financial Consultant
- Ron Laher, Interim CFO, - Financial Consultant

Advertising

These sources should be prioritized due to their concentration of higher education and finance professionals. This approach combines broad national advertising with targeted outreach to higher education finance leaders, which typically produces stronger CFO candidate pools than relying solely on job boards.

Job Posting Boards

- [HigherEdJobs](#) – \$0.00*
 - **VIP Position - \$665**

Attract top candidates for senior and key positions with the VIP Position. Your job will be advertised on the HigherEdJobs homepage and targeted search pages. Must be used with a job posting.

 - Graphic display ad on our homepage and targeted search pages—guaranteed to be viewed 100,000 times
 - Customized job posting with your institution's logo, colors, and photos
 - Free Priority Upgrade
 - VIP Positions average 3x more application clicks
 - **Social Media Upgrade - \$345**

Broadcast your job openings to our social media pages with the HigherEdJobs Social Media Upgrade. Must be used with a job posting.

 - Shared to our X page (21.9k followers)
 - Posted on our Facebook page and story (12k followers)
 - Showcased on our Instagram feed and story

- Free Priority Upgrade so your job stays at the top for 14 days
- **Featured Executive Position - \$500**
Reach executive-level candidates in their inbox by featuring your job openings in the leadership edition of the Insider Update, HigherEdJobs' semi-monthly newsletter. Must be used with a job posting.
 - Emailed to 55,000 college and university executives
 - Includes brief job description, logo, and links to the full job posting
 - Great for upper level and hard-to-fill positions
 - Opt-in proprietary email list
- [Chronicle of Higher Education Careers](#) - \$435.00
 - **High Visibility - \$665**
 - 60-day online ad - includes 2 complimentary categories to improve your ad's visibility in searches
 - Chronicle Daily Newsletter - your ad will appear in Academe Today, The Chronicle's daily newsletter, reaching 500,000+ subscribers including Presidents, Deans, Faculty, and Administrators looking for the most up-to-date news and insights in higher ed
 - Sponsored Job - appear as one of the first three jobs seen on jobs.chronicle.com's job board search results for select browsing filters
- [National Association of College and University Business Officers \(NACUBO\) Careers](#)

Social Media Platforms

- LinkedIn
- Indeed
- Facebook

Newspapers

- [Casper Star Tribune](#) \$335.00 (Basic)
 - Distributes your job to more than 30 of the best sites on the internet.
 - Promotes your job on popular social networks like LinkedIn®.
 - Plus you get 30 days posting on our job board.
- [Cowboy State Daily](#) \$1,500 (Run of Site)
 - The most flexible and affordable ad program on CowboyStateDaily.com
 - Display ads in multiple sizes rotating throughout the Homepage, Category pages and within Articles
 - Free ad design and free changes
 - Ability to run multiple ads/messages at the same time
 - 300K+ estimated monthly impressions or “views”

- Detailed performance reports

Recommended Budget

Posting Location/Vendor	Timeline	Estimated Cost
HigherEd Jobs Posting*	60 Days	\$0.00**
HigherEd Jobs – VIP	60 Days	\$665.00
HigherEd Jobs – Social Media^	60 Days	\$345.00
HigherEd Jobs – Executive Position	60 Days	\$500.00
JobElephant – Chronicle*	60 Days	\$435.00
JobElephant – Chronicle: High Visibility	60 Days	\$665.00
JobElephant – NACUBO	30 Days (\$299.00) x2 = 60 Days	\$598.00
JobElephant – Academic Jobs^	30 Days	\$315.00
EWC Facebook	Numerous Posts/Unlimited	Free
EWC LinkedIn	Numerous Posts/Unlimited	Free
Casper Star Tribune	30 Days	\$335.00
Cowboy State Daily	30 Days	\$1,500.00

*Already purchased at a previous time

**Must purchase in order to gain upgrade options

^Will be part of second tier approach if first tier needs more recruitment avenues

Targeted Internal and Outreach Plan

Employee Referral Program

Encourage faculty, staff, alumni, and board members to share the posting within their professional networks. HR will send numerous opportunities to staff through multiple mediums, emails, in-person communication, in-service presentations, etc.

Outreach

HR will conduct direct outreach through email and LinkedIn messaging to CFOs, Vice Presidents of Finance, and Business officers at neighboring institutions in:

- Wyoming
- Nebraska
- Colorado
- South Dakota
- Montana

**Fund Balances
as of June 30, 2026**

Fund 10	Operational Fund
(Main mission-centric educational programming, support, and routine maintenance)	
Balance	\$ 1,180,151.10
Encumbered	\$ 10,506.72
Fund 11	Optional Mill Levy Fund
(Additional one mill assessed by Goshen County at Board's request)	
Balance	\$ 1,505,827.08
Encumbered	\$ -
Fund 12	Auxiliary Fund
(Cafeteria, student center, housing, bookstore, and motorpool)	
Balance	\$ 34,016.11
Encumbered	\$ -
Fund 13	Flow Through Fund
(Student fees pass through this fund--to be shuttered in FY-2027)	
Balance	\$ -
Encumbered	\$ -
Fund 19	GASB Audit Accruals Fund
(Amount of liability for pension, other post employment benefits, etc.)	
Balance	\$ (16,401,318.57)
Encumbered	\$ -
Fund 22	Grant & Contracts/BOCES
(Restricted grant funds--federal, state, local, and private)	
Balance	\$ 1,017,182.40
Encumbered	\$ 192,608.51

Fund 40	Endowment Fund
(WCCEC & Section 312 matching funds)	
Balance	\$ 8,715,491.70
Encumbered	\$ -
Fund 60	Agency Fund
(Funds where EWC is the fiduciary, e.g. student clubs)	
Balance	\$ (251,716.74)
Encumbered	\$ 3,990.00
Fund 70	Unexpended Plant Fund
(Funds for new construction)	
Balance	\$ 2,729,922.02
Encumbered	\$ -
Fund 71	Funds for Renewals & Replacements
(Funds for major maintenance and repairs)	
Balance	\$ 2,760,075.79
Encumbered	\$ -
Fund 72	Funds for Retirement of Debt
(Funds to track current year principal and interest paid on long-term bonds payable)	
Balance	\$ 2,412,965.09
Encumbered	\$ -
Fund 73	Investment in Plant
(Funds to track fixed assets, depreciation, and long-term debt balances)	
Balance	\$ 43,392,149.73
Encumbered	\$ -

June 2026 VREG PAID Report

Payee Name	Check Number	Check Date	Item Description	Item GL Number	Item GL Amount
AMERICAN LEGION POST 0005	PV*0169490	6/2/2026	COLOR GUARD SERVICES FOR 2026 GRADUATION CEREMONY GREGG WILLIAMS DANNY WHITE DR TOM EATON RODGER MATTHEWS	10-310-610100-9210	200.00
B & H PHOTO & VIDEO	PV*0169491	6/2/2026	TELEX INTERCOM CONTROLLER RTS OMS OM.MN STN ANLG PL INTCM BS-5P	10-310-650100-9112	1,868.83
BLOEDORNS - TORRINGTON	PV*0169492	6/2/2026	bulk screws/nails/fastener	10-310-720100-9134	10.76
BLOEDORNS - TORRINGTON	PV*0169492	6/2/2026	blue extension cord-vacuum-custodial	10-310-730100-9130	45.99
BLOEDORNS - TORRINGTON	PV*0169492	6/2/2026	#1 air handler not displaying-lithium coin cell battery-Ctec	10-310-720100-9134	7.49
BLOEDORNS - TORRINGTON	PV*0169492	6/2/2026	vertical weatherproof cover single receptacle outlet/single junction box/clamp box connector	10-310-720100-9134	31.46
BLOEDORNS - TORRINGTON	PV*0169492	6/2/2026	white seal caulk	10-310-720100-9134	6.29
BLOEDORNS - TORRINGTON	PV*0169492	6/2/2026	gorilla glue	10-310-720100-9134	11.99
BRODART CO	PV*0169493	6/2/2026	McNAUGHTON SERVICE RENEW JULY 2026 - JUNE 2027	22-310-410100-1711	4,548.00
CITY OF TORRINGTON	PV*0169494	6/2/2026	Rent for Museum	22-310-120284-9751	200.00
CROOK COUNTY SCHOOL DIST #1	PV*0169495	6/2/2026	TUITION-CONCURRENT CONTRACTED SERVICE HULETT-SPRING 2026	10-331-112003-9216	2,205.00
CROOK COUNTY SCHOOL DIST #1	PV*0169495	6/2/2026	INST FEES-CONCURRENT CONTRACTED SERVICE HULETT-SPRING 2026	10-331-462001-9216	168.00
CROOK COUNTY SCHOOL DIST #1	PV*0169495	6/2/2026	TECH FEES-CONCURRENT CONTRACTED SERVICE HULETT-SPRING 2026	10-310-110000-9216	231.00
CROOK COUNTY SCHOOL DIST #1	PV*0169495	6/2/2026	TUITION-CONCURRENT CONTRACTED SERVICE MOORCROFT-SPRING 2026	10-332-112004-9216	4,515.00
CROOK COUNTY SCHOOL DIST #1	PV*0169495	6/2/2026	INST FEES-CONCURRENT CONTRACTED SERVICE MOORCROFT-SPRING 2026	10-332-462001-9216	344.00
CROOK COUNTY SCHOOL DIST #1	PV*0169495	6/2/2026	TECH FEES-CONCURRENT CONTRACTED SERVICE MOORCROFT-SPRING 2026	10-310-110000-9216	473.00
CROOK COUNTY SCHOOL DIST #1	PV*0169495	6/2/2026	TUITION-CONCURRENT CONTRACTED SERVICE SUNDANCE-SPRING 2026	10-333-112005-9216	6,930.00
CROOK COUNTY SCHOOL DIST #1	PV*0169495	6/2/2026	INST FEES-CONCURRENT CONTRACTED SERVICE SUNDANCE-SPRING 2026	10-333-462001-9216	528.00
CROOK COUNTY SCHOOL DIST #1	PV*0169495	6/2/2026	TECH FEES-CONCURRENT CONTRACTED SERVICE SUNDANCE-SPRING 2026	10-310-110000-9216	726.00
DOUGLAS TIRE CENTER	PV*0169496	6/2/2026	Tires for the side x side	10-321-750100-9232	344.00
EXPRESS TOLL	PV*0169498	6/2/2026	EXPRESS TOLL BILL	10-310-770100-9332	16.75
FRANK PARTS CO	PV*0169499	6/2/2026	TORCH & CONNECTORS	10-310-160200-9132	80.00
FRANK PARTS CO	PV*0169499	6/2/2026	BELTS-LANCER HALL	12-310-912000-9134	38.40
FRITZ'S SEPTIC	PV*0169500	6/2/2026	PUMP KITCHEN GREASE PIT	12-310-911000-9210	250.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169501	6/2/2026	T-shirts	10-310-650100-9110	520.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169501	6/2/2026	ID Holders	10-310-650100-9110	579.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169501	6/2/2026	Manufacture set-up fe	10-310-650100-9110	50.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169501	6/2/2026	Freight	10-310-650100-9702	32.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169501	6/2/2026	Squishy Cowboy heads PER QUOTE 5785	10-310-550300-9214	823.75
GRO BUSINESS SOLUTIONS, LLC	PV*0169501	6/2/2026	Giveaways and T-shirts for New Student Orientation PER QUOTE 5765	10-310-550300-9214	2,173.50
HOMETOWN AUTO REPAIR LLC	PV*0169502	6/2/2026	2025 Ford Transit Van license plate#22700 OIL CHANGE-MAINTENANCE	10-310-770100-9243	108.00
HOMETOWN AUTO REPAIR LLC	PV*0169502	6/2/2026	interstate batteries generator-Ctec	10-310-720100-9134	660.00
INLAND TRUCK PARTS & SERVICE	PV*0169503	6/2/2026	REPAIR AIR LEAK ON BUS238	12-310-913002-9233	2,475.00
PLATTE COUNTY SCHOOL DIST #2	PV*0169504	6/2/2026	DONATION FOR USED BUS FOR CDL TRAINING PROGRAM	10-310-160200-9110	100.00
Torrington Telegram	PV*0169505	6/2/2026	LEGAL AD-TRUSTEE VACANCY	10-310-610100-9214	439.00
Torrington Telegram	PV*0169505	6/2/2026	LEGAL AD-FY26 BUDGET	10-310-630100-9214	142.90
Torrington Telegram	PV*0169505	6/2/2026	LEGAL AD-AG TRUCK BID	22-310-120285-9214	208.91
WYOMING STATE LIBRARY	PV*0169506	6/2/2026	DEPOSIT FUNDS INTO WSL ACCOUNT: 2429 01C LEG	10-310-410100-1812	750.00
Z & W MILL	PV*0169507	6/2/2026	Feed	60-310-620218-9110	332.00
AMERICAN SOLUTIONS FOR BUSINESS	PV*0169508	6/4/2026	RODEO PROGRAMS	60-310-620218-9214	2,125.74
AMERICAN SOLUTIONS FOR BUSINESS	PV*0169508	6/4/2026	INTEREST FOR LATE PYMT	10-310-650100-9214	31.89
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Language level A workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Language level D workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Language level E workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Language level M workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Math level A workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Math level D workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Math level E workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Math level M workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Reading level A workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Reading level D workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Reading level E workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE 13 & 14: Reading level M workbook	22-310-170626-9110	63.00
AZTEC SOFTWARE	PV*0169509	6/4/2026	A Tutor for TABE Student Editions: All levels 13/14	22-310-170626-9110	1,343.96
AZTEC SOFTWARE	PV*0169509	6/4/2026	SHIPPING	22-310-170626-9702	262.50
BRODART CO	PV*0169510	6/4/2026	MCNAUGHTON ALLOWANCE PURCHASE	22-310-410100-9210	29,200.00
CENTURY LUMBER CENTER	PV*0169511	6/4/2026	instaflo drain cleaner	12-310-912000-9134	115.18
CENTURY LUMBER CENTER	PV*0169511	6/4/2026	1x8 #2 pine/dowel pins-lancer	10-310-720100-9134	20.32



Members-only attachment



Members-only attachment

CENTURY LUMBER CENTER	PV*0169511	6/4/2026	Paint and materials for museum	22-310-120284-9110	83.87
CENTURYLINK	PV*0169512	6/4/2026	TELEPHONE SERVICE	10-310-740100-9415	1,290.08
CITY OF TORRINGTON	PV*0169513	6/4/2026	LAWN METERS #16.09700.00	10-310-740100-9412	6,153.91
CITY OF TORRINGTON	PV*0169513	6/4/2026	LANCER HALL #16.09726.01	10-310-740100-9410	2,774.05
CITY OF TORRINGTON	PV*0169513	6/4/2026	LANCER HALL #16.09726.01	10-310-740100-9412	673.29
CITY OF TORRINGTON	PV*0169513	6/4/2026	LANCER HALL #16.09726.01	10-310-740100-9413	811.81
CITY OF TORRINGTON	PV*0169513	6/4/2026	LANCER HALL #16.09726.01	10-310-740100-9414	524.96
CITY OF TORRINGTON	PV*0169513	6/4/2026	EASTERN HALL #16.09750.00	10-310-740100-9410	1,898.83
CITY OF TORRINGTON	PV*0169513	6/4/2026	EASTERN HALL #16.09750.00	10-310-740100-9412	235.26
CITY OF TORRINGTON	PV*0169513	6/4/2026	EASTERN HALL #16.09750.00	10-310-740100-9413	263.88
CITY OF TORRINGTON	PV*0169513	6/4/2026	EASTERN HALL #16.09750.00	10-310-740100-9414	262.48
CITY OF TORRINGTON	PV*0169513	6/4/2026	TENNIS COURT #16.09740.00	10-310-740100-9410	40.55
CITY OF TORRINGTON	PV*0169513	6/4/2026	FINE ARTS #16.09675.00	10-310-740100-9410	2,060.37
CITY OF TORRINGTON	PV*0169513	6/4/2026	FINE ARTS #16.09675.00	10-310-740100-9412	76.23
CITY OF TORRINGTON	PV*0169513	6/4/2026	FINE ARTS #16.09675.00	10-310-740100-9413	71.37
CITY OF TORRINGTON	PV*0169513	6/4/2026	FINE ARTS #16.09675.00	10-310-740100-9414	262.48
CITY OF TORRINGTON	PV*0169513	6/4/2026	ACTIV CNTR #16.09620.00	10-310-740100-9410	9,489.35
CITY OF TORRINGTON	PV*0169513	6/4/2026	ACTIV CNTR #16.09620.00	10-310-740100-9412	328.33
CITY OF TORRINGTON	PV*0169513	6/4/2026	ACTIV CNTR #16.09620.00	10-310-740100-9413	332.11
CITY OF TORRINGTON	PV*0169513	6/4/2026	ACTIV CNTR #16.09620.00	10-310-740100-9414	524.96
CITY OF TORRINGTON	PV*0169513	6/4/2026	COSMO #16.09800.00	10-310-740100-9410	217.15
CITY OF TORRINGTON	PV*0169513	6/4/2026	COSMO #16.09800.00	10-310-740100-9412	70.65
CITY OF TORRINGTON	PV*0169513	6/4/2026	COSMO #16.09800.00	10-310-740100-9413	57.67
CITY OF TORRINGTON	PV*0169513	6/4/2026	TEBBET #16.09625.00	10-310-740100-9410	3,955.00
CITY OF TORRINGTON	PV*0169513	6/4/2026	TEBBET #16.09625.00	10-310-740100-9412	181.67
CITY OF TORRINGTON	PV*0169513	6/4/2026	TEBBET #16.09625.00	10-310-740100-9413	112.71
CITY OF TORRINGTON	PV*0169513	6/4/2026	TEBBET #16.09625.00	10-310-740100-9414	76.23
CITY OF TORRINGTON	PV*0169513	6/4/2026	VET TECH #16.09590.00	10-310-740100-9410	2,781.50
CITY OF TORRINGTON	PV*0169513	6/4/2026	VET TECH #16.09590.00	10-310-740100-9412	56.67
CITY OF TORRINGTON	PV*0169513	6/4/2026	VET TECH #16.09590.00	10-310-740100-9413	67.81
CITY OF TORRINGTON	PV*0169513	6/4/2026	VET TECH #16.09590.00	10-310-740100-9414	262.48
CITY OF TORRINGTON	PV*0169513	6/4/2026	HILLTOP VT #16.09050.01	10-310-740100-9410	204.00
CITY OF TORRINGTON	PV*0169513	6/4/2026	PUBLIC RADIO #16.09725.00	10-310-740100-9410	89.33
CITY OF TORRINGTON	PV*0169513	6/4/2026	HILLTOP L/S #6.01898.00	10-310-740100-9410	14.33
CITY OF TORRINGTON	PV*0169513	6/4/2026	21ST & WC SIGN#7.00015.00	10-310-740100-9410	23.71
CITY OF TORRINGTON	PV*0169513	6/4/2026	BUS GARAGE #16.09530.00	10-310-740100-9410	176.23
CITY OF TORRINGTON	PV*0169513	6/4/2026	BUS GARAGE #16.09530.00	10-310-740100-9412	39.71
CITY OF TORRINGTON	PV*0169513	6/4/2026	BUS GARAGE #16.09530.00	10-310-740100-9413	32.71
CITY OF TORRINGTON	PV*0169513	6/4/2026	BUS GARAGE #16.09530.00	10-310-740100-9414	76.23
CITY OF TORRINGTON	PV*0169513	6/4/2026	ST LIGHTS #16.09566.01	10-310-740100-9410	19.36
CITY OF TORRINGTON	PV*0169513	6/4/2026	ST LTS & SIGN#16.09720.01	10-310-740100-9410	45.87
CITY OF TORRINGTON	PV*0169513	6/4/2026	CTEC #16.09540.02	10-310-740100-9410	6,168.85
CITY OF TORRINGTON	PV*0169513	6/4/2026	CTEC #16.09540.02	10-310-740100-9412	180.98
CITY OF TORRINGTON	PV*0169513	6/4/2026	CTEC #16.09540.02	10-310-740100-9413	172.02
CITY OF TORRINGTON	PV*0169513	6/4/2026	CTEC #16.09540.02	10-310-740100-9414	524.96
CITY OF TORRINGTON	PV*0169513	6/4/2026	ATEC #16.09003.00	10-310-740100-9410	2,345.77
CITY OF TORRINGTON	PV*0169513	6/4/2026	ATEC #16.09003.00	10-310-740100-9412	238.75
CITY OF TORRINGTON	PV*0169513	6/4/2026	ATEC #16.09003.00	10-310-740100-9413	308.82
CITY OF TORRINGTON	PV*0169513	6/4/2026	ATEC #16.09003.00	10-310-740100-9414	76.21
CITY OF TORRINGTON	PV*0169513	6/4/2026	MUSEUM ANNEX #2.00010.02	22-310-120284-9410	22.77
CITY OF TORRINGTON	PV*0169513	6/4/2026	MUSEUM ANNEX #2.00010.02	22-310-120284-9412	39.76
CITY OF TORRINGTON	PV*0169513	6/4/2026	MUSEUM ANNEX #2.00010.02	22-310-120284-9413	28.19
CITY OF TORRINGTON	PV*0169513	6/4/2026	MUSEUM ANNEX #2.00010.02	22-310-120284-9414	76.21
CRUM ELECTRIC SUPPLY	PV*0169514	6/4/2026	LED bulbs outside lighting-grounds	10-310-750100-9131	417.20
CRUM ELECTRIC SUPPLY	PV*0169514	6/4/2026	LED DRIVER LITES-CTEC	10-310-720100-9134	453.33
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	RENTAL HOT & COLD COOLER	10-310-460000-9705	13.00
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	WATER 5 GAL DELIVERED DELIVERY/SERVICE FEE	10-310-460000-9120	14.50
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	WATER 5 GAL DELIVERED	10-310-650100-9120	19.00
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	Delivery Service Fee	10-310-650100-9120	5.00
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	RENTAL HOT & COLD COOLER	10-310-650100-9705	13.00



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Page 12 of 88

CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	WATER DISPENSER RENT	10-310-450100-9705	10.50
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	WATER DELIVERED-TESTING	10-310-450100-9120	24.00
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	DISPENSER RENT	10-310-310100-9705	13.00
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	WATER DELIVERED TO MAINT	10-310-720100-9210	62.50
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	WATER DELIVERED -GROUNDS	10-310-750100-9210	14.50
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	WATER DELIVERED TO VT FEB, MAR, APR, MAY 2026	10-310-120486-9712	144.00
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	FINANCE CHGS/LATE FEES	10-310-120486-9712	3.68
CULLIGAN OF TORRINGTON	PV*0169515	6/4/2026	WATER DISPENSER RENT	10-310-120486-9705	31.50
ROYER PIZZA DBA DOMINOS	PV*0169517	6/4/2026	RECRUIT DINNER	10-310-580200-9712	17.24
ROYER PIZZA DBA DOMINOS	PV*0169517	6/4/2026	TIP	10-310-580200-9712	2.00
ROYER PIZZA DBA DOMINOS	PV*0169517	6/4/2026	RECRUIT DINNER	10-310-580200-9712	13.98
ROYER PIZZA DBA DOMINOS	PV*0169517	6/4/2026	TIP	10-310-580200-9712	1.00
EAGLE UNIFORM & SUPPLY CO	PV*0169518	6/4/2026	Rug cleaning	10-321-730100-9218	92.57
GAUMARD SCIENTIFIC COMPANY, INC	PV*0169520	6/4/2026	One day Installation and In-Service for Gaumard S575.100 Noelle Patient Simulator and Newborn Tory	22-310-120566-9110	3,250.00
GAUMARD SCIENTIFIC COMPANY, INC	PV*0169520	6/4/2026	VENOUS TRAINING LEFT ARM ADVANCED MULTIPURPOSE	22-310-120566-9110	505.00
GAUMARD SCIENTIFIC COMPANY, INC	PV*0169520	6/4/2026	ONE YEAR SERVICE PLAN	22-310-120566-9110	4,845.00
GAUMARD SCIENTIFIC COMPANY, INC	PV*0169520	6/4/2026	TWO YEAR SERVICE PLAN PERKINS	22-310-120566-9110	3,937.87
GAUMARD SCIENTIFIC COMPANY, INC	PV*0169520	6/4/2026	TWO YEAR SERVICE PLAN NURSING	10-310-120487-9110	7.13
GAUMARD SCIENTIFIC COMPANY, INC	PV*0169520	6/4/2026	FREIGHT	10-310-120487-9702	43.00
Mark A. Gwin	PV*0169521	6/4/2026	BUS DRIVER TO NJC TOURNMT MENS	10-310-580500-9210	250.00
Mark A. Gwin	PV*0169521	6/4/2026	BUS DRIVER TO NJC TOURNMT WOMENS	10-310-580550-9210	250.00
IDEAL LINEN SUPPLY, INC	PV*0169522	6/4/2026	dust mop/frame	10-310-730100-9130	73.73
IDEAL LINEN SUPPLY, INC	PV*0169522	6/4/2026	mats-ewc logo	10-310-730100-9130	34.73
IDEAL LINEN SUPPLY, INC	PV*0169522	6/4/2026	dust mop/frame	10-310-730100-9130	73.73
IDEAL LINEN SUPPLY, INC	PV*0169522	6/4/2026	dust mop/frame-Eastern Dorm	10-310-730100-9130	73.73
IDEAL LINEN SUPPLY, INC	PV*0169522	6/4/2026	MOPS	10-310-730100-9130	73.73
IDEAL LINEN SUPPLY, INC	PV*0169522	6/4/2026	MATS AT DORMS	12-310-912000-9218	77.93
LARAMIE RANGE WATER TREATMENT	PV*0169523	6/4/2026	Water	10-321-460001-9120	39.00
LARAMIE RANGE WATER TREATMENT	PV*0169523	6/4/2026	Salt	10-321-720100-9135	45.00
OK WRECKING	PV*0169525	6/4/2026	Storage units	10-321-750100-9751	100.00
PACIFIC STEEL & RECYCLING	PV*0169526	6/4/2026	2 - 2 & 3 - 1 1/2 rnd bar	10-310-120278-9110	755.83
PACIFIC STEEL & RECYCLING	PV*0169526	6/4/2026	1-5BI Pipe	10-310-120274-9113	456.00
PACIFIC STEEL & RECYCLING	PV*0169526	6/4/2026	2 stress proof 12'	10-310-120278-9110	152.93
PARTSONE	PV*0169527	6/4/2026	Supplies	10-310-160200-9132	72.13
PARTSONE	PV*0169527	6/4/2026	Truck supplies	10-310-160200-9132	24.00
PRAISE WINDOWS	PV*0169529	6/4/2026	CLEAN WINDOWS AT CTEC	10-310-730100-9210	1,050.00
TORRINGTON CINEMAS	PV*0169530	6/4/2026	Monthly Ads	10-310-650100-9214	200.00
WYDOT-FINANCIAL SERVICES	PV*0169531	6/4/2026	DIESEL FUEL FOR CDL TRUCK	10-310-160200-9132	2,254.83
DATA RECOGNITION CORP	PV*0169532	6/4/2026	TABE 13-14 Online Admin	22-310-170626-9110	2,162.00
DATA RECOGNITION CORP	PV*0169532	6/4/2026	TABE Clas-E Onlie C&D Sub-test Admin	22-310-170626-9110	99.00
THE FLOWER SHOPPE	PV*0169533	6/4/2026	Flowers for Randy Adams Resignation	10-310-610100-9120	108.00
THE FLOWER SHOPPE	PV*0169533	6/4/2026	FLOWERS FOR GRADUATION	10-310-560100-9723	738.00
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	TILLMAN BACK HAND PAD PER QUOTE 42750935614	10-310-120274-9110	147.51
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	TILLMAN BACK HAND PAD	10-310-120274-9110	295.03
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	WELDING GASES FOR CLASS COM ED	10-310-310100-9110	141.00
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	WELDING GAS FOR CLASS COM ED	10-310-310100-9110	96.00
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	MILLER DELTAWELD 350 PS	10-310-120274-9820	4,242.32
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	MILLER INTELIX ELITE DUAL FEEDER	10-310-120274-9820	8,532.00
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	MILLER DELTAWELD RUNNING GEAR	10-310-120274-9820	1,308.63
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	MILLER ARCONNECT CONTROL MOTOR CABLE 3	10-310-120274-9820	298.74
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	MILLER DRIVE ROLLS 045 KNURLED TWECO MIG GUNS X2 15' 35/45 400A WITH MILLER PIN TO TRADE FOR \$0	10-310-120274-9820	161.84
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	4/0 LUGS	10-310-120274-9820	8.12
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	TWECO GROUND CLAMP	10-310-120274-9820	29.78
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	#2 CABLE LUG	10-310-120274-9820	6.34
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	KALAS 4/0 BLK WELD CABLE	10-310-120274-9820	63.60
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	KALAS 1/0 BLK WELD CABLE	10-310-120274-9820	61.65
NIPPON SANSO MATHESON INC	PV*0169534	6/4/2026	KALAS #8/4 PRIMARY CABLE	10-310-120274-9820	115.80
POLR FURNISHINGS, LLC	PV*0169535	6/4/2026	WESTFALL STYLING CHAIR ALL PURPOSE, BLACK W/ STANDARD CHROME BASE AND T-FOOTREST	22-310-120568-9110	5,033.00
POLR FURNISHINGS, LLC	PV*0169535	6/4/2026	SHIPPING & HANDLING PER QUOTE #31344 TAX EXEMPT	22-310-120568-9702	515.00
NIPPON SANSO MATHESON INC	PV*0169536	6/4/2026	GAS MIXER US-S10-1 CO2/AR MFG PART #4302053 PER QUOTE 42800658401	10-310-120274-9820	23,747.77
CARQUEST OF DOUGLAS	PV*0169537	6/9/2026	Oil absorb	10-321-730100-9130	18.30



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CARQUEST OF DOUGLAS	PV*0169537	6/9/2026	Battery	10-321-750100-9132	157.39
CARQUEST OF DOUGLAS	PV*0169537	6/9/2026	Core Return	10-321-750100-9132	(10.00)
CITY OF TORRINGTON	PV*0169538	6/9/2026	ELECTRIC-RODEO DEVELOPMT PROPERTY	10-310-740100-9410	35.56
THE COLLEGE BOARD	PV*0169539	6/9/2026	ACCUPLACER TEST UNITS	10-310-450100-9113	950.00
COOL CUSTOMS BODY & PAINT	PV*0169540	6/9/2026	INSTALL HEADACHE RACK ON 2026 DODGE CDL PICKUP	10-310-160200-9233	918.78
ELK ECO CYCLE	PV*0169541	6/9/2026	CARDBOARD RECYCLING DMPST	10-310-730100-9210	49.00
FASTENAL COMPANY	PV*0169542	6/9/2026	Paper Towel	10-321-730100-9130	86.30
FERGUSON SIGNS	PV*0169543	6/9/2026	RESTROOM SIGNS-FINE ARTS	10-310-720200-9213	725.04
FERGUSON SIGNS	PV*0169543	6/9/2026	DISCOUNT	10-310-720200-9213	(174.00)
FERGUSON SIGNS	PV*0169543	6/9/2026	C CONARD SIGN PLATE	10-310-630200-9213	116.00
FERGUSON SIGNS	PV*0169543	6/9/2026	DISCOUNT	10-310-630200-9213	(26.00)
GW MECHANICAL INC	PV*0169544	6/9/2026	REPLACE UNIONS ON HEATER LANCER DORMS	12-310-912000-9231	830.28
Student Refund	PV*0169545	6/9/2026	Refund Authorization	10-310-000000-1301	2,516.00
Student Refund	PV*0169546	6/9/2026	Refund Authorization	10-310-000000-1301	500.00
Ronald R. Laher	PV*0169547	6/9/2026	REIMB VIN INSPECTION FEE PAID IN CASH TO GOSHEN CO CLERK FOR THE 2009 STOCK TRAILER PURCHASED BY THE RODEO CLUB	60-310-620218-9312	10.00
LEGACY COOPERATIVE	PV*0169548	6/9/2026	Drinks for Gym crew- rain in gym	10-310-610200-9712	31.50
LEGACY COOPERATIVE	PV*0169548	6/9/2026	Water and items for Board Meetings	10-310-610100-9712	44.88
LEGACY COOPERATIVE	PV*0169548	6/9/2026	SUPPLIES FOR KWINS' FAREWELL PARTY	10-310-620100-9712	51.00
LEGACY COOPERATIVE	PV*0169548	6/9/2026	MBB TEAM DINNER	10-310-580200-9342	30.77
LEGACY COOPERATIVE	PV*0169548	6/9/2026	CHICKEN FOR TEAM DINNER	10-310-520100-9712	54.95
LEGACY COOPERATIVE	PV*0169548	6/9/2026	SUPPLIES FOR SA LUNCH AT END OF THE YEAR	10-310-610103-9120	46.95
LEGACY COOPERATIVE	PV*0169548	6/9/2026	RETURN SUPPLIES FOR SA LUNCH	10-310-610103-9120	(26.95)
LEGACY COOPERATIVE	PV*0169548	6/9/2026	Storable course supplies for 2026 field school	22-310-120284-9110	999.20
THE NCHERM GROUP, LLC	PV*0169549	6/9/2026	ATIXA SUPER MEMBERSHIP HR	10-310-630200-9310	1,666.67
THE NCHERM GROUP, LLC	PV*0169549	6/9/2026	ATIXA SUPER MEMBERSHIP STUDENT SERVICES	10-310-510100-9310	1,666.67
THE NCHERM GROUP, LLC	PV*0169549	6/9/2026	ATIXA SUPER MEMBERSHIP DOUGLAS	10-321-112001-9310	1,666.67
NEW READERS PRESS	PV*0169550	6/9/2026	Scoreboost for the GED test: Measurement and Geometry 2nd Edition	22-310-170626-9110	52.00
NEW READERS PRESS	PV*0169550	6/9/2026	Scoreboost for the GED test: Algebraic Reasoning 2nd Edition	22-310-170626-9110	52.00
NEW READERS PRESS	PV*0169550	6/9/2026	Scoreboost for the HiSET: Algebraic Concepts	22-310-170626-9110	52.00
NEW READERS PRESS	PV*0169550	6/9/2026	Scoreboost for TABE 13/14 Set level A	22-310-170626-9110	270.00
NEW READERS PRESS	PV*0169550	6/9/2026	Scoreboost for TABE 13/14 set level D	22-310-170626-9110	324.00
NEW READERS PRESS	PV*0169550	6/9/2026	Scoreboost for TABE 13/14 set level E	22-310-170626-9110	270.00
NEW READERS PRESS	PV*0169550	6/9/2026	Scoreboost for TABE 13/14 set level M	22-310-170626-9110	243.00
NEW READERS PRESS	PV*0169550	6/9/2026	SHIPPING	22-310-170626-9702	123.10
PITTMAN ELECTRIC, LLC	PV*0169551	6/9/2026	CIRCUIT BREAKER-FINE ARTS	71-310-760127-9210	3,612.90
PITTMAN ELECTRIC, LLC	PV*0169551	6/9/2026	CIRCUIT BREAKER-FINE ARTS	71-310-760127-9210	1,486.20
PITTMAN ELECTRIC, LLC	PV*0169551	6/9/2026	DSG EQUIPMENT DEMO/LABOR FINE ARTS -PER BID	71-310-760127-9210	10,000.00
PRINT EXPRESS	PV*0169552	6/9/2026	BANNERS FOR SBLUFF FAIR	22-310-120285-9214	1,344.00
ALBERTSONS-SAFEWAY	PV*0169553	6/9/2026	Supplies for Pinning Ceremony	10-321-122014-9723	45.20
SALONCENTRIC	PV*0169554	6/9/2026	Shades Eq Liquid	10-310-120276-9110	12.99
SALONCENTRIC	PV*0169554	6/9/2026	Redken Proxide	10-310-120281-9110	45.19
SALONCENTRIC	PV*0169554	6/9/2026	Flashlift w/Bonder 9	10-310-120281-9110	21.69
SALONCENTRIC	PV*0169554	6/9/2026	Flashlift w/Bonder 8	10-310-120281-9110	37.49
SALONCENTRIC	PV*0169554	6/9/2026	Pravana Lightner	10-310-120281-9110	32.34
SALONCENTRIC	PV*0169554	6/9/2026	Matrix 10 vol	10-310-120281-9110	6.66
SALONCENTRIC	PV*0169554	6/9/2026	Shades EQ Color	10-310-120281-9110	404.31
SALONCENTRIC	PV*0169554	6/9/2026	Color Fusion Color	10-310-120281-9110	35.48
SALONCENTRIC	PV*0169554	6/9/2026	Color Gels	10-310-120281-9110	522.64
SALONCENTRIC	PV*0169554	6/9/2026	Color Gels	10-310-120281-9110	19.85
SALONCENTRIC	PV*0169554	6/9/2026	ISO #1 Perms	10-310-120276-9110	88.99
SALONCENTRIC	PV*0169554	6/9/2026	ISO #3 Perms	10-310-120276-9110	88.99
SALONCENTRIC	PV*0169554	6/9/2026	RDK SHD GLS CRYSTAL CLEAR	10-310-120276-9110	48.50
TDS COLLECTION SERVICE INC	PV*0169555	6/9/2026	ROLLOFF CONTAINERS FOR GYM ROOF CLEAN UP	71-310-760111-9940	598.00
WEST HIGHWAY WATER & SEWER	PV*0169556	6/9/2026	SEWER SERVICE-MAY 26 FOR RODEO DEVELOPMENT PROPERTY	10-310-740100-9413	22.00
Jessica B. Applegarth	PV*0169557	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Kort H. Bannan	PV*0169558	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Quintin Tyler Bieri	PV*0169559	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Kassidy R. Brimhall	PV*0169560	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Brayden William Durland	PV*0169561	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Cade John Else	PV*0169562	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Wyatt E. Feddersen	PV*0169563	6/12/2026	Refund Authorization	12-310-912000-3104	150.00

Lillian O. Fuentes	PV*0169564	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Rebecca A. Gardner	PV*0169565	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Taydon W. Gorsuch	PV*0169566	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Cora R. Grant	PV*0169567	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Griffin R. Grooms	PV*0169568	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Sophia Joselle Guzman	PV*0169569	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Nate Thomas Hinkle	PV*0169570	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Connley J. Hoagland	PV*0169571	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Amarie G. Huntsman	PV*0169572	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
MacRadee K. Jackson	PV*0169573	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Drezdon Jensen	PV*0169574	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Mason H. Kieborz	PV*0169575	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Savannah G. Kirkbride	PV*0169576	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Marcus C. Lira	PV*0169577	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Malachi M. Long	PV*0169578	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Maddelyn A. Ludwick	PV*0169579	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Kyan T. Meek	PV*0169580	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Mackenzie Grace Mehr	PV*0169581	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Olive R. Osmera	PV*0169582	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Georgie L. Paterakis	PV*0169583	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Anthony J. Quick	PV*0169584	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Brookelyn E. Rasmussen	PV*0169585	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Brody Tyler Roberts	PV*0169586	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Finn Rolseth	PV*0169587	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Jasper D. Roseberry	PV*0169588	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Cade A. Smith	PV*0169589	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Austin R. Taylor	PV*0169590	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Daken W. Torrence	PV*0169591	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Ciarra C. Vasquez	PV*0169592	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Dali J. Wilson	PV*0169593	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Gracie C. Zumbrunnen	PV*0169594	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Marcus A. Zuver	PV*0169595	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
B & H PHOTO & VIDEO	PV*0169596	6/11/2026	ACCSOON CINEVIEW MASTER 4K	10-310-650100-9110	1,467.00
B & H PHOTO & VIDEO	PV*0169596	6/11/2026	BATTERY PACK & WATSON PRO DUOVOLT SMART CHARGER	10-310-650100-9110	317.50
COBBLESTONE HOTEL & SUITES	PV*0169597	6/11/2026	MBB RECRUIT-C DUNBAR	10-310-580200-9342	330.00
COBBLESTONE HOTEL & SUITES	PV*0169597	6/11/2026	MBB RECRUIT-K PORCH	10-310-580200-9342	220.00
DOUGLAS HARDWARE	PV*0169598	6/11/2026	Distilled water	10-321-730100-9130	10.00
DOUGLAS HARDWARE	PV*0169598	6/11/2026	Vacuum supplies	10-321-730100-9130	34.50
DOUGLAS HARDWARE	PV*0169598	6/11/2026	Sprinkler repairs	10-321-750100-9131	38.50
DOUGLAS HARDWARE	PV*0169598	6/11/2026	Water proofer	10-310-160200-9132	25.99
Dr. Jeffry D. Hawes	PV*0169599	6/11/2026	TRAVEL REIMBURSEMENT FOR OFTEDAL CAREER DAY IN CASPER & RIVERTON ON 4/30 - 5/1/2026	10-310-630101-9322	274.33
Dr. Jeffry D. Hawes	PV*0169599	6/11/2026	TRAVEL REIMBURSEMENT FOR BALDRIDGE IN GREELEY, CO ON 6/3/26	10-310-630101-9332	151.50
Dr. Jeffry D. Hawes	PV*0169599	6/11/2026	TRAVEL REIMBURSEMENT FOR WCCC MEETING IN SHERIDAN ON 6/3 - 6/5/26	10-310-630101-9322	245.69
IDEXX LABORATORIES	PV*0169600	6/11/2026	SNAP feline Tripple Test	10-310-120486-9210	321.75
IDEXX LABORATORIES	PV*0169600	6/11/2026	catalyst chem 10 clip	10-310-120486-9210	381.00
IDEXX LABORATORIES	PV*0169600	6/11/2026	catalyst lyte 4 clip	10-310-120486-9210	141.60
IDEXX LABORATORIES	PV*0169600	6/11/2026	IDEXXCare Plus: VetStat quarterly contract	10-310-120486-9210	129.99
IDEXX LABORATORIES	PV*0169600	6/11/2026	IDEXXCare Plus: LaserCyte quarterly contract	10-310-120486-9210	314.90
IDEXX LABORATORIES	PV*0169600	6/11/2026	Catalyst Chem 17 CLIP	10-310-120486-9210	557.40
IDEXX LABORATORIES	PV*0169600	6/11/2026	Catalyst LH Whole Blood Separators	10-310-120486-9210	48.80
IDEXX LABORATORIES	PV*0169600	6/11/2026	Coag Dx Citrate PT	10-310-120486-9210	177.50
IDEXX LABORATORIES	PV*0169600	6/11/2026	Catalyst Lyte 4 CLIP	10-310-120486-9210	141.60
IDEXX LABORATORIES	PV*0169600	6/11/2026	Catalyst Equine 15 CLIP	10-310-120486-9210	503.40
IDEXX LABORATORIES	PV*0169600	6/11/2026	ProCyte DX Reagent Kit	10-310-120486-9210	507.95
IDEXX LABORATORIES	PV*0169600	6/11/2026	IDEXXCare Plus: Coag Dx Quarterly Contract 5/15 to 6/30/26	10-310-120486-9210	35.74
IDEXX LABORATORIES	PV*0169600	6/11/2026	Idexx Care Plus: Coag Dx Contract 7/1 to 8/14/26	10-310-000000-1719	35.74
IDEXX LABORATORIES	PV*0169600	6/11/2026	Sedivue Dx Regular Tests	10-310-120486-9210	70.50
IDEXX LABORATORIES	PV*0169600	6/11/2026	Sedivue QC Test	10-310-120486-9210	17.10
IDEXX LABORATORIES	PV*0169600	6/11/2026	IDEXX Shortfall Fee	10-310-120486-9210	254.97
IDEXX LABORATORIES	PV*0169600	6/11/2026	PROCYTE & CATALYST SDMA & TT4 TESTS	10-310-120486-9210	914.03
IDEXX LABORATORIES	PV*0169600	6/11/2026	SEDIVUE TESTS	10-310-120486-9210	510.60



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IDEXX LABORATORIES	PV*0169600	6/11/2026	IDEXX SHORTFALL FEE	10-310-120486-9210	254.97
INTERSTATE POWER SYSTEMS	PV*0169601	6/11/2026	INSPECT GENERATOR AT CTEC	10-310-720100-9210	711.75
INTERSTATE POWER SYSTEMS	PV*0169601	6/11/2026	INSPECT GENERATOR & ALARM AT EASTERN HALL	12-310-912000-9231	711.75
KATH BROADCASTING CO., LLC	PV*0169602	6/11/2026	KERM-FM SPORTS SHOW	10-310-650100-9214	200.00
KATH BROADCASTING CO., LLC	PV*0169602	6/11/2026	KERM-FM LANCER LIVE	10-310-650100-9214	150.00
KATH BROADCASTING CO., LLC	PV*0169602	6/11/2026	KGOS-FM LANCER LIVE	10-310-650100-9214	150.00
KATH BROADCASTING CO., LLC	PV*0169602	6/11/2026	SUMMER REGISTRATION AD SC	10-310-650100-9214	1,000.00
KATH BROADCASTING CO., LLC	PV*0169602	6/11/2026	KERM-FM GRAD SALUTES	10-310-650100-9214	175.00
KATH BROADCASTING CO., LLC	PV*0169602	6/11/2026	STATE TRACK SPONSOR	10-310-650100-9214	150.00
KATH BROADCASTING CO., LLC	PV*0169602	6/11/2026	Website Ad	10-310-650100-9214	75.00
KATH BROADCASTING CO., LLC	PV*0169602	6/11/2026	Ad for Trustee Replacement	10-310-610100-9214	500.00
KATH BROADCASTING CO., LLC	PV*0169602	6/11/2026	AM RADIO INTERVIEW-MAY COMMUNITY ED	10-310-310100-9214	120.00
RURAL RADIO SCOTTSBLUFF	PV*0169603	6/11/2026	Spots- Apply today	10-310-650100-9214	1,000.00
MWI VETERINARY SUPPLIES	PV*0169604	6/11/2026	coag tube w sodium citrate	10-310-120486-9110	24.84
MWI VETERINARY SUPPLIES	PV*0169604	6/11/2026	Interest	10-310-120486-9110	83.17
VERIZON WIRELESS	PV*0169605	6/11/2026	CELLULAR SERVICE	10-310-740100-9415	806.39
VERIZON WIRELESS	PV*0169605	6/11/2026	JET PACKS	10-310-740100-9415	360.09
ADORAMA CAMERA	PV*0169606	6/16/2026	CANON XA65 3G-SDI 4K UHD 20X W/ESSENTIAL KIT	10-310-110500-9110	2,499.00
BROWN COMPANY	PV*0169607	6/16/2026	BOLTS/WASHERS-GROUNDS	10-310-750100-9131	7.80
CAPITAL BUSINESS SYSTEMS, INC	PV*0169608	6/16/2026	Monthly service contract	10-310-650100-9240	432.71
CAPITAL BUSINESS SYSTEMS, INC	PV*0169608	6/16/2026	Monthly service invoice	10-310-650100-9240	182.36
CARPET ONE COMMERCIAL FLOORING	PV*0169609	6/16/2026	CARPET INSTALL-EASTERN HALL	12-310-912000-9231	19,941.00
Student Refund	PV*0169610	6/16/2026	Refund Authorization	10-310-000000-1301	316.00
CONNECTING POINT	PV*0169611	6/16/2026	MONTHLY SERVICE AGREEMENT JUNE 26	10-310-630105-9240	668.00
Bill Engel	PV*0169612	6/16/2026	REIMB RECRUIT DINNER AT BRONCHO GRILLHOUSE	10-310-580200-9110	73.60
INSTRUCTIONAL TECHNOLOGY COUNCIL	PV*0169613	6/16/2026	Annual membership - FY27	10-310-000000-1712	520.00
MAID IT CLEAN CO, LLC	PV*0169614	6/16/2026	CLEAN DORM ROOMS AT LANCER & EASTERN HALLS	12-310-912000-9210	2,600.00
Dr. Colleen E. Mitchell	PV*0169615	6/16/2026	Registration 88th Annual State Conference	10-310-470100-9311	250.00
Dr. Colleen E. Mitchell	PV*0169615	6/16/2026	AVTE Directors Program Registration	10-310-470100-9311	90.00
SALONCENTRIC	PV*0169616	6/16/2026	PULP RIOT	10-310-120276-9110	27.10
SALONCENTRIC	PV*0169616	6/16/2026	TAX IN NEB	10-310-120276-9110	1.50
VYVE BROADBAND	PV*0169617	6/16/2026	INTERNET/CABLE AT DORMS	12-310-912000-9417	4,353.50
WYOMING BOARD OF BARBERS	PV*0169618	6/16/2026	BARBER SCHOOL LICENSE FY27	10-310-000000-1715	100.00
WYOMING BOARD OF BARBERS	PV*0169619	6/16/2026	BARBER LICENSE #B-00601	10-310-000000-1715	75.00
WYOMING BOARD OF BARBERS	PV*0169619	6/16/2026	BARBER INSTRUCTOR LICENSE	10-310-000000-1715	75.00
Student Refund	PV*0169620	6/19/2026	Refund Authorization	10-310-000000-1301	755.00
Student Refund	PV*0169621	6/19/2026	Refund Authorization	10-310-000000-1301	948.00
Student Refund	PV*0169622	6/19/2026	Refund Authorization	10-310-000000-1301	1,050.00
Student Refund	PV*0169623	6/19/2026	Refund Authorization	10-310-000000-1301	1,292.00
Student Refund	PV*0169624	6/19/2026	Refund Authorization	10-310-000000-1301	210.00
Student Refund	PV*0169625	6/19/2026	Refund Authorization	10-310-000000-1301	318.00
Student Refund	PV*0169626	6/19/2026	Refund Authorization	10-310-000000-1301	420.00
Student Refund	PV*0169627	6/19/2026	Refund Authorization	10-310-000000-1301	948.00
Student Refund	PV*0169628	6/19/2026	Refund Authorization	10-310-000000-1301	945.00
Student Refund	PV*0169629	6/19/2026	Refund Authorization	10-310-000000-1301	834.00
Student Refund	PV*0169630	6/19/2026	Refund Authorization	10-310-000000-1301	377.00
Student Refund	PV*0169631	6/19/2026	Refund Authorization	10-310-000000-1301	852.00
Student Refund	PV*0169632	6/19/2026	Refund Authorization	10-310-000000-1301	1,148.00
Student Refund	PV*0169633	6/19/2026	Refund Authorization	10-310-000000-1301	420.00
David Bloemker	PV*0169634	6/18/2026	INSTRUCT KID SCIENCE CAMP FOR KIDS COLLEGE K-2 6/16 - 6/17/2026	10-310-310100-9210	350.00
BOMGAARS SUPPLY INC	PV*0169635	6/18/2026	Dog Food	10-310-120486-9110	148.98
BOMGAARS SUPPLY INC	PV*0169635	6/18/2026	hills perfect weight/bone and joint	10-310-120486-9110	94.98
BOMGAARS SUPPLY INC	PV*0169635	6/18/2026	hills senior	10-310-120486-9110	86.98
BOMGAARS SUPPLY INC	PV*0169635	6/18/2026	TIRE FOR INFO CNTR CART	10-310-630105-9120	24.99
BOMGAARS SUPPLY INC	PV*0169635	6/18/2026	educational supplies for field school	22-310-120284-9110	452.71
BOMGAARS SUPPLY INC	PV*0169635	6/18/2026	EDUCATIONAL SUPPLIES FOR FIELD SCHOOL	22-310-120284-9110	43.98
BOMGAARS SUPPLY INC	PV*0169635	6/18/2026	GRASS SEED	10-310-750100-9131	49.98
BOMGAARS SUPPLY INC	PV*0169635	6/18/2026	RT UNIT SUPPLIES REMOVE/ REPLACE NEW IN FITNESS CNTR/GYM ROOF	71-310-760111-9940	78.42
BOMGAARS SUPPLY INC	PV*0169635	6/18/2026	TOW STRAPS FOR GYM ROOF	71-310-760111-9940	15.99
COAL CREEK LAW LLP	PV*0169636	6/18/2026	Invoice 58881 Board Meeting Consultations	10-310-630100-9211	850.00
COAL CREEK LAW LLP	PV*0169636	6/18/2026	Invoice 58882-MISC CONSULTATIONS	10-310-630100-9211	868.00



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EAGLE UNIFORM & SUPPLY CO	PV*0169637	6/18/2026	Rug cleaning	10-321-730100-9218	92.57
EASTERN WYOMING COLLEGE	PV*0169638	6/18/2026	REIMB COSMO PETTY CASH FOR CREDIT CARD TIPS PAID OUT OF PETTY CASH	10-310-000000-7212	597.25
EASTERN WYOMING COLLEGE	PV*0169639	6/18/2026	RODEO & LVSTK FACILITIES 6/25/26	10-310-000000-3116	110.00
EASTERN WYOMING COLLEGE	PV*0169639	6/18/2026	LEADERSHIP AWARD 6/25/26	10-310-000000-3116	33.00
EASTERN WYOMING COLLEGE	PV*0169639	6/18/2026	EMPLOYEE SCHOLARSHIP 6/25/26	10-310-000000-3116	10.00
EASTERN WYOMING COLLEGE	PV*0169639	6/18/2026	EMPLOYEE SCHOLARSHIP 6/26/26	10-310-000000-3116	5.00
EASTERN WYOMING COLLEGE	PV*0169639	6/18/2026	EMPLOYEE SCHOLARSHIP 6/29/26	10-310-000000-3116	5.00
EDUCATION TO GO	PV*0169640	6/18/2026	ED TO GO: J UNDEBERG COUNSELING FOR COLLEGE PREP	10-310-310100-9210	103.00
EDUCATION TO GO	PV*0169640	6/18/2026	ED TO GO: K PENOR TEACHING PRESCHOOL	10-310-310100-9210	101.00
Tesha Frederick	PV*0169641	6/18/2026	MILEAGE REIMB FOR WACTE CONFERENCE IN LARAMIE TRAVEL FROM GUERNSEY	22-310-120569-9322	136.24
GOSHEN COMMUNITY THEATRE INC	PV*0169642	6/18/2026	YOUTH THEATRE WORKSHOP JUNE 10-16, 2026 28 STUDENTS	10-310-310100-9210	945.00
HIRERIGHT LLC	PV*0169644	6/18/2026	BACKGROUND CKS-MAY 26	10-310-630200-9210	47.65
Melinda M Kelley	PV*0169645	6/18/2026	MILEAGE REIMB FOR WACTE CONFERENCE IN LARAMIE TRAVEL FROM GUERNSEY	22-310-120569-9322	136.24
LARAMIE RANGE WATER TREATMENT	PV*0169646	6/18/2026	Water	10-321-460001-9120	23.00
LARAMIE RANGE WATER TREATMENT	PV*0169646	6/18/2026	Water	10-321-460001-9120	23.00
MAID IT CLEAN CO, LLC	PV*0169647	6/18/2026	DEEP CLEANING ATEC	10-310-730100-9210	1,000.00
Joseph Martinez	PV*0169648	6/18/2026	MILEAGE REIMB FOR WACTE CONFERENCE IN LARAMIE TRAVEL FROM LUSK	22-310-120569-9322	217.46
MONTANA CSD SDU	PV*0169649	6/18/2026	CHILD SUPPORT 6/25/26	10-310-000000-3116	141.00
NCPERS GROUP LIFE INS	PV*0169650	6/18/2026	PRUDENTIAL-STATE RETIREMT LIFE INSURANCE 6/25/26	10-310-000000-3116	80.00
OREGON CHILD SUPPORT PROGRAM	PV*0169651	6/18/2026	CHILD SUPPORT 6/25/26	10-310-000000-3116	1,025.00
OREGON CHILD SUPPORT PROGRAM	PV*0169651	6/18/2026	CHILD SUPPORT 6/26/26	10-310-000000-3116	1,025.00
PEREGRINE GLOBAL SERVICES CORP	PV*0169652	6/18/2026	GEN ED ASSESSMENT -ASSOC	10-310-450100-9113	220.00
PLATTE COUNTY SCHOOL DIST #2	PV*0169653	6/18/2026	MILEAGE REIMB FOR FOOD SUPPLIES FROM SAMS CLUB IN CHEYENNE. TRAVEL FROM GUERNSEY.	22-310-120569-9322	128.34
SCHANK ROOFING	PV*0169654	6/18/2026	JOB 1019-GYM ROOF EPDM ROOF SYSTEM COMMERCIAL ROOFING CONTRACT	71-310-760111-9940	316,071.8
SPECTRUM VoIP	PV*0169655	6/18/2026	PHONE SERVICE	10-310-740100-9415	2,828.1
SALONCENTRIC	PV*0169656	6/18/2026	PULP RIOT CLASS TICKETS 6/1/26	60-310-620219-9311	100.00
STATE OF WYOMING	PV*0169657	6/18/2026	EMPLOYEES GROUP INSURANCE BENEFITS: HEALTH, DENTAL, VISION & LIFE 6/25/26	10-310-000000-3114	172,963.5
STATE OF WYOMING	PV*0169657	6/18/2026	FLEXIBLE CAFETERIA PLANS 6/25/26	10-310-000000-3114	1,810.00
STATE OF WYOMING	PV*0169657	6/18/2026	ADMINISTRATION FEE 6/25/26	10-310-000000-3114	7,459.3
VALUE TRONICS	PV*0169658	6/18/2026	SIGLENT DIG OSCILLOSCOPE SDS1104X-U TAX EXEMPT	22-310-220326-9110	419.00
WESTON COUNTY SCHOOL DIST #7	PV*0169659	6/18/2026	MILEAGE REIMB TO LARAMIE FROM UPTON	22-310-120569-9322	344.5
WESTON COUNTY SCHOOL DIST #7	PV*0169659	6/18/2026	LESS \$15.89 TO BALANCE THE UPTON GREENHOUSE PROJECT	22-310-120569-9322	(15.89)
Donna J. White	PV*0169660	6/18/2026	REIMB SUPPLIES FOR SUMMER GAMES/KIDS COLLEGE	10-310-310100-9110	216.4
WORLD WASH LLC	PV*0169661	6/18/2026	CLEAN EXHAUST/HOODS IN KITCHEN	12-310-911000-9210	1,475.00
WYDOT-FINANCIAL SERVICES	PV*0169662	6/18/2026	GOVT EXEMPT LICENSE PLATE FOR 2003 SCHOOL BUS	10-310-160200-9312	10.00
WYOMING WOOD FLOORS, LLC	PV*0169663	6/18/2026	1/2 DOWN GYM FLOOR ACTION POWER CHANNEL FLOOR SYSTEM	71-310-760111-9940	167,323.2
21ST CENTURY EQUIPMENT, LLC	PV*0169664	6/22/2026	JOHN DEERE SKID STEER LOADER	22-310-120285-9820	72,000.00
21ST CENTURY EQUIPMENT, LLC	PV*0169664	6/22/2026	45 PALLET FORK FREE DELIVERY TO TORRINGTON	22-310-120285-9820	1,500.00
GOSHEN COUNTY CLERK	PV*0169665	6/22/2026	TITLE FOR 2003 SCHOOL BUS	10-310-160200-9312	15.00
E I MEDICAL IMAGING	PV*0169666	6/23/2026	EVO3 ULTRASOUND	22-310-120570-9820	10,950.00
E I MEDICAL IMAGING	PV*0169666	6/23/2026	CARCASS PROBE	22-310-120570-9820	5,840.00
E I MEDICAL IMAGING	PV*0169666	6/23/2026	CURVE LINEAR	22-310-120570-9820	5,110.00
E I MEDICAL IMAGING	PV*0169666	6/23/2026	SHEEP PROBE	22-310-120290-9820	9,490.00
E I MEDICAL IMAGING	PV*0169666	6/23/2026	ACCESSORIES	22-310-120290-9820	1,789.25
E I MEDICAL IMAGING	PV*0169666	6/23/2026	ACCESSORIES	22-310-120570-9820	1,326.20
ALPHALAB, INC	PV*0169667	6/24/2026	AIR ION COUNTER MODEL AIC3Pro TAX EXEMPT	22-310-220326-9110	950.00
ALPHALAB, INC	PV*0169667	6/24/2026	SHIPPING	22-310-220326-9702	13.00
Jessica B. Applegarth	PV*0169668	6/24/2026	MBB STATS & SPOTTER FOR 6 GAMES: 1/21, 1/24, 2/5, 2/11, 2/18, 2/21/2026	10-310-580200-9210	150.00
Jessica B. Applegarth	PV*0169668	6/24/2026	WBB STATS & SPOTTER FOR 6 GAMES: 1/21, 1/24, 2/5, 2/11, 2/18, 2/21/2026	10-310-580700-9210	150.00
BRAH ELECTRIC, LLC	PV*0169669	6/24/2026	RECONDITIONED GE SL362RG BUS PLUG 600V 60AMP	10-310-120274-9134	5,517.00
BRAH ELECTRIC, LLC	PV*0169669	6/24/2026	60AMP CLASS R FUSE FOR SL362RG PER QUOTE #16418 TAX EXEMPT	10-310-120274-9134	650.43
BRAH ELECTRIC, LLC	PV*0169669	6/24/2026	SHIPPING FOR BUS PLUGS	10-310-120274-9702	436.22
Peggy Cheney	PV*0169670	6/24/2026	REIMB RENTAL CAR	10-310-630200-9708	91.04
Peggy Cheney	PV*0169670	6/24/2026	REIMB HOTEL	10-310-630200-9708	120.22
FLINN SCIENTIFIC INC	PV*0169672	6/24/2026	AP 6349 LATEX SHEET	10-310-110461-9110	75.98
FLINN SCIENTIFIC INC	PV*0169672	6/24/2026	SHIPPING	10-310-110461-9702	9.95
Aaron Goebel	PV*0169673	6/24/2026	IACUC COMMITTEE MEETING	10-310-120486-9221	250.00
Sergio A Mendez	PV*0169674	6/24/2026	REIMB FILE CABINET LOCK ADA	10-310-550302-9120	31.57
PDQ.com	PV*0169675	6/24/2026	PDQ DEPLOY & INVENTORY LICENSES	10-310-640100-9312	3,300.00
PDQ.com	PV*0169675	6/24/2026	DISCOUNT	10-310-640100-9312	(495.00)
PLATTE COUNTY SCHOOL DIST #2	PV*0169676	6/24/2026	DONATION-USED SCHOOL BUS FOR CDL TRAINING PROGRAM	10-310-160200-9110	100.00



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Alan Van Tilburg	PV*0169677	6/24/2026	IACUC COMMITTEE MEETING	10-310-120486-9221	250.00
Alan Van Tilburg	PV*0169677	6/24/2026	IACUC INSPECTION	10-310-120486-9221	250.00
Alan Van Tilburg	PV*0169677	6/24/2026	IACUC PROGRAM REVIEW	10-310-120486-9221	250.00
Janelle K. Anderson	PV*0169678	6/30/2026	HULA IN HAWAII & ALASKAN ADVENTURE CLASSES	10-310-310100-9210	160.00
B & H PHOTO & VIDEO	PV*0169679	6/30/2026	WATSON 12V 2A POWER SUPPLY (2.1MM)	10-310-650100-9110	35.84
B & H PHOTO & VIDEO	PV*0169679	6/30/2026	Watson BP-828 Lithium-Ion Battery Pack (7.4V,	10-310-650100-9110	129.38
B & H PHOTO & VIDEO	PV*0169679	6/30/2026	Watson Duo LCD Charger for Canon BP-800	10-310-650100-9110	59.99
BLACK HILLS ENERGY	PV*0169680	6/30/2026	#BHE511915 NORTH CAMPUS	10-310-740100-9411	67.79
BLACK HILLS ENERGY	PV*0169680	6/30/2026	#SG806423 TEBBET BLDG	10-310-740100-9411	96.24
BLACK HILLS ENERGY	PV*0169680	6/30/2026	#SG576809 FINE ARTS	10-310-740100-9411	103.88
BLACK HILLS ENERGY	PV*0169680	6/30/2026	#SG528992 EASTERN HALL	10-310-740100-9411	148.17
BLACK HILLS ENERGY	PV*0169680	6/30/2026	#SG520114 COSMETOLOGY	10-310-740100-9411	76.88
BLACK HILLS ENERGY	PV*0169680	6/30/2026	#13134387 MA/ VT	10-310-740100-9411	2,791.67
BLACK HILLS ENERGY	PV*0169680	6/30/2026	#SG521041 LANCER HALL	10-310-740100-9411	359.76
BLACK HILLS ENERGY	PV*0169680	6/30/2026	#BHE641297 ATEC	10-310-740100-9411	356.69
BLACK HILLS ENERGY	PV*0169680	6/30/2026	RODEO LIVESTOCK FACILITY	10-310-740100-9411	100.42
BLACK HILLS ENERGY	PV*0169680	6/30/2026	MUSEUM ANNEX	22-310-120284-9411	50.57
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	SCREWS-AD PROJECT	10-310-520100-9134	4.32
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	MURIATIC ACID	10-310-720100-9134	7.99
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	TOILET REPAIRS-LANCER HALL	12-310-912000-9134	9.48
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	PLASTIC EXT TUBE-EASTERN HALL	12-310-912000-9134	11.99
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	blue painters tape	10-310-720100-9134	17.98
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	PAINT SUPPLIES FOR LANCER HALL	12-310-912000-9134	10.57
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	BLACK IRON PIPE FOR RT UNIT, FITNESS CNTR ROOF	71-310-760111-9940	12.99
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	FURRING STRIPS FOR FLOOR PROJECT	10-310-520100-9134	7.99
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	CORNER BRACE & SCREWS FOR FLOORING PROJECT	10-310-520100-9134	24.99
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	FASTENERS FOR FAN IN MAIL ROOM	10-310-720100-9134	1.99
BLOEDORNS - TORRINGTON	PV*0169681	6/30/2026	TAPE MEASURE FOR GROUNDS	10-310-750100-9131	24.99
BLOEDORN LUMBER	PV*0169682	6/30/2026	Kitchen sink repairs	10-321-720100-9134	34.99
CARPET ONE COMMERCIAL FLOORING	PV*0169683	6/30/2026	INSTALL CARPET-STUDENT ACTIVITY CENTER	10-310-720100-9210	3,976.00
CHERRY CREEK METALS LLC	PV*0169684	6/30/2026	POST WRAPS-CHARCOAL GRAY	10-310-720100-9134	417.11
CHILD SUPPORT SERVICES	PV*0169685	6/30/2026	CHILD SUPPORT 6/30/26	10-310-000000-3116	363.11
Catherine A. Conard	PV*0169686	6/30/2026	MILEAGE REIMBURSEMENT FOR CUPA-HR & ATIXA CONFERENCE IN BRECKENRIDGE & DENVER, CO ON 6/3 - 6/8/2026	10-310-630200-9332	244.88
CURRAY YORK & ASSOCIATES LLC	PV*0169687	6/30/2026	H-1B VISA EXTENSION 2026 LEGAL FEES PASCAL DEMMERS	10-310-630100-9211	3,025.00
CURRAY YORK & ASSOCIATES LLC	PV*0169687	6/30/2026	ADMIN FEES & COSTS	10-310-630100-9211	420.00
CURRAY YORK & ASSOCIATES LLC	PV*0169687	6/30/2026	FILING FEE FOR I-129	10-310-630100-9211	460.00
CURRAY YORK & ASSOCIATES LLC	PV*0169687	6/30/2026	LEGAL FEES FOR H-1B INTERFILING OF PREMIUM PROCESSING FOR XI FENG	10-310-630100-9211	650.00
CURRAY YORK & ASSOCIATES LLC	PV*0169687	6/30/2026	ADMIN FEES & COSTS	10-310-630100-9211	170.00
CURRAY YORK & ASSOCIATES LLC	PV*0169687	6/30/2026	USCIS GOVT FILING FEES FOR XI FENG	10-310-630100-9211	2,965.00
CURRAY YORK & ASSOCIATES LLC	PV*0169687	6/30/2026	PERM LABOR CERT STEP 1 JDMR & PWR LEGAL FEES PASCAL DEMMERS	10-310-630100-9211	4,225.00
CURRAY YORK & ASSOCIATES LLC	PV*0169687	6/30/2026	ADMIN FEES & COSTS	10-310-630100-9211	145.00
EASTERN WYOMING COLLEGE	PV*0169688	6/30/2026	TRANSFER LANCER CLUB FUND AT NET FOR FY-26	60-310-620301-9799	8,064.26
EASTERN WYOMING COLLEGE	PV*0169689	6/30/2026	EMERGENCY LOANS REPAYMT FY26	10-310-000000-3131	1,244.00
EASTERN WYOMING COLLEGE	PV*0169689	6/30/2026	COSMO 15% TO FOUNDATION FY26	10-310-000000-3132	7,929.00
EASTERN WYOMING COLLEGE	PV*0169690	6/30/2026	EWC STUDENTS TAKING SUMMR SEMESTER COM ED CLASSES	10-310-810101-9678	450.00
FLOYD'S TRUCK CENTER INC	PV*0169691	6/30/2026	FRTLINER TRUCK REPAIRS	10-310-160200-9233	2,407.06
FLOYD'S TRUCK CENTER INC	PV*0169691	6/30/2026	BULB	10-310-160200-9132	6.88
FRESH FOODS	PV*0169692	6/30/2026	Storable course supplies for Field School	22-310-120284-9110	466.67
GOSHEN COUNTY CLERK	PV*0169693	6/30/2026	TITLE FOR 2006 SCHOOL BUS	10-310-160200-9312	15.00
GOSHEN COUNTY WEED & PEST	PV*0169694	6/30/2026	HERBICIDE FOR GROUNDS	10-310-750100-9131	120.82
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Swag for campus: pens, t-shirts and bags	10-310-650100-9214	1,696.66
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	SWAG for campus use: Highlighters	10-310-650100-9214	315.85
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Canopy Replacement for EW tent	10-310-650100-9214	799.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	SWAG for the campus: Canvas Bags - with one color imprint	10-310-650100-9214	1,299.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Set-up	10-310-650100-9210	50.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Freight	10-310-650100-9702	328.25
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Analog Watches with EWC Imprint Logo	22-310-120286-9214	2,847.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Freight	22-310-120286-9702	199.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Winky Cowboy	22-310-120286-9214	297.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Aqua Beads Scrubs	22-310-120286-9214	856.20
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Pop It Stressballs	22-310-120286-9214	300.00

GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Syringe Pens	22-310-120286-9214	303.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Metallic LipBalm Keychain	22-310-120286-9214	300.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	First Aid Kits	22-310-120286-9214	394.50
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Pens	22-310-120286-9214	1,300.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Cowboy Freight	22-310-120286-9214	27.03
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Cowboy Reset Fee	22-310-120286-9214	20.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Scrubs Freight	22-310-120286-9214	214.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Scrubs Setup Fee	22-310-120286-9214	30.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Syringe Freight	22-310-120286-9214	45.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Syringe Setup Fee	22-310-120286-9214	30.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Lipbalm Freight	22-310-120286-9214	32.85
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Lipbalm Setup Fee	22-310-120286-9214	50.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	First Aid Freight	22-310-120286-9214	68.28
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	First Aid Setup Fee	22-310-120286-9214	48.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Pens Freight	22-310-120286-9214	224.11
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	Pens Setup Fee	22-310-120286-9214	59.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	STRESSBALLS SET-UP	22-310-120286-9214	59.00
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	STRESSBALLS FREIGHT	22-310-120286-9214	83.74
GRO BUSINESS SOLUTIONS, LLC	PV*0169695	6/30/2026	EAGLE T-SHIRTS -VETERANS SERVICES CENTER (78)	10-310-500006-9110	2,009.00
Sheldon Le	PV*0169696	6/30/2026	TRAVEL EXPENSE REIMB FOR RECRUITING IN CASPER ON 6/26-6/27/2026	10-310-580200-9322	115.69
Sheldon Le	PV*0169696	6/30/2026	TRAVEL EXPENSE REIMB FOR RECRUITING IN CASPER ON 6/26-6/27/2026	10-310-580700-9322	115.69
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	330 BRDLH0031: Needles: Safestep Huber Needle Set with Cap, 20G x 0.75	10-310-120487-9110	429.49
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	340 EMZ10091280: Syringes: 10 mL Saline Syringe, Can Be Dropped in Sterile Field	10-310-120487-9110	259.50
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	350 M-LMIH4425: Syringes: Heparin Lock Flush Syringe, 5 mL Fill in 6 mL	10-310-120487-9110	156.40
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	370 ABB1420028: IV Blood Sets: Secondary Blood Administration Set with 200 Micron Filter, Secure Lock, 36 L, 40.0 mL PV	10-310-120487-9110	216.40
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	390 DYN75222: Dressing Change Trays: Central Line Dressing Change Tray with CHG, ChloroPrep and SureSite Window Dressing	10-310-120487-9110	243.90
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	400 DYND74284: IV Start Kits: IV Start Kit with ChloroPrep Applicator, Blue 3/4 x 18 Tourniquet	10-310-120487-9110	333.10
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	410 BRD0042160: Stomach Tubes: Nasogastric Tube, Standard, 16 Fr, 48	10-310-120487-9110	166.40
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	420 BOPC1000: Connectors: Clave Connector	10-310-120487-9110	329.60
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	430 DYN11003: Urinary Catheters: Two-Layer Tray with Drain Bag with Antireflux Tower and Silicone-Elastomer Coated Latex Foley Catheter, Drain	10-310-120487-9110	276.40
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	440 IME24320007: Blood Sets: Alaris 20-Drop Pump Module with Sterile Fluid Path, Check Valve, 0.2 Micron Filter Roller, Slide Clamp, 3 SmartSite	10-310-120487-9110	659.60
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	450 HTP19603: Ostomy Kits: New Image Two-Piece Drainable Ostomy Kit with CeraPlus Skin Barrier, Lock 'n Roll Closure, 2-1/4 Flange, Cut-to-Fit	10-310-120487-9110	305.20
MEDLINE INDUSTRIES, LP	PV*0169697	6/30/2026	CREDIT FOR GLOVES	10-310-120487-9110	(512.30)
MOOREHOUSE INC	PV*0169698	6/30/2026	INSTALL SPRINKLER CLOCK FOR GROUNDS	10-310-750100-9210	400.00
MOOREHOUSE INC	PV*0169698	6/30/2026	PLANT 2 TREES ON GROUNDS	22-310-530311-9210	915.00
NIOBRARA COUNTY SCHOOL DIST #1	PV*0169699	6/30/2026	TUITION-CONCURRENT CONTRACTED SERV NIOBRARA CO HS-LUSK SPRING 2026	10-341-112006-9216	2,730.00
NIOBRARA COUNTY SCHOOL DIST #1	PV*0169699	6/30/2026	INST FEES-CONCURRENT CONTRACTED SERV NIOBRARA CO HS-LUSK SPRING 2026	10-341-462001-9216	208.00
NIOBRARA COUNTY SCHOOL DIST #1	PV*0169699	6/30/2026	TECH FEES-CONCURRENT CONTRACTED SERV NIOBRARA CO HS-LUSK SPRING 2026	10-310-110000-9216	286.00
NIOBRARA COUNTY SCHOOL DIST #1	PV*0169699	6/30/2026	TUITION-CONCURRENT CONTRACTED SERV WYVA SPRING 2026	10-341-112006-9216	34,545.00
NIOBRARA COUNTY SCHOOL DIST #1	PV*0169699	6/30/2026	INST FEES-CONCURRENT CONTRACTED SERV WYVA SPRING 2026	10-341-462001-9216	2,632.00
NIOBRARA COUNTY SCHOOL DIST #1	PV*0169699	6/30/2026	TECH FEES-CONCURRENT CONTRACTED SERV WYVA SPRING 2026	10-310-110000-9216	3,619.00
Steve Paisley	PV*0169700	6/30/2026	IACUC COMMITTEE MTG 2/4/26	10-310-120486-9221	250.00
Steve Paisley	PV*0169700	6/30/2026	IACUC INSPECTION	10-310-120486-9221	250.00
Steve Paisley	PV*0169700	6/30/2026	IACUC PROGRAM REVIEW	10-310-120486-9221	250.00
Steve Paisley	PV*0169700	6/30/2026	IACUC COMMITTEE MTG 6/18/26	10-310-120486-9221	250.00
PEAK PROMOTIONS INC	PV*0169701	6/30/2026	Red SofTees GEAR UP t-shirts for students	22-310-530336-9110	638.40
PEAK PROMOTIONS INC	PV*0169701	6/30/2026	Blue Hooded Sweatshirts for GEAR UP student	22-310-530336-9110	1,788.00
PITTMAN ELECTRIC, LLC	PV*0169702	6/30/2026	WIRING EWC AG TRAILER	10-310-120271-9210	340.00
PITTMAN ELECTRIC, LLC	PV*0169702	6/30/2026	HOOK UP ELECTRIC ON RTU ROOFTOP-FITNESS CNTR	71-310-760111-9940	268.25
R & C WELDING & FABRICATION, INC	PV*0169703	6/30/2026	PROVIDE CRANE FOR ROOFTOP UNIT-RT FITNESS CNTR ROOF	71-310-760111-9940	912.50
SKYBOX SPORTS NETWORK INC	PV*0169704	6/30/2026	LED TICKER UPDATES 6/4/26 - 6/30/26	10-310-120271-9110	40.00
SKYBOX SPORTS NETWORK INC	PV*0169704	6/30/2026	LED TICKER UPDATES 7/1/26 - 6/3/27	10-310-000000-1711	440.00
RJ'S CARPET CLEANING LLC	PV*0169705	6/30/2026	CARPET CLEANING AT LANCER HALL	12-310-912000-9210	6,195.00
RJ'S CARPET CLEANING LLC	PV*0169705	6/30/2026	CARPET CLEANING -EASTERN HALL	12-310-912000-9210	4,195.00
SANDBERG IMPLEMENT, INC	PV*0169706	6/30/2026	LAWN MOWER	10-310-750100-9131	350.00
SANDBERG IMPLEMENT, INC	PV*0169706	6/30/2026	LEAF BLOWER TUNE UP	10-310-750100-9232	59.63
SANDBERG IMPLEMENT, INC	PV*0169706	6/30/2026	WEED EATER TUNE UP	10-310-750100-9232	80.60
SAUDER EDUCATION	PV*0169707	6/30/2026	SEAT LATCH/SPRING FOR EASTERN HALL	12-310-912000-9134	113.40
SODEXO INC & AFFILIATES	PV*0169708	6/30/2026	COST OF OPERATIONS-MAY26 PER CONTRACT AGREEMENT	12-310-911000-9210	35,400.70
STATE OF WYOMING	PV*0169709	6/30/2026	STATE RETIREE INSURANCE BENEFIT 6/30/26	10-310-000000-3122	5,078.05
THS TENNIS TEAM	PV*0169710	6/30/2026	KIDS COLLEGE TENNIS CAMP JUNE 8, 9, 10, 2026 13 STUDENTS	10-310-310100-9210	409.50

TORRINGTON CINEMAS	PV*0169711	6/30/2026	Monthly Ads	10-310-650100-9214	200.00
Torrington Telegram	PV*0169712	6/30/2026	SUPER FAN SPORTS PACKS - JUNE 2026	10-310-650100-9214	99.00
Torrington Telegram	PV*0169712	6/30/2026	Public Notice, Half Mill Levy	10-310-610100-9214	164.93
Torrington Telegram	PV*0169712	6/30/2026	BOARD SPECIAL SESSION AD	10-310-610100-9214	483.78
Torrington Telegram	PV*0169712	6/30/2026	BOARD WORK SESSION AD	10-310-610100-9214	461.79
Torrington Telegram	PV*0169712	6/30/2026	LEGAL AD-BOCES PUBLIC HRG	22-310-140300-9214	131.94
VIMBY210 INDUSTRIES LLC	PV*0169713	6/30/2026	GENERATOR MAINTENANCE AT CTEC, AC AND EASTERN	10-310-720100-9242	5,511.15
Donna J. White	PV*0169714	6/30/2026	REIMB TICKETS TO FORT ROB PLAYHOUSE (JULY 26 AND AUGUST 8)	10-310-310100-9210	1,598.75
Student Refund	PV*0169715	6/30/2026	Refund Authorization	12-310-912000-3104	150.00
WYDOT-FINANCIAL SERVICES	PV*0169716	6/30/2026	CDL TRUCK FUEL	10-310-160200-9132	870.76
WYDOT	PV*0169717	6/30/2026	GOVT EXEMPT LICENSE PLATE 2006 SCHOOL BUS	10-310-160200-9312	10.00
WYO STATE 4-H FOUNDATION	PV*0169718	6/30/2026	LIVESTOCK JUDGING CONTEST JR, INT, SENIOR PLACING	10-310-110210-9214	90.00
WYO STATE 4-H FOUNDATION	PV*0169718	6/30/2026	307 LIVESTOCK JUDGING SERIES BUCKLE	10-310-110210-9214	125.00
ZEECRAFT	PV*0169719	6/30/2026	CHALLENGER BUZZERS	22-310-120382-9110	930.00
ZEECRAFT	PV*0169719	6/30/2026	SHIPPING	22-310-120382-9702	38.00
ZEECRAFT	PV*0169719	6/30/2026	DISCOUNT	22-310-120382-9110	(37.20)
ACI PAYMENTS INC	PV*E0001238	6/5/2026	PROCESSING FEE FOR ONLINE PAYMENTS	10-310-630100-9210	428.85
CONVERGE ONE INC	PV*E0001239	6/5/2026	C1 CONTRACT-RESALE SERVIC	10-310-640100-9312	2,698.00
RESPONDUS, INC	PV*E0001240	6/5/2026	Respondus Monitor License Pro-rated annual contract 8/1/25 - 6/30/26 FY26	10-310-110500-9140	1,133.92
RESPONDUS, INC	PV*E0001240	6/5/2026	RESPONDUS MONITOR LICENSE 7/1/26 - 7/31/26 FY27	10-310-000000-1715	103.08
Student Refund	PV*E0001241	6/5/2026	Refund Authorization	10-310-000000-1301	500.00
FERRILLI	PV*E0001242	6/11/2026	FLEXPRT FTEE 5/2026	10-310-640100-9210	30,192.00
GRAINGER INC	PV*E0001243	6/11/2026	LIGHT BULBS-EASTERN HALL	12-310-912000-9134	188.40
JOHNSON CONTROLS INC	PV*E0001244	6/11/2026	REPAIR YORK CHILLER-LANCR	12-310-912000-9231	2,590.00
PROQUEST LLC	PV*E0001245	6/11/2026	SUBSCRIPTION TO RESOURCES FOR COLLEGE LIBRARIES PLUS 5/1/26 - 6/30/26	22-310-410100-9210	3,700.00
PROQUEST LLC	PV*E0001245	6/11/2026	SUBSCRIPTION TO RESOURCES FOR COLLEGE LIBRARIES PLUS 7/1/26 - 4/30/27	22-310-410100-1711	18,500.00
Student Refund	PV*E0001246	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001247	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001248	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001249	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001250	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001251	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001252	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001253	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001254	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001255	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001256	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001257	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001258	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001259	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001260	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001261	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001262	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001263	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001264	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001265	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001266	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001267	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001268	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001269	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001270	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001271	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001272	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001273	6/12/2026	Refund Authorization	12-310-912000-3104	115.00
Student Refund	PV*E0001274	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001275	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001276	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001277	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001278	6/12/2026	Refund Authorization	12-310-912000-3104	150.00
Student Refund	PV*E0001280	6/19/2026	Refund Authorization	10-310-000000-1301	100.00



Members-only attachment



Members-only attachment

Student Refund	PV*E0001281	6/19/2026	Refund Authorization	10-310-000000-1301	2,033.00
Student Refund	PV*E0001282	6/19/2026	Refund Authorization	10-310-000000-1301	200.00
Student Refund	PV*E0001283	6/19/2026	Refund Authorization	10-310-000000-1301	1,035.00
Student Refund	PV*E0001284	6/19/2026	Refund Authorization	10-310-000000-1301	1,805.00
Student Refund	PV*E0001285	6/19/2026	Refund Authorization	10-310-000000-1301	639.00
Student Refund	PV*E0001286	6/19/2026	Refund Authorization	10-310-000000-1301	755.00
Student Refund	PV*E0001287	6/19/2026	Refund Authorization	10-310-000000-1301	706.00
Student Refund	PV*E0001288	6/19/2026	Refund Authorization	10-310-000000-1301	377.00
Student Refund	PV*E0001289	6/19/2026	Refund Authorization	10-310-000000-1301	318.00
Student Refund	PV*E0001290	6/19/2026	Refund Authorization	10-310-000000-1301	1,714.00
Student Refund	PV*E0001291	6/19/2026	Refund Authorization	10-310-000000-1301	378.00
Student Refund	PV*E0001292	6/19/2026	Refund Authorization	10-310-000000-1301	225.00
Student Refund	PV*E0001293	6/19/2026	Refund Authorization	10-310-000000-1301	282.00
Student Refund	PV*E0001294	6/19/2026	Refund Authorization	10-310-000000-1301	318.00
Student Refund	PV*E0001295	6/19/2026	Refund Authorization	10-310-000000-1301	4,002.00
Student Refund	PV*E0001296	6/19/2026	Refund Authorization	10-310-000000-1301	437.00
Student Refund	PV*E0001297	6/19/2026	Refund Authorization	10-310-000000-1301	452.00
Student Refund	PV*E0001298	6/19/2026	Refund Authorization	10-310-000000-1301	1,827.00
Student Refund	PV*E0001299	6/19/2026	Refund Authorization	10-310-000000-1301	200.00
Student Refund	PV*E0001300	6/19/2026	Refund Authorization	10-310-000000-1301	452.00
Student Refund	PV*E0001301	6/19/2026	Refund Authorization	10-310-000000-1301	218.00
Cheryl A. Heath	PV*E0001302	6/22/2026	CONSULTING SERVICES	10-310-630100-9210	30,740.00
ACI PAYMENTS INC	PV*E0001303	6/22/2026	PROCESSING FEE FOR ONLINE PAYMENTS-MAY 2026	10-310-630100-9210	501.50
DUTCH IT SOLUTIONS LLC	PV*E0001304	6/22/2026	IT CONTRACTED SERVICES MAY 2026	10-310-640100-9210	39,072.00
FERRILLI	PV*E0001305	6/22/2026	FIN AID SERVICES-4/2026	10-310-640100-9210	15,096.00
FOLLETT HIGHER EDUC GROUP LLC	PV*E0001306	6/22/2026	ALL ACCESS-SUMMER 2026	12-310-912500-9210	6,097.50
FOLLETT HIGHER EDUC GROUP LLC	PV*E0001306	6/22/2026	MAY BOOKSTORE CHARGE	10-310-530100-9110	200.00
FOLLETT HIGHER EDUC GROUP LLC	PV*E0001306	6/22/2026	MAY BOOKSTORE CHARGE	10-310-710100-9120	25.50
GRAINGER INC	PV*E0001307	6/22/2026	LINEAR FLOURESCENT BULBS	10-310-720100-9134	137.40
INSTRUCTURE, INC	PV*E0001308	6/22/2026	Canvas Studio Cloud FY2027	10-310-000000-1711	5,000.80
PLATTE VALLEY BANK-ROSAS	PV*E0001309	6/22/2026	HEALTH SAVINGS ACCOUNT 6/25/26	10-310-000000-3116	100.00
UNIVERSAL COMPANIES INC	PV*E0001310	6/22/2026	Bio-Therapeutic bt-micro Ultrasonic exfoliation	10-310-120276-9110	268.00
Student Refund	PV*E0001311	6/26/2026	Refund Authorization	10-310-000000-1301	25.00
Sherrie A. Peif	PV*E0001312	6/26/2026	Reimbursement for Sherrie Peif to travel for GEAR UP summer camp at Laramie.	22-310-530336-9322	102.00
Kathy Ann Peters	PV*E0001313	6/26/2026	Reimbursement for Kathy Peters to take GEAR UP students to lunch for GEAR UP camp.	22-310-530336-9110	47.00
UMB CARD SERVICES	PV*UFC0626	6/28/2026	FUEL FOR COLLEGE VEHICLES	10-310-770100-9132	4,710.80
UMB CARD SERVICES	PV*UFC0626	6/28/2026	FUEL FOR BUS CC-238	12-310-913002-9132	286.00
UMB CARD SERVICES	PV*UFC0626	6/28/2026	FUEL FOR MAINT VEHICLES	10-310-720100-9132	205.70
UMB CARD SERVICES	PV*UFC0626	6/28/2026	FUEL FOR CDL TRUCK	10-310-160200-9132	709.09
UMB CARD SERVICES	PV*UFC0626	6/28/2026	VEHICLE MAINTENANCE	10-310-770100-9243	398.83
UMB CARD SERVICES	PV*UFC0626	6/28/2026	VEHICLE REPAIRS	10-310-770100-9233	505.50
UMB CARD SERVICES	PV*UFC0626	6/28/2026	CNA SUPPLIES USED WRONG CARD	10-310-120490-9120	80.00
UMB CARD SERVICES	PV*UFC0626	6/28/2026	AG TRUCK FUEL	10-310-120271-9132	148.34
UMB CARD SERVICES	PV*UFC0626	6/28/2026	WIP NURSING SUPPLIES USED WRONG CARD	22-310-120286-9110	17.06
UMB CARD SERVICES	PV*UFC0626	6/28/2026	CNA TRAVEL EXPENSE USED WRONG CARD	10-310-120490-9322	21.29
UMB CARD SERVICES	PV*UPC0626	6/28/2026	Lira's Restaurant- GEAR UP student lunch	22-310-530336-9110	128.96
UMB CARD SERVICES	PV*UPC0626	6/28/2026	Amazon- Kleenex for office use	22-310-530336-9120	28.99
UMB CARD SERVICES	PV*UPC0626	6/28/2026	Pizza Hut- Lunch for GEAR UP students	22-310-530336-9110	43.01
UMB CARD SERVICES	PV*UPC0626	6/28/2026	Amazon (part of large order totaling 751.15)- Ink for GEAR UP printers	22-310-530336-9121	657.65
UMB CARD SERVICES	PV*UPC0626	6/28/2026	Amazon (part of large order totaling 751.15)- Office supplies for GEAR UP	22-310-530336-9120	93.50
UMB CARD SERVICES	PV*UPC0626	6/28/2026	Arby's restaurant for GEAR UP student lunch	22-310-530336-9110	120.64
UMB CARD SERVICES	PV*UPC0626	6/28/2026	Iron Creek Inn & Suites- 1 night hotel for Sherrie Peif to travel for GEAR UP services	22-310-530336-9322	110.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	RESPONDUS SOFTWARE	10-310-110500-9140	1,237.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	AUD-VIS SUPPLIES	10-310-430100-9110	41.04
UMB CARD SERVICES	PV*UPC0626	6/28/2026	MEMBERSHIP	10-310-560100-9310	90.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	REGISTRATION	10-310-560100-9311	398.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	RECRUITING TRAVEL	10-310-550300-9332	1,889.81
UMB CARD SERVICES	PV*UPC0626	6/28/2026	OFFICE SUPPLIES	10-310-550300-9120	93.49
UMB CARD SERVICES	PV*UPC0626	6/28/2026	ADVERTISING	10-310-550300-9214	119.62
UMB CARD SERVICES	PV*UPC0626	6/28/2026	RECRUITING TRAVEL	10-310-550300-9322	158.20

UMB CARD SERVICES	PV*UPC0626	6/28/2026	COSMO SUPPLIES	10-310-120276-9110	272.85
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COSMO RESALE SUPPLIES	10-310-120276-9141	82.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COSMO SHIPPING	10-310-120276-9702	11.45
UMB CARD SERVICES	PV*UPC0626	6/28/2026	HR PRINT SUPPLIES	10-310-630200-9121	95.89
UMB CARD SERVICES	PV*UPC0626	6/28/2026	HR OFFICE SUPPLIES	10-310-630200-9120	65.89
UMB CARD SERVICES	PV*UPC0626	6/28/2026	ACCUSCREEN SERVICE	10-310-630200-9210	75.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	HR RECRUITMENT	10-310-630200-9708	42.05
UMB CARD SERVICES	PV*UPC0626	6/28/2026	HISTORY FIELD TRIP TRAVEL	10-310-110500-9352	5,037.61
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COMPUTER SERV TRAVEL	10-310-640100-9332	31.08
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COMPUTER SERV SUPPLIES	10-310-640100-9142	413.80
UMB CARD SERVICES	PV*UPC0626	6/28/2026	AD TV'S - BOOSTER CLUB	10-310-520100-9142	822.30
UMB CARD SERVICES	PV*UPC0626	6/28/2026	AG JUDGE HOTEL	10-310-120271-9210	220.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	BHE RODEO UTILITIES	10-310-740100-9411	48.53
UMB CARD SERVICES	PV*UPC0626	6/28/2026	AD TRAVEL	10-310-520100-9342	229.46
UMB CARD SERVICES	PV*UPC0626	6/28/2026	AD CONT SERVICE	10-310-520100-9210	15.73
UMB CARD SERVICES	PV*UPC0626	6/28/2026	AD SUPPLIES	10-310-520100-9110	28.79
UMB CARD SERVICES	PV*UPC0626	6/28/2026	MENS GOLF TRAVEL	10-310-580500-9352	5,071.21
UMB CARD SERVICES	PV*UPC0626	6/28/2026	MENS GOLF SUPPLIES	10-310-580500-9110	50.49
UMB CARD SERVICES	PV*UPC0626	6/28/2026	NURSING SUPPLIES	10-321-122014-9120	74.92
UMB CARD SERVICES	PV*UPC0626	6/28/2026	DOUGLAS TRAVEL	10-321-460001-9322	306.06
UMB CARD SERVICES	PV*UPC0626	6/28/2026	NURSING GRAD EXPENSES	10-321-122014-9723	273.65
UMB CARD SERVICES	PV*UPC0626	6/28/2026	GUNSMITHING RECRUITMENT	10-321-122015-9708	62.58
UMB CARD SERVICES	PV*UPC0626	6/28/2026	GROUPS SUPPLIES	10-321-720100-9134	25.94
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CDL LICENSE	10-310-160200-9312	46.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COMMUNITY ED SUPPLIES	10-321-310100-9110	355.77
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WIP NURSING ADVERTISING	22-310-120286-9214	1,275.40
UMB CARD SERVICES	PV*UPC0626	6/28/2026	DOUGLAS OFFICE SUPPLIES	10-321-460001-9120	37.90
UMB CARD SERVICES	PV*UPC0626	6/28/2026	PARKING FEES	10-310-580300-9332	30.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COUNSELING SUPPLIES	10-310-530100-9110	1,114.60
UMB CARD SERVICES	PV*UPC0626	6/28/2026	REGISTRAR SUPPLIES	10-310-560100-9120	22.30
UMB CARD SERVICES	PV*UPC0626	6/28/2026	REGISTRAR PRINT SUPPLIES	10-310-560100-9121	224.90
UMB CARD SERVICES	PV*UPC0626	6/28/2026	PRES TRAVEL	10-310-630101-9322	110.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	PRES TRAVEL	10-310-630101-9332	57.90
UMB CARD SERVICES	PV*UPC0626	6/28/2026	PRES REGIST	10-310-630101-9311	395.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CNA LICENSES	10-310-120490-9312	3,434.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CNA OFFICE SUPPLIES	10-310-120490-9120	40.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WIP NURSING SUPPLIES	22-310-120286-9110	5,351.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	RECRUITING TRAVEL	10-310-550300-9322	13.80
UMB CARD SERVICES	PV*UPC0626	6/28/2026	AMBASSADORS SUPPLIES	60-310-620215-9110	217.50
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WIP TOURISM SUPPLIES	22-310-120284-9110	2,399.45
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WIP TOURISM UTILITIES	22-310-120284-9411	161.34
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WIP TOURISM TRAVEL	22-310-120284-9342	389.45
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CDL TRAVEL	10-310-160200-9322	546.89
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CDL SUPPLIES	10-310-160200-9110	263.71
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CDL LICENSE	10-310-160200-9312	57.34
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CDL POWERSUITE	10-310-160200-9210	648.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	HOUSING MAINT SUPPLIES	12-310-912000-9134	577.77
UMB CARD SERVICES	PV*UPC0626	6/28/2026	BUS OFFICE SUPPLIES	10-310-620100-9120	78.74
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WBB TRAVEL	10-310-580700-9342	150.01
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WBB TRAVEL	10-310-580700-9352	499.98
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WBB SUPPLIES	10-310-580700-9110	100.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	FIT CNTR SUPPLIES	10-310-110466-9110	2,000.05
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WBB REGIST	10-310-580700-9311	200.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	MBB TRAVEL	10-310-580200-9352	289.42
UMB CARD SERVICES	PV*UPC0626	6/28/2026	AD SUPPLIES-BOOSTER CLUB	10-310-520100-9110	1,078.36
UMB CARD SERVICES	PV*UPC0626	6/28/2026	VET SERVICE SUPPLIES	10-310-500006-9110	130.28
UMB CARD SERVICES	PV*UPC0626	6/28/2026	VET SERVICE SUPPLIES	10-310-500006-9120	294.21
UMB CARD SERVICES	PV*UPC0626	6/28/2026	VT MEMBERSHIP	10-310-120486-9310	139.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	VT SUPPLIES	10-310-120486-9110	124.13
UMB CARD SERVICES	PV*UPC0626	6/28/2026	VT ADOBE SERVICE	10-310-120486-9210	21.04
UMB CARD SERVICES	PV*UPC0626	6/28/2026	OPEN AI SUBSCRIPTION	10-310-110000-9110	20.00

UMB CARD SERVICES	PV*UPC0626	6/28/2026	MAINT SUPPLIES	10-310-720100-9134	82.50
UMB CARD SERVICES	PV*UPC0626	6/28/2026	GROUPS SUPPLIES	10-310-750100-9131	104.19
UMB CARD SERVICES	PV*UPC0626	6/28/2026	OUTREACH SUPPLIES	10-310-460000-9120	7.98
UMB CARD SERVICES	PV*UPC0626	6/28/2026	OUTREACH PRINT SUPPLIES	10-310-460000-9121	509.95
UMB CARD SERVICES	PV*UPC0626	6/28/2026	NURSING TRAVEL	10-310-120487-9322	123.61
UMB CARD SERVICES	PV*UPC0626	6/28/2026	NURSING TRAVEL	10-310-120487-9332	43.17
UMB CARD SERVICES	PV*UPC0626	6/28/2026	NURSING SUPPLIES	10-310-120487-9110	785.75
UMB CARD SERVICES	PV*UPC0626	6/28/2026	HOUSING OFFICE SUPPLIES	12-310-912000-9120	329.44
UMB CARD SERVICES	PV*UPC0626	6/28/2026	HOUSING PRINT SUPPLIES	12-310-912000-9121	773.57
UMB CARD SERVICES	PV*UPC0626	6/28/2026	AG RECRUITING SUPPLIES	10-310-550305-9120	398.83
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COL REL TRAVEL	10-310-650100-9342	17.68
UMB CARD SERVICES	PV*UPC0626	6/28/2026	MOTOR POOL VEHICLE MAINT	10-310-770100-9243	2.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COL REL COPY SUPPLIES	10-310-650100-9122	298.92
UMB CARD SERVICES	PV*UPC0626	6/28/2026	MENS GOLF TRAVEL	10-310-580500-9352	768.89
UMB CARD SERVICES	PV*UPC0626	6/28/2026	MENS GOLF TRAVEL	10-310-580500-9342	35.21
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WOMENS GOLF TRAVEL	10-310-580550-9342	26.27
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WOMENS GOLF TRAVEL	10-310-580550-9352	4,496.71
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WOMENS GOLF SUPPLIES	10-310-580550-9110	257.75
UMB CARD SERVICES	PV*UPC0626	6/28/2026	WOMENS GOLF OFFICE SUPPLY	10-310-580550-9120	92.61
UMB CARD SERVICES	PV*UPC0626	6/28/2026	ESPORTS COMP SUPPLIES	10-310-580100-9142	2,789.98
UMB CARD SERVICES	PV*UPC0626	6/28/2026	ESPORTS TRAVEL	10-310-580100-9352	132.32
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CDL SUPPLIES	10-310-160200-9110	21.58
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CDL TRUCK SUPPLIES	10-310-160200-9132	195.97
UMB CARD SERVICES	PV*UPC0626	6/28/2026	CDL OPEN AI SUBSCRIPT	10-310-160200-9210	20.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	PERKINS REGIST	22-310-120569-9311	411.97
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COL REL TRAVEL	10-310-650100-9342	19.75
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COL REL LICENSES	10-310-650100-9312	286.97
UMB CARD SERVICES	PV*UPC0626	6/28/2026	DOUGLAS TRAVEL	10-321-460001-9322	38.61
UMB CARD SERVICES	PV*UPC0626	6/28/2026	INBRE SUPPLIES	22-310-220327-9110	2,273.77
UMB CARD SERVICES	PV*UPC0626	6/28/2026	INBRE TRAVEL	22-310-220327-9332	470.17
UMB CARD SERVICES	PV*UPC0626	6/28/2026	INBRE CONTRACTED SERVICE	22-310-220327-9210	160.61
UMB CARD SERVICES	PV*UPC0626	6/28/2026	BIOL SUPPLIES	10-310-110460-9110	33.47
UMB CARD SERVICES	PV*UPC0626	6/28/2026	BUS OFFICE SUPPLIES	10-310-620100-9120	149.37
UMB CARD SERVICES	PV*UPC0626	6/28/2026	BUS OFFICE REGIST REFUND	10-310-620100-9311	(5,005.00)
UMB CARD SERVICES	PV*UPC0626	6/28/2026	VET SERVICES SUPPLIES	10-310-500006-9120	2,601.61
UMB CARD SERVICES	PV*UPC0626	6/28/2026	FIN AID GRANT-PRINT SUPP	22-310-540100-9121	230.00
UMB CARD SERVICES	PV*UPC0626	6/28/2026	FIN AID PRINT SUPPLIES	10-310-540100-9121	306.81
UMB CARD SERVICES	PV*UPC0626	6/28/2026	STAFF ALLIANCE SUPPLIES	10-310-610103-9120	390.17
UMB CARD SERVICES	PV*UPC0626	6/28/2026	COMMUNITY ED SUPPLIES	10-310-310100-9110	498.97
UMB CARD SERVICES	PV*UPC0626	6/28/2026	SHOW TEAM SUPPLIES	22-310-120282-9110	660.97
UMB CARD SERVICES	PV*UPC0626	6/28/2026	JUDGING TEAM SUPPLIES	22-310-120279-9110	348.00
Student Refund	Web Payment		Refund Authorization	10-310-000000-1301	80.00
Student Refund	Web Payment		Refund Authorization	10-310-000000-1301	25.00
Student Refund	Web Payment		Refund Authorization	10-310-000000-1301	75.00
Student Refund	Web Payment		Refund Authorization	10-310-000000-1301	50.00
Student Refund	Web Payment		Refund Authorization	10-310-000000-1301	50.00
Student Refund	Web Payment		Refund Authorization	10-310-000000-1301	175.00
Student Refund	Web Payment		Refund Authorization	10-310-000000-1301	225.00
Student Refund	Web Payment		Refund Authorization	12-310-912000-3104	150.00
Student Refund	Web Payment		Refund Authorization	10-310-000000-1301	51.00

**EASTERN WYOMING COLLEGE (EWC)
PUBLIC HEARING NOTICE**

10:30 a.m., Tebbet Building, Room 274 (Dolores Kaufman Boardroom)

Pursuant to W.S. 16-4-112/113, a public hearing with notice lawfully published on May 27, 2026 in the Torrington Telegram was held for the purpose of soliciting public comment on proposed transfers of unexpended and unencumbered appropriations and new appropriations within the Current, Endowment, and Plant Funds for the fiscal year ending June 30, 2026, as more fully detailed below:

CURRENT FUNDS:

Unrestricted Operating Fund -

PROGRAM	ORIGINAL APPROVED BUDGET	PROPOSED TRANSFERS	FINAL BUDGET	ESTIMATED ACTUAL	VARIANCE
Instruction	5,568,660	82,745	5,651,405	5,590,000	61,405
Public Service	82,953		82,953	69,000	13,953
Academic Support	1,184,357		1,184,357	1,125,000	59,357
Student Services	2,159,883	161,600	2,321,483	2,295,000	26,483
Institutional Support	4,229,237	18,000	4,247,237	4,170,000	77,237
Operations & Maintenance of Plant	2,652,611	(350,000)	2,302,611	2,160,000	142,611
Scholarships & Fellowships	1,511,930	90,000	1,601,930	1,585,000	16,930
Auxiliary Enterprises/Transfers	509,285	220,000	729,285	712,071	17,214
Total Budget	17,898,916	222,345	18,121,261	17,706,071	415,190

Unrestricted Optional Mill Levy Funds -

PROGRAM	APPROVED BUDGET	PROPOSED TRANSFERS	FINAL BUDGET	ESTIMATED ACTUAL	VARIANCE
Student Services	10,000	0	10,000	0	10,000
Institutional Support	126,896	0	126,896	55,641	71,255
Operations & Maintenance of Plant	99,409	0	99,409	16,834	82,575
Scholarships & Fellowships	82,330	0	82,330	82,330	0
Total Budget	318,635	0	318,635	154,805	163,830

Unrestricted Auxiliary Fund -

PROGRAM	APPROVED BUDGET	PROPOSED TRANSFERS	FINAL BUDGET	ESTIMATED ACTUAL	VARIANCE
Food Service	1,068,244	0	1,068,244	980,000	88,244
Conference/Student Center	0	0	0	0	0
Housing	812,150	30,000	842,150	829,000	13,150
Bookstores	54,499	120,000	174,499	153,948	20,551
Motor Pool (Buses)	39,250	100,000	139,250	125,465	13,785
Total Budget	1,974,143	250,000	2,224,143	2,088,413	135,730

Restricted Grants & Contracts/BOCES Fund -

PROGRAM	APPROVED BUDGET	PROPOSED TRANSFERS	FINAL BUDGET	ESTIMATED ACTUAL	VARIANCE
Instruction	1,429,425	701,660	2,131,085	2,130,000	1,085
Research	0	80,000	80,000	68,616	11,384
Public Service	0	750	750	750	0
Academic Support	405,000	0	405,000	187,232	217,768
Student Services	374,897	185,000	559,897	530,000	29,897
Institutional Support	0	0	0	0	0
Operation & Maintenance of Physical Plant	0	0	0	0	0
Scholarships & Fellowships	2,145,684	15,000	2,160,684	2,025,644	135,040
Non-mandatory Transfers	0	0	0		0
Total Budget	4,355,006	982,410	5,337,416	4,942,242	395,174

ENDOWMENT FUNDS:

PROGRAM	APPROVED BUDGET	PROPOSED TRANSFERS	FINAL BUDGET	ESTIMATED ACTUAL	VARIANCE
Endowment Challenge	286,222	250,000	536,222	525,000	11,222
Total Budget	286,222	250,000	536,222	525,000	11,222

PLANT FUNDS:

PROGRAM	APPROVED BUDGET	PROPOSED TRANSFERS	FINAL BUDGET	ESTIMATED ACTUAL	VARIANCE
New Construction	400,000	0	400,000	0	400,000
Remodeling/Repairs	1,335,275	0	1,335,275	916,546	418,729
Debt Service	877,566	0	877,566	877,566	0
Disposed Equipment/Other	2,750,000	0	2,750,000	2,750,000	0
Total Budget	5,362,841	0	5,362,841	4,544,112	818,729

GRAND TOTAL	30,195,763	1,704,755	31,900,518	29,960,643	1,939,875
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Whereas comments from the public have been duly considered, the above itemized transfers are approved as presented and amended:

DATED: July 14, 2026

EWC Board Secretary:

ATTEST:

Ms. Jackie Van Mark
EWC Board of Trustees President



**EASTERN WYOMING COLLEGE
BOARD OF TRUSTEES
SPECIAL SESSION**

Tuesday, June 9, 2026
EWC Dolores Kaufman Board Room

Attendance

Present:

Members: Kurt Sittner, Rick Vonburg, Bob Baumgartner, Katherine Patrick, and Jackie VanMark

Absent:

Members: Jim Willox and Doug Mercer

1. Call Meeting to Order

Chairman VanMark called the meeting to order at 10:40 am

2. Legal counsel Tim Bush recommended approving the agenda before proceeding.

Chairman Van Mark called for a motion to approve the Agenda.

Moved by: Rick Vonburg; seconded by: Bob Baumgartner

Motion Carried

3. Posted Position for Board of Trustee Member:

Chairman VanMark noted that Trustee Adams had retired from the board and that the board is required to fill the vacancy; the appointed individual must then run in November to retain the seat.

4. Applicant Review:

Terry Kimbrel

Terry Ebert

Julia Newman

4.1 Review of Applicant's Submissions:

Letter of Interest and Resume Terry Kimbrel.pdf

Letter of Interest and Resume H. Terry Ebert.pdf

Letter of Interest Julia Newman.pdf

4.2 Interview Candidates, 30 Minutes allotted per interviewee:

Terry Kimbrell was the first candidate interviewed. Board members introduced themselves and asked six standardized questions. Terry shared her background as a community college graduate, lifelong learner, former county clerk, and long-time Wyoming resident.

Terry Ebert was the second candidate interviewed. He is a retired school superintendent with nearly 30 years of experience, a former school board member, and a resident of Lingle, Wyoming.

Julie Newman participated via phone due to technical difficulties with Zoom as she was not able to be present. She is a former high school counselor of 38 years, former Western Nebraska Community College (WNCC) "College Now" Director, and former Wyoming Community College Commission member (8 years). She is an EWC alumna.

5. **Executive Session:**

Recommended to Move into Executive Session:

Chairman VanMark called for a motion to go into Executive Session

Moved by: Rick Vonburg; seconded by: Bob Baumgartner

Motion Carried

- 5.1 Wyo. Stat. §16-4-405 (a) (ii) To consider the appointment, employment, right to practice or dismissal of a public officer, professional person or employee, or to hear complaints or charges brought against an employee, professional person or officer, unless the employee, professional person or officer requests a public hearing. The governing body may exclude from any public or private hearing during the examination of a witness, any or all other witnesses in the matter being investigated. Following the hearing or executive session, the governing body may deliberate on its decision in executive sessions;

Chairman VanMark called for a motion to come out of Executive Session

Moved by: Katherine Patrick; seconded by: Bob Baumgartner

Motion Carried

6. **Appointment of Board of Trustees Member**

Following executive session, the board returned to open session and formally voted on the appointment.

Rick Vonburg moved to approve Julie Newman as the replacement for Trustee Randy Adams.

Moved by: Rick Vonburg; seconded by: Bob Baumgartner

Aye: Kurt Sittner, Rick Vonburg, Bob Baumgartner, and Katherine Patrick

Abstain: Jackie VanMark

Absent: Jim Willox and Doug Mercer

Motion Carried 4-0

7. Adjournment

Chairman VanMark called for a motion to adjourn at 12:37 pm.

Moved by: Bob Baumgartner; seconded by: Rick Vonburg

Motion Carried

Jackie Van Mark, Chairman

Rick Vonburg, Vice Chairman

Lynda Dean, Executive Assistant



EASTERN WYOMING COLLEGE
BOARD OF TRUSTEES
WORK SESSION

Tuesday, June 9, 2026

EWC Dolores Kaufman Board Room

Attendance

Present:

Members: Kurt Sittner, Rick Vonburg, Jim Willox, Bob Baumgartner, Katherine Patrick, Jackie VanMark, and Doug Mercer

Absent:

Members:

1. Call Meeting to Order

Chairman VanMark called the meeting to order at 2:00 pm.

2. Approval of the Work Session Minutes as Presented

The minutes were approved as presented.

Minutes Board of Trustees Work Session May 12, 2026.pdf

3. Strategic Planning for EWC

3.1 Financial Planning to Support Strategic Priorities:

Vice President of Administrative Service Patrick Korell

CPA Cheryl Heath

Vice President of Administrative Services, Patrick Korell opened the session by reviewing EWC's mission, values, and three strategic pillars. Rhetorical questions were posed to trustees about institutional identity, direction, and legacy.

- Pillar 1 focuses on cultivating student success, with sub-pillars covering academic outcomes, student support frameworks, and facilities/technology investment. The goal is a 5% increase in graduation and certificate attainment.
- Pillar 2 addresses community engagement, aiming to strengthen regional partnerships and become a cultural/recreational hub, with a 40% increase in community interaction as the target.
- Pillar 3 covers employee attraction, retention, and development, including hiring a full-time HR professional, implementing Vector Solutions training, and automating

20 processes.

- Policy 1.1 affirms that the Board of Trustees manages the business and affairs of EWC, connects the community to the college, and is committed to transparent, inclusive governance.
- Regulation 1.9 requires an annual Board retreat to review the strategic plan, linking planning directly to the budget process.

Financial Consultant Cheryl Heath presented a multi-slide financial analysis covering revenue/expenditure trends, peer comparisons, auxiliary fund performance, CFI ratios, and risk assessment.

- The preliminary FY2027 budget is \$18,925,055, with carryover just under \$19,000. Overall revenue has increased only 6% over four years, effectively flat when accounting for enrollment and cost increases.
- Using NACUBO functional categories, Cheryl explained that EWC's instructional expenditures (28% of Fund 10) are below the system average (~35%), while scholarships and remote location costs are above average.
- EWC's completed credit hour rate (91%) exceeds the system average (86%), indicating strong student success outcomes.
- Advisor Jim Willox raised the question of per-capita cost implications given EWC's status as the smallest enrollment institution in the system. Cheryl Heath confirmed that fixed costs divided over fewer students inflate overhead ratios, but noted that percentage-based comparisons remain valid for structural analysis.
- EWC's CFI analysis shows a viability ratio well above benchmark, net operating revenue ratio at benchmark, and a slightly low return on net assets ratio. Recommended monitoring viability ratio and ROA as key indicators.
- Cheryl Heath's Auxiliary fund analysis revealed a net surplus of \$117,664 across all auxiliaries. Food service has a healthy fund balance despite a \$137,000 loss in FY25 and a \$320,037 transfer in from Fund 10. The student center carries a deficit of approximately \$293,382.
- Chairman VanMark questioned whether the \$320,000 transfer into food service should have been allocated to the student center, given the co-mingling of meal plans and staff across both operations
- Cheryl Heath clarified that the recommendation is to reallocate fund balances (e.g., from food service surplus to student center deficit) rather than injecting general fund money, pending auditor consultation.
- Ms. Heath's recommendation is to move budget entry into Colleague at the start of the fiscal year to enable robust forecasting and reporting tools, rather than the current practice of entering budgets post-board approval.
- VP Korell confirmed the shift to zero-sum budgeting over the past several years has improved expense classification, reducing over-expenditures from approximately \$1M+ to near-balanced.

VP Patrick Korell reviewed Policy 2.15 and Administrative Regulation 2.15.2, outlining the annual budget cycle and its alignment with the strategic plan.

- Policy 2.15 states the budget's purpose is to align annual operations with the strategic plan, optimize limited resources, and serve as the college's formal financial plan. The Board holds final authority for budget adoption.
- The annual budget cycle includes department-level preparation, VP prioritization, presidential review, preliminary budget presentation, and final adoption by the third Wednesday of July.
- AR 2.15.2 outlines that August–September is used for budget material preparation, September–October for strategic initiative review with the Board at a retreat, and subsequent months for budget development aligned to those directives.
- VP Korell emphasized that the budget is the financial expression of strategic priorities — where resources are allocated reflects institutional values and board direction.

3.2 Chairman VanMark called for a 10 minute break at 2:39 pm.

Chairman VanMark called the meeting back to order at 2:51 pm.

3.3 **Strategic Goal Setting:**

President Dr. Jeffry Hawes

President Dr. Hawes presented a restructured goals framework developed with input from Cheryl Heath and VP Korell.

- Dr. Hawes explained his goals framework is organized around three categories: aggressive growth, rigorous compliance, and financial viability.
- Enrollment goals include a 10% FTE/headcount increase by FY2030 (approximately 2.5% per year), improved fall-to-spring retention, and high school conversion rates.
- Grant development goal is set at \$10 million over four years. A \$570,000 grant has already been secured, and a healthcare component of a \$200M state grant could yield \$1M–\$5M annually.
- Compliance goals were simplified to a blanket standard of maintaining all accreditations and improving management strategies across the college.
- Financial viability goals include a fee structure review process, regular RFP practices, operating reserves (1% unrestricted revenue expansion, days of cash-on-hand tracking), self-funded innovation (3% of expenditures allocated to innovation), and a 50% reduction in operating subsidies to auxiliary/other areas by FY2030.
- Dr. Hawes announced that "President's Goals" will transition to "Board/Organizational Goals," to be vetted with both the board and internal staff before August presentation.
- Financial Consultant Cheryl Heath recommended that KPIs be standardized units of measure reported to the board, with dashboards built around the most critical indicators rather than exhaustive lists.

3.4 **Internships and Library Services Plan:**

President Dr. Jeffry Hawes

Executive Dean of Academics Dr. Debbie Ochsner

Executive Dean of Academics, Dr. Debbie Ochsner presented the current state and future

vision of EWC's internship programs across agriculture, business, marketing, and other disciplines.

- Agriculture internships launched in Spring 2026 with variable credit (1–7 credit hours). Four interns accepted full-time employment with their internship sponsors.
- Marketing internships produced 12 students generating dozens of live and recorded broadcasts, providing approximately \$4,000 in billable services.
- Each credit hour of internship includes 3 faculty contact hours and 37 field hours (up to 259 hours for a 7-credit internship), with structured learning agreements, site visits, midterm/final evaluations, and reflective presentations.
- New courses being developed include Business Administration 2470 (variable credit, 1–7 hours) and a Professionalism in the Workplace course (HMDB 1510 updated; new BSAD 1491 as a prerequisite/co-requisite for all internships). Employers report satisfaction with technical skills but cite dependability, communication, work ethic, professional behavior, and attire as key deficiencies — directly addressed by the new professionalism course.
- The library is being reimagined as a 21st-century hub with internship opportunities in information management, business (coffee station model), and technology support. A large component of this upgrade will be dependent on the use of interns to bring new visions of the library's future possibilities.
- Advisor Jim Willox noted the ACT Ready Communities initiative in Douglas/Goshen County as a parallel workforce readiness effort and suggested connecting with that program. He highlighted the new workforce training facility in Douglas as well-suited for internship integration, particularly for trades and two-year degree programs.
- Dr. Hawes suggested the board consider requiring all programs to have internship components as a strategic goal.

3.5 **Eastern Wyoming College and EWC Foundation Advancement:**

Director Lisa Johnson

EWC Foundation Director Lisa Johnson presented the Foundation's current status and three strategic advancement strategies.

- The Foundation total assets have grown from \$15.5M (2019) to \$25.8M. Staff has grown from 2 to 3 employees. Scholarship awards have doubled from \$160,000 to \$350,000, with an additional \$233,625 in outside awards passed through.
- The ATEC building campaign is complete. The Douglas workforce training facility campaign has raised 47% of its \$1.5M goal. The rodeo campaign (Phase 1: \$4M) is 25% complete.
- The state matching fund of \$1M was received, with \$100,000 designated for CDL, Ag, Nursing, and Rodeo scholarships.
- Director Johnson defined "advancement" as broader than fundraising — encompassing philanthropy, workforce/economic partnerships, marketing/communications, alumni/community engagement, and grant development.
- She listed three proposed strategies: (1) Secure high-impact investments through

project feasibility analysis before launching capital campaigns; (2) Optimize scholarship resources for maximum student impact, targeting 100% disbursement of budgeted scholarship funds (currently at 80%); (3) Cultivate a major gift pipeline using data-driven prospect dashboards.

- Dr. Hawes referenced the foundation's 100% scholarship disbursement rate as a formal goal under financial viability in the President's Goal Sheet. Jim Willox asked whether 80% disbursement is already an improvement over prior years; Lisa Johnson confirmed it is trending upward.

3.6 Dr. Hawes briefly reviewed the formal annual strategic review cycle as defined in AR 1.9.1.

- The four-step cycle includes: (1) Fall Board retreat to review prior year accomplishments and set strategic priorities; (2) Strategic action plans from functional areas due by February 28; (3) June Board retreat to review the Strategic Plans; (4) July, Budget presentation aligned to new strategic priorities.
- Dr. Hawes acknowledged the process has not been fully executed in prior years due to internal readiness gaps, but the goal is to run the full cycle beginning this year.

4. Adjournment

Chairman VanMark called for a motion to adjourn.

Moved by: Rick Vonburg; seconded by: Katherine Patrick

Motion Carried

Jackie Van Mark, Chairman

Rick Vonburg, Vice Chairman

Lynda Dean, Executive Assistant



**EASTERN WYOMING COLLEGE
BOARD OF TRUSTEES MEETING MINUTES**

Tuesday, June 9, 2026
EWC Dolores Kaufman Board Room

Attendance

Present:

Members: Bob Baumgartner, Doug Mercer, Katherine Patrick, Kurt Sittner, Jackie VanMark, and Rick Vonburg

Absent:

Members: Jim Willox

1. Call Meeting to Order

Chairman VanMark called the meeting to order at 5:47 pm.

2. Approval of the Agenda

Chairman VanMark called for approval of the Agenda.

Trustee Baumgartner called for a motion to approve with Section 12.1 being moved to Section 6. This motion was seconded by Trustee Katherine Patrick.

Moved by: Bob Baumgartner; seconded by: Katherine Patrick

Motion Carried

3. Approval of the Minutes as Presented

The minutes were approved and accepted as presented.

3.1 Minutes Board of Trustees May 12, 2026.pdf

4. Introductions

5. Public Comment

6. Next Gen Trucking Award:

Dean of Workforce and Career Technical Careers Darryl Spitzer

Bo Baumgartner

Dean of Workforce and Career Technical Education, Darryl Spitzer presented the NextGen Trucking Student of the Month award for May to a high school CDL student Bo Baumgartner.

- Dean Spitzer explained that NextGen Trucking is a Kentucky-based national association

focused on high school CDL programs. EWC joined in 2023, and 29 students are currently enrolled with a 100% pass rate.

- Bo was nominated by Ed Kimes and selected by NextGen Trucking. He received a letter from NextGen, a nomination letter from Ed Kimes, and a commemorative plaque.
- Trustee Sittner asked Bo about his background, Bo shared that he farms with his father and grandfather about 20 miles south of Torrington and plans to use his CDL for hauling agricultural commodities.

7. Announcement of New Trustee

Chairman VanMark announced the selection of a new trustee to replace the resigned Trustee Adams.

- Chairman VanMark stated that three excellent candidates were considered and that Julie Newman from Goshen County was selected.
- Chairman VanMark noted that Julie Newman was not able to be present at the meeting but would be sworn in within the 10 day period allowed.

8. Faculty Contracts:

HR Director Catherine Conard

HR Director Conard presented three new faculty candidates for board ratification.

- Director Conard presented Rui Wang, currently employed in academic and student services, transitioning to a full-time Business Instructor role. She holds a master's degree in finance from the University of St. Andrews.
- Director Conard presented Jake Floyd, a 22-year United States Marine Corps veteran with extensive leadership experience, who will continue the legacy of the gunsmithing program started by Glenn Morovitz. He will be based in Douglas and starts July 13. Mr. Floyd was present via Zoom and the Board warmly welcomed him to EWC.
- Director Conard presented Bradley Phillips, the new Foundational Math Instructor, originally from Illinois and currently in Florida. He is highly enthusiastic, attended graduation, and has a personal passion for math tutoring and math lab.

9. Rodeo Projects:

Vice President of Administrative Services Patrick Korell

Head Rodeo Coach Whit Peterson

VP Patrick Korell and Rodeo Coach Whit Peterson presented updates on the rodeo program's livestock purchasing challenges and the fairgrounds contract renewal.

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9.1 Purchase of Practice Livestock

- Coach Peterson explained that the U.S.-Mexico border closure due to ringworm virus has prevented access to M-branded PRCA steers for two years, significantly driving up costs.
- Calf prices have increased by over \$375 per head in the first year; current prices are approximately \$1,800–\$2,000 per head. Lease costs for one calf per day are \$3.50–\$4.00. Team rope steer leases alone are expected to exceed \$20,000. Tie-down calf leases could reach approximately \$25,000 for the season.
- The rodeo club currently holds approximately \$70,000 in the club account with



\$30,000 in assets. The program has been profitable in buying and selling calves.

- The total livestock purchase authorization requested was not to exceed \$100,000.

9.2 Continuing contract with Goshen County Fairgrounds

VP Patrick Korell recommended approval of the fairgrounds contract, noting it is on an as-needed/as-used basis. The outdoor arena rate remains at \$20/hour; indoor rates were simplified at the fairgrounds manager's request.

10. Update on Gymnasium Repairs:

Vice President of Administrative Services Patrick Korell

VP Patrick Korell provided a detailed update on the activity center roof completion and the gymnasium floor damage.

- The roof on the main activity center is complete. The fitness center reopened on Monday. The air conditioning unit was damaged in a storm and requires 5–7 working days to connect.
- Water intrusion from minor rain events caused significant moisture damage to the gym floor. At peak, some areas had 30% moisture content (normal is 6–8%). Three flooring companies from Montana, Denver, and Minnesota all recommended full floor replacement.
- The new floor will be a narrower, shallower engineered wood (three-quarter inch thickness vs. the old 33/32nds), which is the current industry standard and offers improved injury prevention for athletes.
- Estimated replacement cost is between \$150,000 and \$500,000, with the midpoint being the most likely figure. Time is critical as volleyball begins in late July.
- Discussions are underway with local schools to accommodate volleyball, men's basketball, and women's basketball practices during the floor replacement period.
- An insurance claim has been filed. Approximately \$27,000 was spent on temporary roofing mitigation prior to the claim.
- Trustee Sittner asked whether the floor is part of the insurance claim; VP Korell confirmed it has been submitted.

11. Administrative Reports

President's Report

Dr. Hawes provided updates on state submissions, grants, and strategic initiatives.

- An engineering submission for deferred maintenance on the Fine Arts Center, Tebbit Building, and Student Center identified \$5–\$7 million in capital renewal needs, primarily for HVAC systems. This will proceed to the State Building Commission in fall and the legislature in spring.
- The Certified Nursing Assistant and Medical Assistant certificates are now approved for Wyoming Works funding, making them eligible for additional scholarships and federal financial aid.
- VP Patrick Korell and CIO Auka Dane have secured a \$575,000 federal grant (through Wyoming Department of Homeland Security) for IT infrastructure renewal, replacing systems installed after the June 2021 cyber attack.
- Wyoming has been approved for a \$200 million Wyoming Rural Healthcare Grant. EWC's requested share, written by John Hansen, is approximately \$35 million over five years. Sub-



award applications are pending. The award amount could differ from the request. Spending could begin as early as October 2026, though Dr. Hawes acknowledged that timeline is optimistic.

- The marketing internship program, funded by the EWC Foundation and led by Marketing Director Kristin Sampson and Brad Stamen, hired a dozen interns. The program enabled live online broadcasting of the high school homecoming Grand March, which drew over 1,000 online viewers in addition to 850 in-person attendees.
- Internship programs will be expanded across all college departments, including library services, food services, facilities, and grounds.
- Plans are underway to activate the Fine Arts Center more frequently through community education events, concerts, and community programming, with Donna White leading community education efforts. Interns will be vital to providing these community interactions.
- A dual enrollment agreement with the University of Wyoming is being finalized, under which students enrolling at EWC will simultaneously be enrolled at UW. Plans exist for EWC to replicate this with other partner institutions.

Financial Report:

Interim CFO Ronald Laher

Interim CFO Ron Lehrer presented the financial summary through May 31.

- EWC's operational fund revenue year-to-date is \$16,893,295 against a budget of approximately \$18,000,000 — approximately 94% collected with one month remaining.
- A \$172,000 reduction to state appropriation will be recorded this month for last year's recapture redistribution. With health insurance and retirement reimbursements pending, state appropriation collection is expected to reach approximately 98%.
- Local revenue is expected to exceed budget by end of June. Institutional revenue is at 99.65% collected; the CDL program is \$142,000 above budget in non-credit revenue.
- A \$400,000 cash carryover will be added to the revenue picture in the next report.
- Year-to-date expenses are \$15,494,435 with a budget variance of approximately \$2.4 million. Approximately \$250,000 in campus-based program scholarships recharacterized as Title IV will be recorded this month.
- Auxiliary fund revenue is at 99% of budget (\$1,956,008 year-to-date); the remaining \$18,135 gap is expected to close this month.
- Auxiliary fund expenses are \$1,895,687; a slight overage is anticipated due to unexpected motor pool and bookstore expenses and outstanding Sodexo invoices.

12. Approval of the Consent Agenda

- 12.1 Ratification of the April and May 2026 Expenditure Report
BR #101.pdf

Chairman VanMark called for a motion to approve the Consent Agenda.

Moved by: Bob Baumgartner; seconded by: Doug Mercer

Motion Carried

13. Board Approval of Action Items

- 13.1 Board Approval of the Contract with Rui Wang for Business Instructor.

BR #102.pdf

Chairman Van Mark called for a motion to approve the contract for Rui Wang.

Moved by: Katherine Patrick; seconded by: Rick Vonburg

Motion Carried

- 13.2 Board Approval of the Contract with Jake Floyd for Gunsmithing Instructor.

BR #103.pdf

Chairman Van Mark called for a motion to approve the contract for Jake Floyd.

Moved by: Rick Vonburg; seconded by: Bob Baumgartner

Motion Carried

- 13.3 Board Approval of the Contract with Bradley Phillips for Fundamental Math Instructor.

BR #104.pdf

Chairman Van Mark called for a motion to approve the contract for Bradley Phillips.

Moved by: Katherine Patrick; seconded by: Doug Mercer

Motion Carried

- 13.4 Board Approval to extend the Contract with Goshen County Fairgrounds for the purpose of the Rodeo Club. See General Session 6.2

BR #105.pdf

Chairman Van Mark called for a motion to approve the continued contract with Goshen County Fairgrounds.

Moved by: Rick Vonburg; seconded by: Katherine Patrick

Motion Carried

- 13.5 Board Approval of the Purchase of Practice Livestock for the Rodeo Program. Funding will come from Club Funds. See General Session 6.1

BR #106.pdf

Chairman Van Mark called for a motion to approve the purchase of Rodeo Livestock.

Moved by: Bob Baumgartner; seconded by: Rick Vonburg

Motion Carried

- 13.6 Board approval for Vice President of Administrative Services Patrick Korell for Direct Negotiation for Gymnasium Floor and Bleacher Repairs. See General Session Section 7

BR #107

Chairman Van Mark called for a motion to approve VP Korell to directly negotiate on the Gym Floor and Bleacher repair project.

Moved by: Katherine Patrick; seconded by: Doug Mercer

Motion Carried

- 13.7 Board approval for direct negotiation by Dr. Jeffry Hawes and Martin Winchell to purchase a Skid Steer, Not to Exceed \$80,000.00. This purchase will be made solely using WIP Grant funds.

BR #108.pdf

Chairman Van Mark called for a motion to approve for Dr. Hawes and Martin Winchell to directly negotiate for the purchase of a Skid Steer.

Moved by: Bob Baumgartner; seconded by: Katherine Patrick

Motion Carried

14. Public Comments - Library Staffing Concerns

Two community members, Janet Bass and former library employee Madelon Daniels, addressed the board outside of the standard public comment period at the chair's discretion.

- Janet Bass noted that she was unable to find the meeting agenda for today's meeting. The latest one she had been able to find was April, requiring her to call the college directly. She also noted the building doors were locked upon arrival.
- Madelon Daniels expressed strong concern about the reassignment of library staff member Jessica Anders from the library to an administrative role coordinating students with advisors. She argued that Jessica Anders holds a library degree, has served the library for 3–4 years, and is being moved to a role she has no background in.
- She stated that with Jessica Anders' reassignment only one person, Casey Debus, the library director, remains to manage the library, which previously required three staff members.
- She questioned the financial logic of giving Jessica Anders a raise to take on a new role while leaving the library understaffed, and suggested cost savings could come from other areas such as., deferring light fixture replacements, reducing travel, cutting proposed ag center stalls.
- Madelon Daniels challenged the accuracy of library usage statistics, arguing that students use the library at times outside of when counts are taken.
- Chairman VanMark thanked the speakers, acknowledged their concerns as valuable, and committed to arranging a follow-up meeting with HR staff present.

15. Department Reports

15.1 Registrar Dave Bluemel presented the annual review of the Office of the Registrar for academic year 2025–2026.

- Registrar Bluemel stated that EWC has implemented SmartPlan software, enabling students and advisors to view real-time degree completion pathways, run "what if" major change scenarios, and plan across full academic years. EWC is the only community college in Wyoming using SmartPlan.
- Registrar Bluemel explained that EWC is the only community college in Wyoming to successfully award reverse transfer degrees through a partnership with the University of Wyoming and AcademyOne. Central Wyoming College attempted implementation but could not award degrees due to program limitations.
- The Registrar's Office and Admissions have automated the admissions and registration process for concurrent and traditional students to reduce manual bottlenecks and improve data quality from the point of application.
- The office has consolidated physical student records from multiple storage areas into a single location, returning space to the financial aid office and improving file management across admissions, financial aid, and the registrar's office.

- Updated Administrative Regulations and procedures:
 - Updated add/drop timelines from an ambiguous eight-day schedule to a week-by-week schedule with Friday deadlines, improving clarity for students and staff.
 - Revised the incomplete grade policy to require resolution within one semester, citing AACRAO research showing students are 60% less likely to complete a course if it extends beyond one semester.
 - Revised academic amnesty policy to allow students returning after a five-year absence to have up to two prior semesters of poor grades removed from GPA calculations.
 - Updated course repetition policy: students may retake a failed course up to three times without special permission; retaking a passed course requires advisor approval. The new policy will use the student's best attempt (not most recent) for GPA calculation.
 - Increased the standard maximum credit load from 18 to 19 hours, eliminating the need for most overload petitions. A carve-out allows up to 22 hours for specific programs (e.g., Vet Tech, Cosmetology) with a 2.5 GPA and advisor sign-off.
 - Standardized graduation application deadlines to the last business day of the first month of the graduating semester. This change resulted in a 9% increase in graduation applications, a 10.5% increase in spring completions, and a 21% reduction in summer degree spillage compared to the prior year.
 - Corrected fee tracking by replacing pseudo-class fee structures with proper fee codes tied to the graduation application, resolving audit issues and enabling commencement costs to be fully covered by fees.
 - Implemented a small fee for third-party degree verification through the National Student Clearinghouse, generating micro-revenue at no cost to students.

Trustee Sittner confirmed that all advisors have full access to SmartPlan and can review student degree pathways in real time.

16. Trustee Topics

Trustee Sittner inquired to the status of the ERC Tax Filing.

- VP Patrick Korell provided an update on the college's ERC claims with the IRS.
- Three ERC claim denials were produced, one was received, but none have been officially recorded on the IRS transcript, creating a procedural anomaly.
- The college's hired firm (based in Chicago) confirmed that the denials are not showing on the IRS ledger and advised against responding to the one notice received, as it was deemed incorrect.
- The college will file appeals on all three cases. The process requires reopening a taxpayer advocate case (estimated 30–60 days) before the appeal can be filed. The two-year appeal window runs from May 2025.
- Senator Loomis's office assisted in obtaining copies of all three denial documents. Kathy Lenz from Senator Loomis's office has also been supportive.

- The college's case is well-documented, including weekly event logs, staff retention records, student services provided during COVID, and compliance with state health orders. The firm's attorney-CPA team expressed confidence in the strength of the case.
- Public institutions have generally fared worse than private institutions under ERC claims, potentially due to indirect ties to student-based revenue. However, some public entities have succeeded.
- VP Korell acknowledged that new, less experienced IRS enforcement agents have been encountered, sometimes requiring escalation to three levels before finding competent reviewers.

Trustee Sittner inquired to the recruitment software the college had purchased and if it was in operation.

- Dr. Hawes provided an update on technology platforms being evaluated or implemented for student recruitment and enrollment management.
- Element 451, a CRM/recruitment platform, is fully operational and considered the best product currently on the market. EWC is one of four Wyoming colleges using it.
- The college is evaluating Encoura, a name-buy recruiting tool tied to ACT data, to expand student outreach. VP Patrick Korell has completed a legal review of the product. Negotiations are ongoing regarding liability limitations related to FERPA and student data.
- SmartPlan is being used to track student pathways from high school through university, with the goal of aligning with the forthcoming dual enrollment agreement with UW.
- A dual enrollment agreement with UW is being finalized; students enrolling at EWC will simultaneously be enrolled at UW. Plans exist to replicate this model with Chadron State and other regional institutions.

Dr. Hawes announced that Trustee Mercer will not seek re-election. Trustee Sittner, Chairman VanMark, and Dr. Hawes expressed gratitude for his service and contributions, particularly to the CDL program.

Chairman VanMark noted that Trustee Vonburg, Trustee Mercer, and Trustee VanMark are up for re-election, with a filing deadline in August for the November Election.

Councilor Bush had no additional items.

17. Adjournment

Chairman VanMark called to adjourn the meeting at 7:53 pm.

Jackie Van Mark, Chairman

Rick Vonburg, Vice Chairman

Lynda Dean, Executive Assistant

Eastern Wyoming College Board Report

BOARD REPORT NUMBER: BR#1

DATE: July 1, 2026

APPROVAL OR RATIFICATION: Ratification of the June 2026 expenditure report in the amount of \$1,717,741.05 and payrolls for the month of June in the amount of \$1,363,044.42.

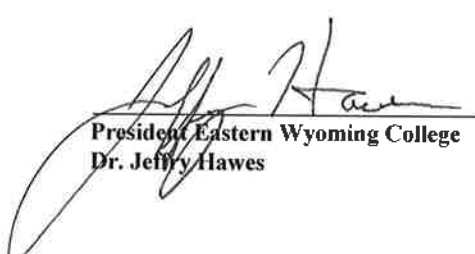
REPORT:	<u>June Bills for Ratification</u>	<u>June Payrolls for Ratification</u>
Educational, Operational & Maintenance, and Agency Funds	\$ 957,633.13	\$ 1,212,214.34
Restricted Funds	\$ 259,727.59	\$ 150,830.08
Restricted Operations & Maintenance	\$ 500,380.33	
	\$ 1,717,741.05	\$ 1,363,044.42

RECOMMENDATION: It is the recommendation of the College President that the Board of Trustees ratify the June Financial Report

REVIEWED AND PREPARED BY:

Ron Laher

Interim Chief Financial Officer
Ron Laher



President Eastern Wyoming College
Dr. Jeffrey Hawes



Administrative Regulation Title: Strategic Pillars, Objectives and Goals

Regulation Number 1.0.1

The strength of Eastern Wyoming College derives from its unwavering commitment to the success of students, its pledge to the community, and the assurance of a viable, dynamic institution. The strategic goals, identified as pillars, support the mission and framework of our college which is built for sustained success, while providing the foundation for future growth.

Pillar 1: Cultivating success with our Students

A. Enhance Student-Centered Academic Outcomes

Successful outcomes for our students is our business. Students will experience an engaging learning environment through rigorous and relevant curricula, innovative teaching practices, and applied learning experiences, that respond directly to student needs, inspire lifelong learning, and prepare students for meaningful lives.

B. Champion a Comprehensive Student Success Framework As a comprehensive community college, our students vary in many ways. Our commitment to the whole student ensures removing barriers and providing access to personalized resources throughout their academic journey. Our framework emphasizes continuous support for the evolving needs of our students.

C. Invest in Facilities and Technology

Evolving students and communities require an innovative and modern college. Our investment fosters an accessible, safe, and inspiring college setting that promotes academic achievement, student satisfaction, and advanced technology.

GOAL:

Increase graduation and certificate attainment by 5%

Pillar 2: Cultivating Success within our Community

A. Strengthen Strategic Community Partnerships

Our college is an economic engine for local and regional development, and community well-being. We commit to building strong, collaborative partnerships with our communities to enrich student learning, workforce development, and community vitality.

B. Expand Community Visibility and Presence

Promoting awareness of our college's mission and outcomes broaden access in the communities we serve. This will be achieved by expanding the college's presence throughout all service areas by engaging in community initiatives and extending our programs and services.

C. Become a Cultural and Recreational Hub

Quality of life ranks high by the constituents within our region. Through strategic collaborations and community programming, our college aims to become a regional centerpiece for shared experiences -





celebrating the arts, recreation, and local heritage in ways that strengthen the well-being of our residents.

Goal:

Increase community interaction and engagement by 40%

Pillar 3: Cultivating Success within our College

A. Employee Attraction, Retention, and Development

People are at the heart of our college, and through proactive initiatives, we attract and retain talented professionals and ensure our employees are able to perform at their best. We foster a supportive, inclusive culture where professional growth is prioritized, meaningful contributions are recognized, and work-life balance is respected.

B. Operational Efficiency and Effectiveness

Our college is committed to advancing operational efficiency through system development, resource optimization, and ensuring responsible stewardship of institutional assets. We will continuously assess effectiveness through data-informed practices to ensure sustainable growth and responsiveness to evolving student and community needs.

C. Fostering a Culture of Innovation

Innovation is the cornerstone of institutional excellence, where creative thinking is encouraged, calculated risks are supported, and new ideas flourish. By investing in change initiatives, we position our institution as a forward-thinking leader in higher education.

Goal:

Implement innovative technology to automate 20 processes.

Original Adoption Date: 10/7/16

Revision Date(s): 12/13/16, 3/26/18, 10/22/20, 3/30/21, 3/23/2026

Date(s) reviewed, no change:



Administrative Regulation
Regulation Number:**Determining Faculty Qualification Guidelines**
3.2.1a

Eastern Wyoming College (EWC), in accordance with revised Assumed Practices adopted by Higher Learning Commission (HLC) in June 2024, ensures that all EWC faculty are qualified to teach courses they have been assigned.

“Factors that EWC considers as part of these policies and procedures will include, but are not limited to: the achievement of academic credentials, progress toward academic credentials, equivalent experience, or some combination thereof.”

Definitions:

Faculty - Faculty includes full-time, part-time, adjunct, dual credit, temporary, non-tenure-track, and other instructors.

Achievement of Academic Credentials

EWC faculty who have achieved academic credentials possess an academic degree relevant to what they are teaching and at least one level above the level at which they teach, except in programs for terminal degrees. In terminal degree programs, an instructor possesses the same level of degree. Faculty teaching general education courses or other non-occupational courses must possess a master’s degree or higher in the discipline or subfield from an accredited institution. If a faculty member holds a master’s degree or higher in a discipline or subfield other than that in which he or she is teaching, that faculty member has completed a reasonable amount of coursework in the discipline or subfield in which they are teaching, as defined by EWC. An approved list of disciplines and subfields for use in determining qualified faculty may be obtained from EWC’s Human Resources Office via the Website.

Progress Toward Academic Credentials

Progress toward academic credentials means demonstrable, current, and consistent progress toward the academic credential(s) deemed relevant by EWC for faculty to be qualified. An EWC faculty who is qualified as a result of progress toward academic credentials will not permanently be qualified on that basis; rather, the faculty will be qualified on another basis.

EWC faculty who is qualified based on progress toward academic credentials has access to and engages with resources that EWC provides to support their teaching.

Equivalent Experience

Equivalent experience means experience that is commensurate with achievement of academic credentials such that it qualifies faculty for the instruction. This could include through a minimum threshold of experience; research and/or scholarship; recognized achievement; and/or other activities and factors. Equivalent experience may differ by discipline or program. Previous years of classroom instruction does not alone constitute equivalent experience.

Other Entities

Other entities mean entities other than the institution to which the institution assigns the responsibility of instruction.

The Following Apply to Equivalent Experience Credentialing

- For cases in which the degree earned does not qualify exclusively, qualifying coursework will be evaluated by full-time faculty in the corresponding academic discipline, the department chair, and Executive Dean of Academics. The evaluating parties will forward their recommendations to the Vice President for Student and Academic Services for final approval; all qualifying coursework credits must be earned from an accredited institution, and the courses must be passed with a letter grade of “C” or higher.
- In the event that there are no full-time faculty members in the corresponding academic discipline to make a determination regarding credentials, the department chair and Executive Dean of Academics will determine suitability of credentials and coursework.

References: EWC Board Policy 3.2. – Appointment of Faculty and Staff
[HLC Criteria for Accreditation and Assumed Practices](#)

Original Adoption Date

Revision Date(s):

03/23/2026

Date Reviewed but No Change:

Administrative Regulation: Continuing Contract/Tenure
Regulation Number: 3.3.1

CONTINUING CONTRACT

Faculty will be hired for a term that will not exceed one year. By April 1 of each year, any additional annual Employment Contract may be offered to the faculty at the discretion of the College President.

TENURE:

The College President shall consider tenure for faculty upon completion of the tenure process. Refer to the Faculty Handbook for a full description of the tenure processes. Faculty are subject to a three-year tenure process. Adjunct employment and summer terms do not contribute toward tenure. Faculty may request to suspend the tenure process, for a maximum of one year (i.e., two semesters), during the process, after approval from the College President. If tenure is not achieved at the end of the tenure process the faculty will be dismissed. Faculty who do not receive tenure are eligible for appointments of term contracts at the discretion of the President.

After tenure is received, a faculty member has the right to hold the position during efficient and competent service and the right not to be removed therefrom except in cases involving serious or repeated misconduct, inability to perform duties, or genuine financial necessity for the institution.

Should the faculty be promoted to an administrative position, earned faculty tenure rights do not accompany the employee to his or her new position. A tenured faculty member promoted to an administrative position retains tenure should they return to a faculty position. When a faculty employee resigns or otherwise voluntarily leaves employment with EWC, that faculty's tenure rights, status, and expectations end with their date of resignation. Tenured faculty who return to EWC following resignation, retirement or voluntary leave may appeal to the College President to have tenure reinstated.

NON-TENURED TERM APPOINTMENTS

Faculty and the President may mutually agree to a term contract to meet the needs of the college. A term contract may appoint faculty for a period of time to not exceed one year. Term contracts are not eligible for the tenure process.

Original Adoption Date: 8/13/91

Revision Date(s): 11/8/05(RF), 2/2/10, 8/13/13(RF), 5/14/19, 5/21/19, 12/10/19, 6/26/25, 03/23/2026

Date reviewed, no change:

Administrative Regulation: **Accepting Transfer/Alternative Credit**
Regulation Number: **4.4.2**

Acceptance of Credit from Other Higher Education Institutions

Definitions: Credit for Prior Learning/Prior Learning Assessment - Terms for various methods that colleges, universities, and other education or training providers use to evaluate learning that has occurred outside of the traditional academic environment. ~~Acceptance of Credit from Other Higher Education Institutions~~

Acceptance of Transcribed Credit

Eastern Wyoming College Board Policy 4.4 identifies the requirements and criteria by which transfer credit shall be evaluated and accepted to fulfill program credit requirements. If a student plans to complete a degree or certificate with applicable transfer credit, an official transcript must be sent directly to EWC from each institution where the credits were earned.

- EWC will only accept transfer credit from post-secondary institutions accredited by one of the six regional accrediting associations. Credits earned at nationally accredited or unaccredited institutions are not transferable to EWC.
- Only courses which are applicable to students' EWC degree or certificate requirements are generally accepted in transfer.
- Courses accepted in transfer MUST match the content and meet or exceed the rigor of the accepting institution as determined by the professional judgment of the transfer evaluator or department chair.
- The college may examine credits to ensure that the content is not outdated or obsolete. Some courses that are more than 10 years old may not be transferable. In addition, science courses must be no more than 7 years old for some health programs (please check with the department).
- The official EWC transcript will include courses taken at the institution and those credits approved by the registrar.
- Courses will be transcribed with EWC course number, title, prefix and the number of credits awarded by the transferring institution.
- Grades for transfer courses will be recorded in the student information system and show on the official transcript. Grades for transfer courses are not included in the Grade Point Average.
- Developmental courses will not be accepted for transfer and will not appear on the transcript but will be noted in the student's record.
- A grade of "C" or better, "P", "S" (when representing at least "C" level work or better) is required for transfer. Transfer credit will not be awarded for courses with "D", "F", or "U" grades.
- There is no limit to the amount of credit transferred into EWC; however, no more than 75% of degree or certificate requirements may be completed using transfer credit. At least 25% of degree or certificate requirements must be earned at EWC.
- Upper-level courses can be accepted in transfer IF the course can be equated to an EWC course.
- Elective courses that do not equate to an EWC course will be listed with the "Elective" (ELECT) prefix, with the appropriate course level and title.
- Quarter hours and other non-standard credit hours that are accepted in transfer will be converted into semester credit hours.

- Transfer students who have earned an Associate or Bachelor degree from a regionally accredited institution are considered to have satisfied Eastern Wyoming College's general education requirements. This does not waive program specific, licensure, state-mandated, or residency requirements. Students must still meet EWC's 25% credit residency requirement to earn an EWC degree.

Transfer of Credits for VA Beneficiaries

The evaluation of previous post-secondary education and training is mandatory and required for VA beneficiaries. For students utilizing Veterans benefits who are approved for transfer credit because of credit evaluation, the institution will grant appropriate credit, reduce the program length proportionately, notify the student and Veterans Affairs in writing of this decision, and adjust invoicing of the VA accordingly.

Transfer of International Credits

Students who have attended international institutions and want their credits evaluated for transfer must first have the international transcripts evaluated by a recognized member of the National Association of Credential Evaluation Services (NACES) and have an official copy of their course-by-course credit evaluation report sent directly to EWC. A complete list of approved NACES members can be found at www.naces.org/members.html. EWC will perform a transfer credit evaluation only after the student has declared a degree program and submitted both a Transfer Credit Evaluation Request form and an official copy of their NACES course-by-course credit evaluation report. Students may also be required to provide English-translated course descriptions for courses that they wish to have transferred.

Credit from Baccalaureate Granting Institutions: Lower division credits earned by students enrolled in baccalaureate granting institutions (accredited by nationally recognized regional accrediting associations) of higher education which are applicable to BA or BS degrees shall be accepted as meeting the general education requirements for the AA or AS degrees with the exception of the Wyoming constitution requirement.

Students who transfer to EWC from other post-secondary institutions may be eligible for federal aid in accordance with established U.S. Department of Education and EWC guidelines. Hours transferred from any prior institution(s) are counted in both attempted and completed hours for Satisfactory Academic Progress and Maximum Timeframe calculations.

Prior student loan and Pell Grant accumulation may affect a student's federal financial aid eligibility at EWC. A student's Satisfactory Academic Progress status from other institutions attended may be reviewed to determine financial aid eligibility as well.

Students transferring to EWC between the Fall and Spring semesters should be notified that financial aid does not "automatically" transfer from one school to another. The amount and type of aid offered may differ due to variations in the schools' costs of attendance, funding available, and academic requirements. Annual and aggregate federal aid limits apply.

Students must add EWC's school code, 003929, to their FAFSA in order for EWC to evaluate their federal aid eligibility. Official transcripts from all previous institutions must be submitted to EWC to determine credits for Maximum Time Frame calculations. Students should contact the EWC Financial Aid Office for assistance with the transfer process.

Alternative Options for Awarding EWC Credit

The College may grant these credits to a current EWC student by:

a. Institutional Challenge Exams

Institutional Challenge examinations are available for some courses. Students showing proficiency by passing challenge examinations can be given credit up through the level of demonstrated proficiency. For details about challenge exam availability, the student should contact the appropriate Department Head/Program Director. Grades of S and U are given in all institutional challenge exams. Such credit is not included in a student's grade point average (GPA). The grade of S would be equivalent to "C" or better. Entries will be made on the student's transcript only if the grade of S is obtained and only if the student enrolls at EWC in a degree program. Students should be aware that while credit may be awarded through such exams by Eastern Wyoming College, not all institutions will accept transfer credit earned through these methods. A fee will be assessed for each examination.

b. Advanced Placement Examination

Students showing proficiency by passing examinations such as College Entrance Examination Board Advanced Placement Program (CEEB-APP) or American College Testing-Proficiency Examination Program (ACT-PEP) may earn EWC college credit for demonstrated proficiency to a maximum of 15 semester credit hours. Grades of S and U are given in all examinations. Credit by advanced placement examination is not included in the student's grade point average but counts in hours earned toward graduation. The grade of S is the equivalent of "C" or better (APP score of 4 or 5). Entry on the student's transcript for credit by examination is made only if a grade of S is obtained and is noted as a grade obtained by examination. Students should be aware that while credit may be awarded through exams for Eastern Wyoming College requirements, not all institutions will accept transfer credit earned through these methods.

c. DSST (DANTES Subject Standardized Tests)

Students showing proficiency in content areas as demonstrated by the DANTES (Defense Activity for Non-Traditional Education Support) Subject Standardized Tests (DSST) may receive EWC college credit. Students may earn credit through these exams by scoring at or above the minimum scores established by Eastern Wyoming College. A maximum of 15 semester hours of credit by examination may be earned toward EWC graduation requirements. DSST examinations are administered by appointment only in the Center for Testing and Career Services. For copies of the DANTES policy and information about scheduling an appointment, call 307.532.8288. A fee is assessed for each DSST examination plus an administration fee of \$15.

d. College Level Examination Program

Eastern Wyoming College administers subject examinations of the College Level Examination Program (CLEP). CLEP examinations may not be repeated within six months from the time the examinations were administered. Students may earn credit through the subject examinations by scoring at or above the score recommended by the Council on College-Level Examinations. Entries on the student's records will state that the credits earned were by CLEP examinations



along with the title of the examination. A maximum of 15 semester hours of credit by examination may be earned toward EWC graduation requirements.

Students may designate the institution they wish to receive their scores and should be aware that not all colleges have the same policies regarding acceptance of credit by examination. Therefore, students should confirm with the college or university to which they are transferring that the credit by examination will transfer. The transfer of CLEP scores to EWC from other accredited institutions will be determined by the Vice President for Student Services.

CLEP examinations are administered by appointment only in the Center for Testing and Career Services. For an appointment, call 307.532.8288. A fee is assessed for each CLEP examination.

CLEP exams may be subject to change, contact the Center for Testing and Career Services for current listing.

References: Board Policy 4.4 - Transfer Credit
Board Policy 5.0 - Admission of Students
Administrative Regulation 5.0.1 - Admission of Students

Original Adoption Date: 10/21/24

Revision Date(s): 5/18/2026

Date Reviewed, no change:



**Administrative Regulation:
Regulation Number:****Admission of Students
5.0.1**

As per Board policy, Eastern Wyoming College (EWC) is an equal opportunity institution. The College prohibits discrimination in its practices, programs, and activities. All students wishing to enroll in degree seeking or non-degree seeking coursework who meet the minimum age limit and other admission requirements, listed below, shall be considered for acceptance to EWC. The college is committed to maintaining an environment free from discrimination, sexual or other harassment and retaliation.

Definitions:

Official Transcript: This document shall be a certified record (inventory) of a student throughout a course of study having full enrollment history including all courses (or subjects) attempted, grades earned and degrees and awards conferred.

Degree or Certificate Seeking Students

Persons applying for a degree or certificate program must do the following:

- a. Complete an application for admission to EWC.
- b. Request official, final transcripts showing proof of high school completion and transcripts from all previous colleges attended (except EWC). Students may be admitted with at least six (6) semesters of high school coursework showing on an unofficial transcript. However, EWC must receive an official final high school transcript before Title IV aid will be transmitted to the student's account. All official and final transcripts are required to be sent directly to the EWC Admissions office from the high school or post-secondary institution for confirmation of validity and evaluation. All submitted transcripts become EWC's property and will not be returned to the student, even if the student does not enroll.

Students who have been homeschooled, or have attended non-accredited high schools, must have completed a home-based educational program that meets the requirements of a basic education program in the state it was completed or have completed a high school equivalency certificate accepted by the state in which the certificate was earned.

- c. Some programs/courses require test scores. Test scores are not a requirement for Admission to EWC. If test scores are required in order to enroll in a program/course, EWC accepts ACT, SAT or Accuplacer scores. These may be submitted directly from the applicant.

If EWC has reason to believe that the high school diploma is not valid or was not obtained from an entity that provides secondary school education (per 34 CFR 668.16(p)), the following process will be followed (See A.R. 5.0.2 for further information):

1. EWC will request and receive documentation from the secondary school that confirms the validity of the student's diploma, AND
2. EWC will confirm with or receive documentation from the relevant department or agency in the state in which the secondary school is located that the secondary school is recognized as a provider of secondary school education.

Admission Notification

EWC will notify the student of acceptance to the college. EWC gives conditional acceptance to students who have not yet completed high school or an equivalency or cannot provide a final college transcript because they are currently enrolled at another institution. Students will not be considered fully admitted until all of the above requirements are fulfilled and validated.

Active and Inactive Students

Students who are not active at Eastern Wyoming College for two subsequent semesters (i.e. fall and spring) will be inactivated and must submit a new application for Admission and adhere to all admission requirements. Catalog requirements are determined by the catalog year in which a student is first admitted, provided the student either remains active or maintains continuous enrollment. Continuous enrollment is defined as enrollment in at least one credit-bearing course during a (fall or spring) semester each calendar year.

A student is considered active if enrolled in at least one credit-bearing course during a semester.

- Degree-seeking students who do not enroll at least once in two consecutive semesters (fall and spring) will be categorized as inactive.
- Inactive students must submit a new application for admission and adhere to the associated admissions requirements prior to returning.
- Continuous enrollment (for catalog retention purposes) is defined as enrollment in at least one course each academic year; inactive students returning after two semesters will be placed under current catalog requirements unless otherwise specified.

Non-degree Seeking Students

Non-degree students are those who take credit courses but are not working toward a degree or certificate. These students are required to complete the non-degree application for admission. Should the student decide to pursue a certificate or degree and wish to apply for financial aid, that student must apply for degree-seeking admission and follow the Degree or Certificate Seeking Students process.

High School Students

High school students, who are enrolled in Wyoming high schools may take college credit courses concurrently or as a part of dual enrollment or jumpstart programs. These students must submit a high school student registration form signed by the appropriate high school officials, parents or guardians, appropriate college officials and meet other eligibility criteria as established by the College and the school district.

Non-Credit Students

These are students taking non-credit courses: either Continuing Education courses for developing vocational skills, Community Service courses for personal enrichment, or Industrial Training courses. Students seeking to audit for-credit courses or those interested in the Commercial Driver's License program should complete the non-degree seeking application. Those interested in Community Education courses should follow the procedure for enrolling in those courses.

References: Board Policy 8.0 - Affirmative Action/Title IX
Board Policy 5.0 - Admission of Students
Administrative Regulation 5.9.1 - Admission of International Students

Original Adoption Date: 10/21/24

Revision Date(s): 03/23/2026

Date Reviewed but No Change:

Administrative Regulation:
Regulation Number:

Validation of Transcripts
5.0.2

Purpose

Eastern Wyoming College (EWC) is committed to ensuring compliance with federal regulations concerning Title IV student aid eligibility. This policy outlines the criteria and process for verifying the authenticity of a student's high school diploma (or its recognized equivalent) and for documenting situations where further investigation is required.

Scope

This Administrative Regulation applies to:

- All new applicants to EWC who present a high school diploma, GED, or recognized equivalent.
- All students applying for federal Title IV financial aid programs.
- All EWC personnel involved in admissions and financial aid processing, particularly when there is reason to believe a high school diploma or transcript may not be valid.

Governing Regulations

This policy is based on:

- **Higher Education Act (HEA) Sec. 484(a)(1)** and **34 CFR 668.32(b)** regarding admissions requirements.
- **34 CFR 668.16(p)** regarding procedures to evaluate the validity of a high school diploma.
- **Guidance on recognized equivalents** and handling **foreign transcripts** from the U.S. Department of Education.
- **Guidance on recognition of Title IV eligibility** for homeschooled students from the U.S. Department of Education

A degree-seeking student must have, at a minimum, a high school diploma or GED or equivalent to be admitted into any approved academic programs at Eastern Wyoming College. A student seeking admission into any program must submit a copy of their U.S. high school transcript, GED or equivalent or, Number: if an international student, its equivalent. A student seeking admission and/or Title IV aid consideration will be eligible for review if they can provide documentation of one of the following:

1. **A high school diploma** (this can be from a foreign school if it is equivalent to a U.S. high school diploma) as documented on an official transcript sent directly from the High School to the EWC Admissions Office. Official transcripts must:
 - a. Meet the requirements established by the State agency, Tribal agency or Bureau of Indian Education in the state where the school is located
 - b. Contain the date (minimum year and month) of the student's graduation
 - c. Include official's signature (ink or digital) or proof of electronic delivery
 1. If a transcript is "complete" standing alone (i.e., there is a signature, a graduation date, a confirmed accredited school and it came from a trusted source) Eastern Wyoming College does not require supplemental

documentation. For the examples listed below, if a transcript does not have a signature, or does not include a signature line, Admissions will require with the transcript:

- etranscript= a copy of the email accompanying the transcript
- Clearinghouse = a screenshot showing the record/transcript as received
- Wyoming Transcript Center= a screenshot showing the record/transcript as received
- Scribbs= a copy of the supporting letter from Scribbs
- Wyoming State Archives= a copy of the supporting letter from Wyoming State Archives

2. Recognized Equivalents

- a. GED (General Educational Development) certificate.
- b. State-authorized high school equivalency exams (such as HiSET, TASC, or state-specific proficiency exams).
- c. An associate's degree or transcript showing successful completion of at least 60 semester credits.

3. Homeschool Diplomas

- a. EWC will accept a homeschool diploma or official homeschool transcript if the homeschool program meets state law requirements and the student is beyond the age of compulsory school attendance in that state.
- b. If the student's home state issues a secondary completion credential for homeschoolers and requires the student to have it, the student must present it for Title IV eligibility.
- c. Acceptable evidence of homeschool completion will vary depending on the state in which the education was completed but will generally include a formal transcript that outlines the full high school curriculum as well as the signature of the home school administrator

4. Foreign Transcripts

- a. Foreign high school diplomas (or equivalents) are acceptable if they are determined to be the equivalent of a U.S. high school diploma.
- b. EWC may perform internal evaluations if qualified or may require students to obtain an evaluation from a credential evaluation service.
- c. In rare cases (e.g., refugees, asylees, victims of human trafficking), self-certification of foreign high school completion may be accepted if the student demonstrates it is impossible to obtain documentation and provides proof of attempts to retrieve it, along with relevant refugee/asylee/VOT status.

Validation of Questionable Diplomas

Validation is required if any of the following conditions are met:

- EWC or the Department of Education has reason to believe a high school diploma is not valid or was obtained from an entity that does not provide secondary education.

- There is conflicting information between the student's self-certification and other documentation in the student's file.
- The diploma is from a school that lacks recognized state oversight or appears to have minimal or no academic rigor.

Required Validation Steps

EWC shall adhere to the following procedures to evaluate diploma validity, including:

- **Step 1: Collect Documentation**
Provide documentation from the granting organization (or equivalent) verifying its standing as a legitimate secondary institution. The following formats are accepted:
 - Official transcript detailing course requirements met.
 - Written description of the school's curriculum/academic structure.
 - Signed statements by a principal or executive officer attesting to the school's academic rigor and quality.
 - Require additional information from a company that evaluates foreign diplomas (in the case of a foreign diploma)
- **Step 2: Confirm State or Equivalent Agency Recognition**
If the high school is overseen by a state agency, tribal agency, or the Bureau of Indian Education, EWC should contact or obtain documentation from that agency confirming the school's recognition or compliance with agency standards.
- **Step 3: Verify the School Is Not on a Federal Invalid Diploma List**
If the Secretary of Education publishes a list of schools issuing invalid diplomas, EWC must confirm that the school in question does not appear on that list.

Final Determination of Validity of the High School/equivalent credentials

Once all documentation has been collected in accordance with the validation steps, the Director of Admissions or his/her designee will make a final determination of the validity of the documentation. In the event that the credentials are determined to be invalid, the student will not be admitted to the college.

Criteria for an Invalid Diploma

A high school diploma is not valid if:

1. It did not meet **state, tribal, or Bureau of Indian Education** requirements.
2. It has been **determined invalid** by the Department, a state agency, or a court.
3. It was issued by an entity requiring **little or no instruction** or coursework to obtain it (e.g., a "diploma mill"), including use of tests that do not meet recognized equivalency standards under **34 CFR 600.2**.

Handling Conflicting Statements

- If a student states on one application that they possess a high school diploma and later states they do not, EWC will treat the student as having been **ineligible** for all previous aid unless documentation resolves the conflict (e.g., the student corrects a previous mistake and supplies valid proof of graduation).
- The student is responsible for repaying any overpayment of Title IV funds received while ineligible. EWC may need to report the overpayment to NSLDS if not resolved, following the procedures in **Volume 4, Chapter 3** of the FSA Handbook.

Original Adoption Date: 10/10/2024

Revision Date(s): 03/23/2026

Date Reviewed but No Change:

Administrative Regulation: Satisfactory Academic Progress**Regulation Number: 5.1.1**

Eastern Wyoming College (EWC), as a participant of the U.S. Department of Education (ED) Title IV program, has established requirements for enforcing standards of Satisfactory Academic Progress (SAP). The SAP standards apply to all applicable forms of financial assistance programs including the Federal Pell Grant, FWS, FSEOG, Direct PLUS loans as well as assistance from the State of Wyoming. The College will determine what institutional funds will be affected by the student's SAP status.

Definitions:

- SAP - Satisfactory Academic Progress
- FWS - Federal Work-Study
- FSEOG - Federal Supplemental Educational Opportunity
- Direct PLUS Loan - Direct Parent Loan for Undergraduate Student

Regulatory Compliance

The institution abides by the SAP process for all degree seeking students, regardless of whether the student receives Title IV or not. A student's entire academic record will be reviewed and evaluated for SAP whether financial aid was received or not. The process to review Financial Aid SAP eligibility will be the same for all students evaluated. All coursework, including coursework for which a college has offered academic amnesty must be included in the review process. The College will notify financial aid applicants of their SAP status. A student is considered a financial aid applicant if they complete the Free Application for Federal Student Aid (FAFSA) or if they are offered funding to assist in educational costs through the Financial Aid Office.

The regulations require the measurement of cumulative GPA (quantitative), rate of progression (qualitative), and maximum time frame. A change of program does not reset the SAP calculation. EWC students are making SAP if they consistently:

- Maintain a cumulative GPA of at least 2.00
- Complete 66.6667% of attempted credits *
- Do not attempt more than 150% of the number of credits required to complete the program in which the student is enrolled.
- As an example, for those enrolled in CSMO AAS, it takes 76 credits to graduate. The maximum time frame for this program would be 114 attempted credits (76 x 150%)

*Attempted credits are any credits for which the student enrolled, whether or not the student received federal financial aid. Attempted credits include withdrawn, incomplete, failed, remedial, and repeated coursework. Transferred credits accepted by EWC are included in the cumulative credits attempted and completed. The table below illustrates how graded courses impact Financial Aid SAP.

GRADE	Cumulative GPA	Attempted Credit	Completed Credit
A-D	Yes	Yes	Yes
F	Yes	Yes	No
S	No	Yes	Yes
I (Incomplete)**	No	Yes	No
Repeats	Highest Grade	Yes	Yes
U, W	No	Yes	No
Transferred and accepted by EWC	No	Yes	Yes

**When completed OR the student receives an F grade due to failure to complete the coursework as required, the new grade is used to calculate SAP when calculated at the end of the Spring semester. The updated letter grade is treated per the table above when SAP is recalculated.

Process

All students enrolled in Title IV eligible coursework are monitored for financial aid satisfactory academic progress (SAP) at the end of each Spring semester. Students who reach or exceed the maximum time frame and/or have less than a 2.00 cumulative GPA and/or have less than a 66.6667% completion rate are no longer eligible for federal Title IV financial aid and any state or institutional awards that requires SAP. These students receive an ineligible or terminated (TRM) status when GPA and/or pace requirements are not met. The student receives a maximum time frame (MAX) when they have reached or exceed the maximum time frame. Students with Title IV aid are notified via email they are not eligible for federal financial aid. The email includes information about how to regain eligibility and the appeal process. Students may also view their Financial Aid SAP status in Self Service, even if they do not receive Title IV aid.

Ineligible and Probation Students

Students with TRM or a probation status are monitored at the end of each academic term of enrollment to determine if they are now making SAP OR adhering to the terms of their probation. Students with a FAFSA on file are notified via email of their newly calculated SAP status. The student's most recent SAP status is also viewable in Self Service Financial Aid.

Transfer Students

Transfer students with transfer credits that total the number of credits needed to complete their degree or certificate must submit an SAP Appeal when the FAFSA for the upcoming academic year is received to complete the financial aid process. This is done to ensure that the student's credits required for the degree/certificate can be completed within the max time frame. Students who cannot complete their degree before they reach the maximum time frame are placed on Probation with an Academic Plan for the estimated number of terms to complete the degree/certificate.

Appeal Process

Students have the right to appeal their SAP status if they have mitigating or unusual circumstances they believe prevented them from maintaining or achieving SAP. Mitigating circumstances include, but are not limited to: illness, death in the family, family emergency, catastrophic incidents, divorce, births, etc. The student may submit a letter of appeal (SAP Appeal Form) and relevant supporting third-party documentation to the Financial Aid Office for review. Appeals without appropriate third-party documentation (death certificate, hospital bill, etc.) may be denied, depending on circumstances surrounding the appeal.



Denials

If the appeal is denied, the student may regain financial aid eligibility by meeting the SAP requirements in a subsequent semester of enrollment. The student will remain on TRM status for future terms until the SAP requirements are met. Students with a TRM status who are also exceeding the maximum time frame credit allowance cannot regain Title IV financial aid eligibility without an appeal.

If the appeal is denied, the student may remain enrolled by self-paying for the billed charges and can regain financial aid eligibility by meeting the SAP requirements at some point while they are still degree-seeking. The student will remain on ineligible status for future terms until the SAP requirements are met. Students with an ineligible status who are also exceeding the maximum time frame credit allowance cannot regain Title IV financial aid eligibility without an appeal.

Approvals

If the appeal is approved, the student will be required to follow their degree audit and must successfully complete all attempted credits and earn a term GPA of 2.0 or higher. Students with a Probation with an Academic Plan status remain eligible for financial aid as long as they continue to meet the stated standards. The student will be monitored at the end of each semester and will be moved to Good Standing if the student meets SAP before the student reaches 75% of the maximum timeframe. Unless the student regains good standing, the student will continue on Probation with an Academic Plan as long as they do not reach maximum timeframe.

Students on Probation with an Academic Plan who fail to meet SAP at the end of the semester AND fail to meet the requirements of their Academic Plan are not eligible for federal financial aid. Students may also appeal for an extension due to meeting or extending the maximum time frame. Mitigating circumstances may include changing of the academic program. A student's appeal for an extension must include an Academic Plan. If approved, the student will receive an Extension SAP status. Students with an Extension status must adhere strictly to the Academic Plan. Deviation from the Academic Plan will put the student on Maximum Time Frame SAP status and the student will not be eligible for Federal Title IV financial aid.

Financial Aid SAP and EWC SAP

Financial Aid Office SAP policy may differ from the academic SAP policy of EWC. While a student may be considered in 'good standing' with EWC, they may not be making Financial Aid SAP.

Federal Pell Grant Duration of Eligibility

Receipt of Federal Pell Grant has a lifetime limit of 12 full-time semesters or its equivalent.

Federal Direct Loan Limits

Federal Direct Loans have annual and aggregate limits set by the U.S. Department of Education.

Note: Students may not appeal Pell or loan annual or aggregate limits. View aggregate limits at the [Federal Student Aid website](#).

Transfer Students

Students who transfer to EWC from other post-secondary institutions may be eligible for federal aid in accordance with established U.S. Department of Education and EWC guidelines. Hours transferred from any prior institution(s) are counted in both attempted and completed hours for Satisfactory Academic Progress and Maximum Time Frame calculations.



Students who transfer to EWC mid-year and who used federal aid at another college during the same academic year will have their federal aid eligibility reduced as federally mandated annual maximums must be considered.

SPECIAL NOTE: If you are transferring to EWC between the Fall and Spring semesters, please be aware that financial aid does not “automatically” transfer from one school to another. The amount and type of aid offered may differ due to variations in the schools’ costs of attendance, funding available, and academic requirements. Annual and aggregate federal aid limits apply. Students must add EWC’s school code, 003929, to their FAFSA in order for EWC to evaluate their federal aid eligibility. Official transcripts from all previous institutions must be submitted to EWC to determine credits for Maximum Time Frame calculations.

Contact the EWC Financial Aid Office for assistance with the transfer process.

References: Board Policy 5.1 - Financial Aid and Scholarships

Original Adoption Date: 10/21/24

Revision Date(s): 03/23/2026

Date Reviewed, no change:

Administrative Regulation Title: Return to Title IV
Regulation Number: 5.1.2

EWC will follow the Department of Education's process for Return of Title IV Aid.

Withdrawals:

Students who withdraw from Eastern Wyoming College (EWC) are subject to a Return to Title IV calculation when they withdraw (officially or unofficially) from all courses during an award period. The calculation may result in Title IV aid being charged or a post withdrawal disbursement. Programs affected by this policy include but may not be limited to:

- Direct Unsubsidized Loans
- Direct Subsidized Loans
- Direct Parent Loans (PLUS)
- Federal Pell Grants
- Federal Supplemental Education Opportunity Grant

Title IV aid is earned on a per day basis up to the 60% point of each semester. All Title IV aid is subject to a return of funds up to the 60% point. After that point, all aid is considered "earned." Title IV aid is returned in the order listed above.

Last Date of Attendance

A student's last date of attendance is reported to the Department of Education, loan servicers, and/or lenders, and subsequent loan disbursements may be canceled. The last date of attendance is defined as follows:

- for students who unofficially withdraw by ceasing attendance, faculty are required to provide a last date of documented educational activity when reporting the failing grade. These dates are used to determine the Last Date of Attendance.
- For students who officially withdraw from the College by completing the College Withdrawal form, the Last Date of Attendance. will be identified as the date the student submitted their completed form. As a non-attendance-taking institution, it is not required that the Financial Aid Office obtain attendance documentation from faculty and will, therefore, use the date that the College became aware of the student's intent to withdraw - the day the form is submitted. Please note: EWC does not have a formal Leave of Absence policy.

Return to Title IV Calculation

Prior to performing the Return to Title IV calculation, the last date of attendance last date of attendance must be determined. The latest date of attendance (required for F, X, and U grades) OR, in the case of a W grade, withdrawal date is used as the last date of attendance.

Any Title IV aid that has not disbursed AND could not have been disbursed prior to the student's withdrawal must be zeroed prior to the Return to Title VI calculation.

When an official or unofficial withdrawal results in a chargeback or post withdrawal disbursement Post Withdrawal Disbursement of Title IV aid, the student is notified by postal mail that the calculation has been performed, the withdrawal date determined, the amount of the return or Post Withdrawal Disbursement, and the current student balance. Students with Federal Direct Student Loans are notified to complete the Exit Loan Counseling and the link is provided. This notification is sent within 30 days of the Date of Determination. In the case of a post withdrawal disbursement, the impacted awards are updated with a P (pending) action status to prevent the award from transmitting to the student's account unless/until confirmation is received from the student. Students are cautioned regarding the impact of accepting the Post Withdrawal Disbursement (ineligibility at another school for the award, reduction of Lifetime Eligibility Used, reduction of aggregate loan limit, etc.)

The EWC Business Office is also provided with a copy of the withdrawal letter and the calculation for their records.

Timely Reporting to Common Origin and Disbursement System, Clearinghouse, and NSLDS for Unofficial Withdrawals

a. Official Withdrawals

If the Return to Title IV calculation results in a chargeback of Title IV aid, the school must return the funds within 30 days of the date of determination.

EWC must notify the student/parent of eligibility for post withdrawal disbursement within 30 days of the date of determination. If student/parent permission is received within 14 days of notification, grants must be credited to the student account within 45 days of the date of determination, loans must be credited within 180 days.

EWC must also report the student's enrollment level to the Clearinghouse with the next monthly enrollment reporting.

b. Unofficial Withdrawals

Unofficial withdrawals cannot be determined until the semester ends, and final grades are validated.

The Office of Institutional Research will maintain a National Clearinghouse reporting calendar.

For National Clearinghouse to accurately capture the enrollment information, updated enrollment status must be received by the Clearinghouse at least two weeks prior to the submission of the initial term enrollment roster. This ensures that communication between the Clearinghouse and NSLDS is completed timely.

EWC maintains clearly defined refund procedures for tuition, fees, room, and board, while the college-wide process governs tuition and fees. Students can refer to the college catalog for more details on the refund policies.

EWC is not required to take attendance but requires all faculty to confirm that students began

attendance through a roster certification process. The last date of attendance used in unofficial withdrawals will be determined by faculty who identify the date of the last academically related activity. Official withdrawals do not utilize dates of attendance.

Under some circumstances, attendance may be taken as required by:

- An outside entity (i.e., accreditor, state) for a particular student or cohort of students; or
- The college or an outside entity has a requirement that can only be met by taking attendance or a comparable process to demonstrate attendance in courses of that program or portion of that program.

Special Circumstances:

EWC will use the date the college was notified that the student could no longer attend (i.e., hospitalization, death, incarceration, etc.) when a student is unable to complete the process of an official withdrawal due to extenuating circumstances.

Leave of Absence:

EWC does not grant any leaves of absence.

Questions about the Return to Title IV calculations may be directed to the Financial Aid Office at 307-532-8325.

References: Board Policy 5.1 - Financial Aid and Scholarships
United States Department of Education, Financial Student Aid Handbook

Original Adoption Date: 10/21/24

Revision Date(s): 03/23/2026

Date Reviewed, no change:

Administrative Regulation Title: **Withdrawal from Individual Classes and College**
Regulation Number: **5.2.1**

Individual Classes

It is the responsibility of the student to drop their classes; ceasing attendance to classes does not constitute an official withdrawal from class. Students may withdraw from individual classes before completion of two-thirds (67%) of the duration of the course in order to receive a grade of "W" (Withdrawal). That is by the 10th week of a fall or spring semester class, or sooner for classes having a shorter duration. A withdrawal (W) grade is not computed in the student's grade point average. Withdrawal from a class does not release a student from any unmet financial obligation.

A student wishing to withdraw from an individual class should do this through the student registration portal. Exceptions may apply for athletic eligibility compliance.

College

Withdrawal from Eastern Wyoming College is the official discontinuance of attendance. Students withdrawing from all courses must submit an official College Withdrawal form to the Registrar's Office by the end of the thirteenth (13th) week of the semester. A student who follows this procedure will receive a grade of W (Withdrawal) on their transcript for each of the classes in which the student is enrolled, and the grade of W is not computed in the student's grade point average. Discontinuance of attendance without completion of the withdrawal procedure by the deadline will result in a student receiving the grade they earned, which may be a grade of F (Failure) for each course in which the student is enrolled.

Original Adoption Date: 1/13/15

Date(s) Amended: 3/30/20, 5/18/2026

Date(s) reviewed, no change:

Administrative Regulation Title: FERPA Process
Regulation Number: 5.7.1

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, requires educational institutions to protect the confidentiality of a student's educational records that are maintained by the institution. FERPA also mandates the institution to give students access to their records to ensure the accuracy of the contents. The following processes shall be followed by Eastern Wyoming College to ensure that the information collected, stored, managed, and disposed of is handled according to federal, state and privacy laws.

In this regard, Eastern Wyoming College is committed to protecting to the maximum extent possible the right of privacy of all individuals about whom it holds information, records, and files. Access to and release of such records is restricted to the student concerned, to others with the student's written consent, to officials within the College, to a court of competent jurisdiction, and otherwise pursuant to law. Students will receive annual notification regarding the Family Educational Rights and Privacy Act (Statute: 20 U.S.C. 1232 g; Regulation S: 34 CFT Part 99).

Definitions:

Custodian of Student Records: Officer of the College delegated the duty to accept, maintain, and protect the privacy of student records, also known as the Registrar.

An education record is a record maintained by the College, which is directly related to a student, with the following exceptions:

- Personal notes made by faculty and other school officials that are not shared with others are not considered education records.
- Records maintained with Student Services, solely for law enforcement/security purposes.
- Clinical records made, maintained and used by professionals or paraprofessionals in a counseling setting, only in connection with treatment of the student and disclosed only to individuals providing the treatment.

The College designates the following categories of personally identifiable student information as public or "Directory Information". The College may disclose such information at its discretion. Currently enrolled students may withhold disclosure of directory information by submitting written notification on an annual basis to the Student Services Office. Directory information will then be withheld until the student releases the hold on disclosure. Students should understand that by withholding directory information, some information considered important to students may not reach them.

- Student's full name
- Current enrollment status
- Local and permanent address
- Email address
- Photos and video used in campus publications
- Dates of attendance

- Class standing (e.g., sophomore)
- Previous educational institution(s) attended
- Major and minor field(s) of study
- Awards and honors
- Degree(s) conferred (including dates of conferral)
- Full-time or part-time status
- Participation in officially recognized sports and activities
- Height and weight of student athletes

Only the personal representative (executor/executrix) or parents of a deceased student may authorize the release of education record information regarding the deceased student, for a period of ten years after the death of the student. Beyond such time, access to anyone requesting the deceased student's education records is permitted without permission. The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. They are:

1. The right to inspect and review their education records within 45 days of the day EWC receives a request for access. Students should submit to the Custodian of Student Records a written request that identifies the record(s) the student wishes to inspect. The Custodian of Student Records will make arrangements for access and notify the student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the Custodian of Student Records to amend a record that they believe is inaccurate or misleading. They should write the Custodian of Student Records who is responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the Custodian of Student Records decides not to amend the record as requested by the student, the Custodian will notify the student of that decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by EWC in an administrative, supervisory, academic or research, or support staff position; a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request,



the Custodian of Student Records will authorize the disclosure of educational records with consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Eastern Wyoming College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-5920.
5. Identity verification is required before releasing transcripts or academic records. Verification applies to former students, international students, and students requesting records remotely. Acceptable documents includes either one (1) Tier-1 document, or two (2) Tier 2 documents, or three (3) Tier-3 documents as defined by the Custodian of the Records guidance.

The College reserves the right to deny copies education records if such records are not required to be made available under FERPA, if the student has an overdue financial obligation to the College, or if there is an unresolved disciplinary action against the student.

References: BP 5.7 – Family Educational Rights and Privacy Act (FERPA)

Original Adoption Date: 11/18/24

Revision Date(s):5/18/2026

Date Reviewed, no change:



BOARD REPORT NUMBER: BR #2

DATE: July 14, 2026

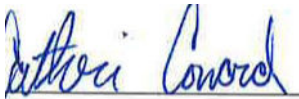
APPROVAL OR RATIFICATION: Ratification of the appointment of Bryan (Zane) Mackey
EWC Show / Judging Coach

REPORT: Zane Mackey is recommended for hire based on his strong livestock judging background, demonstrated industry connections, and genuine commitment to student mentoring. His deep roots in the agriculture sector provide a natural pathway to business partnerships, a reliable recruitment pipeline, and meaningful community engagement.

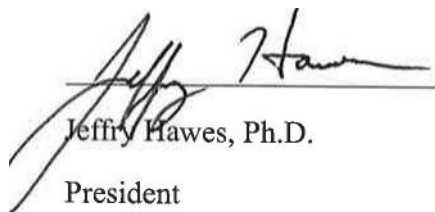
Zane also brings proven leadership credentials as a former University of Wyoming Livestock Judging Team Captain, with significant individual and team honors to his name. His sustained involvement with 4-H, FFA, judging camps, and local agricultural organizations has cultivated a broad professional network that will directly support student recruitment and long-term program growth.

RECOMMENDATION: The appointment of Zane Mackey as EWC Show/ Judging Coach is ratified by the Board of Trustees.

REVIEWED AND PREPARED BY:



Catherine Conard, MBA j SHRM-CP
Human Resources Director


Jeffrey Hawes, Ph.D.
President

SUPPORTING DOCUMENTATION: Not applicable

BOARD REPORT NUMBER: BR# 3

DATE: July 14, 2026

APPROVAL OR RATIFICATION: Ratification of the appointment of Andrew Lincowski, Interim Director of Institutional Effectiveness

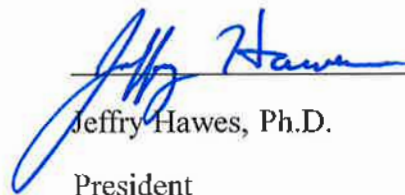
REPORT: Andrew Lincowski is transferring from the Math Instructor to the Director of Institutional Effectiveness. He has a Ph.D. from the University of Washington in Astronomy and Astrobiology and has been with the College since 2024. EWC is excited to have Andrew transfer to the Institutional Effectiveness Department to assist with data-driven insights to review different metrics of the college including student services, administrative services, and general areas. Andrew's position will provide an integral perspective to allow EWC the ability to accomplish its strategic plan and student driven mission.

RECOMMENDATION: The appointment of Andrew Lincowski as Interim Director of Institutional Effectiveness is ratified by the Board of Trustees.

REVIEWED AND PREPARED BY:



Catherine Conard, MBA | SHRM-CP
Human Resources Director



Jeffrey Hawes, Ph.D.
President

SUPPORTING DOCUMENTATION: Not applicable

BOARD REPORT NUMBER: BR# 4

DATE: July 14, 2026

APPROVAL OR RATIFICATION: Ratification of the appointment of Thomas Bakupog, Instructor

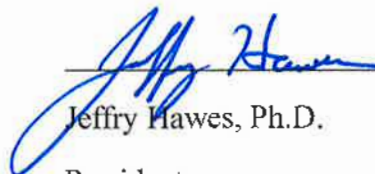
REPORT: Thomas Bakupog earned his Ph.D. in Chemistry from the University of Wyoming and he is excited to return to the state. He has numerous years in teaching higher education with various distinctions of his ability to assist students learn Chemistry and similar sciences. Awards include Distinguished Faculty in Science, student success and advisement award, and Scientific/Active Learning Teaching Fellow. Thomas' background provides support for the impressive ability to teach traditionally hard to understand concepts. EWC is excited to welcome him as a Lancer in supporting its student driven mission.

RECOMMENDATION: The appointment of Thomas Bakupog as Chemistry Instructor is ratified by the Board of Trustees.

REVIEWED AND PREPARED BY:



Catherine Conard, MBA | SHRM-CP
Human Resources Director



Jeffry Hawes, Ph.D.
President

SUPPORTING DOCUMENTATION: Not applicable

BOARD REPORT NUMBER: BR# 5

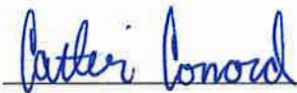
DATE: July 14, 2026

APPROVAL OR RATIFICATION: Ratification of the appointment of Peggy Cheney,
Instructor

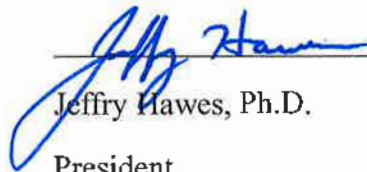
REPORT: Peggy Cheney has been teaching for over 15 years at community colleges, including within Wyoming. Her expertise in Anatomy & Physiology is partially driven by her Master's Degree in Biology from the University of North Texas. The other portion comes from hands-on teaching of in-person, hybrid, and online environments with the capability to adapt in the best interest of the student. She is proficient in teaching pre-med, pre-vet, and science focused areas for students passionate about Anatomy and Physiology. EWC is excited for Peggy to bring her wealth of knowledge in supporting students for their careers in the medical and science fields.

RECOMMENDATION: The appointment of Peggy Cheney as Anatomy & Physiology Instructor is ratified by the Board of Trustees.

REVIEWED AND PREPARED BY:



Catherine Conard, MBA | SHRM-CP
Human Resources Director



Jeffrey Hawes, Ph.D.
President

SUPPORTING DOCUMENTATION: Not applicable

Eastern Wyoming College Board Report

Board Report Number: BR#6

Date: July 14, 2026

Approval or Ratification: Approval of the budget for Fiscal Year 2027 for Eastern Wyoming College.

Report:

The FY27 budget was developed through a comprehensive and collaborative process that included input from departments, leadership, and key stakeholders. This budget reflects the strategic direction outlined in the College's strategic priorities in Board Policy 1.0 and ensures that financial resources are allocated to advance institutional goals, support student success, and address critical operational needs.

Key considerations and justifications include:

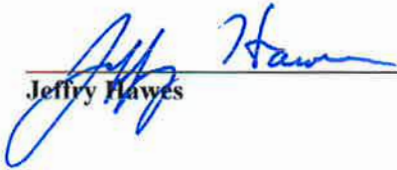
- **Alignment with Strategic Priorities:** The budget supports initiatives outlined in the strategic plan, including investments in workforce development, student services, academic innovation, and community engagement.
- **Sustainability and Efficiency:** Careful attention was given to maximizing existing resources, controlling expenditures, and identifying opportunities for long-term savings, including continued implementation of zero-sum budgeting.
- **Enrollment and Revenue Forecasting:** Estimates based on enrollment trends, tuition/fee structures, and state and federal funding projections were used to ensure a balanced and sustainable budget.
- **Capital and Infrastructure Planning:** The budget includes provisions for maintaining and upgrading facilities, technology, and safety systems essential for a high-quality campus environment.
- **Fiscal Responsibility:** The budget accounts for a reduction in deficit spending.

Recommendation:

Administration recommends the Board of Trustees approve the FY27 budget as presented, recognizing it as a fiscally responsible and mission-driven financial plan that positions Eastern Wyoming College for continued success and service to its communities.

Recommendation: It is the recommendation of the College President that the Board of Trustees approve the budget for Fiscal Year 2027.

Reviewed and Prepared by:



Jeffrey Hawes

7/1/2026
Date

Eastern Wyoming College Board Report

Board Report Number: BR#7

Date: July 14, 2026

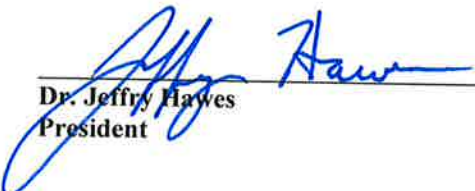
Approval or Ratification: Approval the Unexpected/Unencumbered Appropriations and Requested Budget Authority Increases.

Report:

The recommendation to approve the unexpected/unencumbered appropriations and requested budget authority increases is based on the need to align the College's operational capacity with available financial resources and emerging institutional priorities. These additional appropriations reflect revenues or allocations not previously budgeted but now available to support strategic initiatives, address unforeseen expenses, or enhance student success efforts. Granting the requested budget authority increases ensures the College can responsibly utilize these funds in a timely and transparent manner, maintaining compliance with fiscal policies and supporting overall institutional effectiveness.

Recommendation: It is the recommendation of the College President that the Board of Trustees approve the unexpected/unencumbered appropriations and requested budget authority increases.

Reviewed and Prepared by:



Dr. Jeffrey Hawes
President

7/1/2026

Date

Eastern Wyoming College Board Report

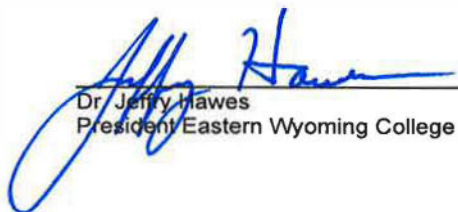
Board Report Number: BR #8

Date: July 14, 2026

APPROVAL OR RATIFICATION: Approval for the Nursing Program, to include VP Margaret Farley and Kasey Powell, to negotiate for two Prescription Dispensation units with software and two Blood Pressure Training Units, not to exceed \$45,000.00. These units will be purchased utilizing WIP grant funds.

REPORT:

RECOMMENDATION: The College President recommends approval of this purchase



Dr. Jeffrey Hawes
President Eastern Wyoming College



SimDispenseRx™ Model 100

04-25-3100

KbPort's SimDispenseRx™ Model 100 is a compact, portable desktop system that replicates the use of either a bedside administration cart or a medication dispensing cabinet for point-of-care delivery and practice. Combined with the KbPort simulated medical record system and medication administration software, SimDispenseRx is an all-inclusive adjunct to clinical care for all healthcare disciplines.

- Mobile desktop dispensing workstation
 - Integrated medication dispensing
- SimEMR (cloud-based EMR)
 - (1) Instructor license, (1) Student license*
 - SimEMR individual user license includes use of Virtual MedsManager, which enables learners to practice charting and medication dispensing skills outside of the simulation lab, allowing for more efficient use of in-lab instruction time
 - Unlimited 3-year per campus site license
- MedsManager
 - Sample formulary with specific software bundles
- Optional Upgrades:
 - Additional workstation(s) and accessories may be purchased separately; please inquire

*Learner license is based on group tasks where a shared license is used to perform various lab exercises. This does not allow for individual user data tracking/use of Virtual MedsManager. For individual user tracking and Virtual MedsManager, individual licenses will need to be purchased

Workstation Specifics:

- Desktop dispensing unit with power supply
 - Built in keypad
- 7 Electronic, independently operated medication drawers via MedsManager or keypad
- All-in-one workstation with USB keyboard and mouse
 - 24" AIO
- Peripheral package
 - Wristband printer
 - Barcode printer
 - Barcode scanner
- Technology Management Plan (2-year; Tier 1)
 - Includes: Unlimited online and phone support, software security updates and bug fixes (upgrades not included), and hardware coverage, 1 year

Specifications:

- 20" H x 41" W x 17" D
- Weight: 31.5 lb.
- Cart Body Material: Aluminum, steel, plastic
- 2-Year warranty

MedSkills™

MedSkills is a lightweight data provider for medication administration scenarios. MedSkills allows for simple scenarios, enabling learners to quickly gain competence in the processes critical to medication administration.

MEDSKILLS™ LOCAL

MedSkills Local is a lightweight, limited application that runs locally on each individual device, providing basic patient charting required to support medication administration pathways. MedSkills Local licensing is per site and does not require internet access. Devices using MedSkills Local do not communicate with each other.

82-75-0202



POCKET NURSE NOTE:
MedSkills™ Local is an ideal solution for small-volume medication task training.

FEATURES

Lightweight clinical documentation

- Support medication dispensation and administration pathways
- 8 forms in 6 categories

Supports barcode scanning

- Patients
- Medication

Patient records

- 10 Patient profile samples

Drawer control via MedsManager™

Customizable medication formulary

BENEFITS

- No internet connection required
- No additional hardware
- Unlimited users
- No licensing process
- Supports group learning
- Limited with significant administration

LIMITATIONS

- Disparate systems
- No interdevice communication
- Duplication of effort
- Formulary, user and patient management
- Learner work separately reviewed from each device
- Manual updates
- Per individual cart/cabinet
- Restricted to a maximum of two carts/cabinets
- Remote support for hardware and software

A step-by-step process mirroring real-life patient care takes the learner from a patient profile and charting objectives (SimEMR®) to medication dispensing (SimCartRx™ and SimCabRx™ lines). SimEMR is included as a 1-year free trial subscription (unlimited licenses, for first-time customers only) with SimCabRx, SimCartRx Elite, and the SimCartRx Standard. Also available as an add-on purchase with SimCartRx Lite. SimEMR for SimCartRx and SimCabRx integrates with MedsManager™ software for medication administration.

Prepare Your Students

SimEMR enables the learner to navigate through an electronic health record and input real entries in order for a true clinical patient picture to be developed and learned. This web-based system requires little-to-no administrative attention by instructors. Accessible on mobile devices including smartphones and tablets.

Responsibly Developed

Access to patient record systems assists healthcare learners with professional decision making necessary for providing patient-centered healthcare services. The cloud-based, easy-to-use design of SimEMR enables educators to easily implement charting into curriculum design, extending realism to simulation programs, and resulting in improved communication and greater patient safety.

Patient Kit

Along with SimEMR comes a patient kit, which gives educators the opportunity to customize and progress learning objectives while further advancing the realism of the simulation experience for learners.

SimEMR SimTime™

SimTime is a revolutionary concept designed to assist with the difficulty that dates and times introduce into simulations.

SimTime allows educators the opportunity for configuring dates and times to be populated to a patient's chart when the simulation begins. Time becomes relative; the simulation can jump forward in time with the press of a button. This allows simulations to be reused year after year.

SimTime extends beyond date/time inheritance, offering unparalleled realism through manipulation of the speed at which time progresses, allowing instructors to develop unfolding case studies.

SimEMR Charting

User-friendly and accessible, SimEMR enables students to learn how to electronically chart in today's healthcare settings. The temporal capability of SimEMR allows patients and simulations to be developed in a more realistic way, creating a more successful learning environment.

SimEMR can be used as a standalone educational tool or as an integrated part of KbPort medication dispensing solutions.



1. START WITH EHR

SimEMR allows each simulation to start with the EHR as it would in a real medical situation.



2. UNFOLDING CASE STUDIES

Use unfolding case studies to develop and manage patients and scenarios in a realistic way.



3. SIMPLICITY™ INTEGRATION

Integration allows data from your scenario's data collection devices to flow seamlessly back into SimEMR.



Pocket Nurse® Mobile Digital Blood Pressure Package

\$1,132.99

IN STOCK
SKU: 02-01-04

Be the first to review this product

Qty

1

Add to Cart

Sign Up for Email Alerts

What's New in the World of Health Care

[Report product issues here](#)





Details

More Information

Product Attachment

Reviews

This convenient bundle includes everything instructors need to teach students about hypertension.

- Latex-free
- Mercury-free
- ADC® Espring™ digital sphygmomanometer
- Mobile BP stand
- *Understanding Hypertension* poster
- Multi-function alpha-numeric LCD displays air pressure, deflation rate, systolic/diastolic pressure and pulse
- Automatic inflation
- Includes NICAD rechargeable battery and AC adapter
- Three cuffs: Small adult, adult, large adult
- Hypertension mode includes:
 - Miniature brain
 - Eye
 - Heart
 - Kidney
 - Artery
 - Education card with hypertension diseases
- 2-Year limited warranty



Eastern Wyoming College Board Report

BOARD REPORT NUMBER: BR# 9

DATE: July 1, 2026

APPROVAL OR RATIFICATION: Approval of the Master Lease and Agreement (2026-27) between Eastern Wyoming and Goshen County School District No. 1 for the lease of the EWC "Old" Cosmetology Building.

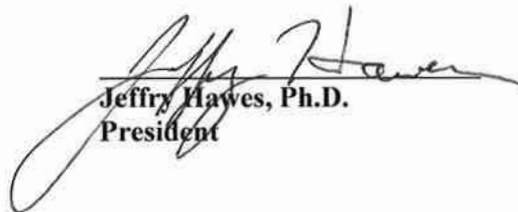
REPORT: This lease is effective on the 1st day of August, 2026 and continues through the 30th day of June, 2027. This is a renewal of an ongoing lease. The building is used by the school district for operation of the Platter River School. The lease amount is \$22,000 per year.

RECOMMENDATION: It is the recommendation of the College President that the Board of Trustees approve the lease agreement.

REVIEWED AND PREPARED BY:



Patrick W. Korell
Vice President of
Administrative Services



Jeffrey Hawes, Ph.D.
President

SUPPORTING DOCUMENTATION: See Attached

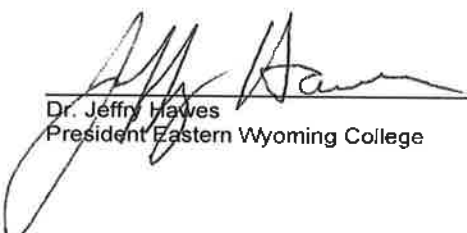
Eastern Wyoming College Board Report

Board Report Number: BR #10

Date: July 14, 2026

APPROVAL OR RATIFICATION: Approval of the MOU with Converse County for Election usage as a polling place, pending Legal Review.

RECOMMENDATION: The College President recommends approval of this MOU pending Legal Review



Dr. Jeffrey Hawes
President Eastern Wyoming College

MEMORANDUM OF UNDERSTANDING BETWEEN THE CONVERSE COUNTY CLERK'S OFFICE AND THE DOUGLAS BRANCH OF EASTERN WYOMING COLLEGE AS A POLLING LOCATION FOR THE 2026 PRIMARY AND GENERAL ELECTIONS

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into this ____ day of _____, 2026, by and between the Converse County, Wyoming, a body corporate and political subdivision of the State of Wyoming, (hereinafter referred to as "County") whose address is 107 North 5th, Suite 114, Douglas, Wyoming 82633; and Eastern Wyoming College, Douglas Branch, a body corporate and political subdivision of the State of Wyoming, (hereinafter referred to as "EWC") whose address is 800 S. Wind River Drive, Douglas, Wyoming 82633, hereinafter collectively referred to as "Parties."

2. **Purpose.** The purpose of this MOU is to establish responsibilities pertaining to use of the EWC Campus, Multi-purpose Room, located at 800 S. Wind River Drive, Douglas, WY 82633, by the County, on behalf of the County Clerk, as a Polling Location for the 2026 Primary Election on August 18, 2026, and the 2026 General Election on November 3, 2026. In consideration of the matters described above, and of the mutual benefits and obligations set forth in this MOU, the parties agree as follows:

3. **Term of Contract.** This MOU shall commence on August 17, 2026 and shall remain in full force and effect until November 4, 2026.

4. **Payment.** No payment is required by EWC from the County for use of the facilities for the 2026 Primary and General Elections.

5. **Responsibilities of County.** The County Clerk shall perform necessary activities required to conduct the 2026 Primary and General Elections, including delivery, set up, and removal of all election equipment and associated materials, and preparation of adequate voting areas for the public. The County Clerk shall provide all labor except for delivery of tables, chairs, and carpet runners (for covering extension cords) to the EWC multipurpose room, which shall be performed by EWC by 8:00 a.m. the day prior to each Election. After each election, the Clerk shall ensure that the premise is returned to the same condition prior to the 2026 Elections.

6. **Responsibilities of EWC.** EWC shall ensure that the multi-purpose room is available for the County Clerk to utilize for the 2026 Primary and General Elections beginning 8:00 a.m. the day prior to each Election. EWC shall also ensure an adequate number of tables, chairs, and carpet runners are available; that public restrooms are sanitary and adequately supplied; and that all building systems (e.g., heating, cooling, and plumbing) are in good working order. In the event any building system fails that would cause the EWC facility to be unavailable for use as a Polling Location for either Election, EWC agrees to immediately notify the County Clerk.

6.01. **Access.** Once the multi-purpose room has been prepared as a polling location by Converse County Election Officials, EWC shall ensure that no access shall be granted into the room by any individual other than Converse County Election Officials until and unless all election equipment and associated materials have been removed from the premises, with the following exceptions:

6.01.01 Between the hours of 7:00 a.m. and 7:00 p.m. on Election Day; or

6.01.02 In the case of any emergency situation that poses an immediate risk to health, life, property, or environment.

6.02. **Video Surveillance.** EWC agrees to allow the County Clerk to set up a County-owned mobile video surveillance system within the multi-purpose room at the time the election equipment is delivered to the facility and acknowledges that the system will actively record all activities within the multi-purpose room from the time the equipment is delivered until the equipment is removed. At that time, the mobile camera system will be removed from the multi-purpose room.

7. **General Provisions**

7.01. **Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

7.02. **Applicable Law.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the Eighth Judicial District of Converse County, Wyoming.

7.03. Entirety of MOU. This MOU, consisting of two (2) pages, represents the entire and integrated MOU between the parties and supersedes all prior negotiations, representations, and MOUs, whether written or oral.

7.04. Termination. Either party upon thirty (30) day written notice may terminate this MOU, without cause, which notice shall be delivered by hand or by certified mail to the address listed above. However, any outstanding costs that were accrued prior to termination will remain the responsibility of the parties.

7.05. Indemnification. Each party to this MOU shall assume the risk of liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.

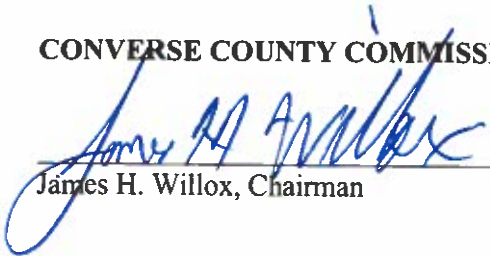
7.06. Severability. Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

7.07. Governmental Immunity. The parties and their respective governing bodies do not waive their governmental immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

7.08. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of a third-party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties herein and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU, and the parties intend and expressly agree that only parties' signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

IN WITNESS WHEREOF, Parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of the Contract as set forth herein. The effective date of this MOU is the date of the signature last affixed.

CONVERSE COUNTY COMMISSIONERS:


James H. Willox, Chairman



ATTEST:


Karen Rimmer, County Clerk

APPROVED AS TO FORM:

Quentin Richardson, County Attorney

EASTERN WYOMING COLLEGE, DOUGLAS BRANCH:

Margaret Farley, Vice President, Douglas Campus

ATTEST:

Secretary

APPROVED AS TO FORM:

EWC Attorney

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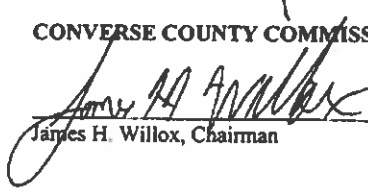
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APPROVED AS TO FORM:


Quentin Richardson, County Attorney

EASTERN WYOMING COLLEGE, DOUGLAS BRANCH:


Margaret Farley, Vice President, Douglas Campus

ATTEST:

Secretary

APPROVED AS TO FORM:

EWC Attorney

Polling Place MOU EWC
Page 2 of 2

